

**GOVERNMENT AFFAIRS AND  
COMMUNITY OUTREACH  
COMMITTEE MEETING  
AND  
SPECIAL MEETING OF THE  
BOARD OF DIRECTORS**

**Wednesday, February 13, 2019  
5:30 p.m.**

**Committee Members:**

Jennifer Santana, Chair  
Tony R. Fellow Vice-Chair

Call-In: (877) 411-9748  
Participant Code: 8736969



602 E. Huntington Drive, Suite B  
Monrovia, CA 91016

(626) 443-2297  
www.upperdistrict.org

\*The Government Affairs and Community Outreach Committee meeting is noticed as a joint committee meeting with the Board of Directors for the purpose of compliance with the Brown Act. Members of the Board who are not assigned to the Government Affairs and Community Outreach Committee may attend and participate as members of the Board, whether or not a quorum of the Board is present. In order to preserve the function of the Committee as advisory to the Board, members of the Board who are not assigned to the Government Affairs and Community Outreach Committee will not vote on matters before the Committee.

**Communications**

1. Call to Order

2. Public Comment

**Discussion/Action**

3. Legislative Update

- a. Washington DC
- b. Sacramento

4. Amend the existing professional services agreement with Aaron Read & Associates, LLC for state legislative advocacy services; extending the agreement term up to December 31, 2020 and increasing the maximum amount payable by \$240,000. *(Staff memorandum enclosed.)*

**Oral Reports**

5. FY 2019/20 Proposed Community Outreach Plan and Budget.

**Other Matters**

6.

**Adjournment**

**Next Meeting:** Tuesday, March 12, 2019 at 5:30 p.m.

# MEMORANDUM



## ITEM 4.

**DATE:** February 11, 2019  
**TO:** Government & Community Affairs Committee and Board of Directors  
**FROM:** General Manager  
**SUBJECT:** Amend the existing professional services agreement with Aaron Read & Associates, LLC for state legislative advocacy services; extending the agreement term up to December 31, 2020 and increasing the maximum amount payable by \$240,000.

---

### **Recommendation**

Amend the existing professional services agreement with Aaron Read & Associates, LLC for state legislative advocacy services; extending the agreement term up to December 31, 2020 and increasing the maximum amount payable by \$240,000.

### **Background**

Upper District entered into a professional services agreement with Aaron Read & Associates for state legislative advocacy services in June 2013. Mr. Steve Baker, a principal with Aaron Read, represents Upper District in Sacramento. Mr. Baker's experience in state politics and relationships with legislators, legislative staff and the Administration's proved valuable to Upper District through the past legislative session. The initial contract has been adjusted via several amendments (2013-2018) to the current maximum funding authorization of \$690,000.

At the February 7, 2019 board meeting, the Upper District Board of Directors directed the General Manager to evaluate services of the two state legislative contracts. Following discussions, it was determined that staff recommend that in order to maintain the consistent level of services provided by Mr. Baker and his staff, the proposed monthly retainer of \$10,000 remain per the initial proposal entered by Upper District in June 2013. In addition to the general legislative advocacy services as outlined in the scope of work of the current contract, Mr. Baker and his team provide legislative monitoring services and lobbyist compliance reporting.

Under the scope of work, Mr. Baker advocates for Upper District's legislative priorities for the 2019-20 legislative session and drafts position letters for bills pursuant to Board approval; maintains relationships with legislators, DWR, the State Water Board and the Newsom Administration to ensure Upper District's projects and priorities are recognized as timely contributions toward the goals of the California Water Action Plan.

Mr. Baker's efforts will be managed by the General Manager and/or the Director of Government and Community Affairs pursuant to the Board's adopted 2019/20 legislative policies. Mr. Baker will report monthly to the Government and Community Affairs committee.