

**PUBLIC HEARING  
AND A REGULAR MEETING OF THE BOARD OF DIRECTORS  
UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT  
602 E. HUNTINGTON DRIVE, SUITE B, MONROVIA, CA 91016  
10:00 A.M. – JUNE 5, 2019**

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**AGENDA**

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL OF BOARD OF DIRECTORS
3. ADOPTION OF AGENDA [1]
4. PUBLIC HEARING REGARDING PROPOSED REAUTHORIZATION OF A WATER AVAILABILITY STANDBY CHARGE FOR FISCAL YEAR 2019/20 [1]
  - (a) Open Public Hearing
  - (b) Proposed Reauthorization of a Water Availability Standby Charge for Fiscal Year 2019/20. *(Staff memorandum enclosed. A representative from Willdan Financial Services will be at the meeting to answer any questions.)*
  - (c) Public Comment  
A three-minute time limit on remarks is requested. Questions will be answered after all who wish to speak have had the opportunity to do so. Staff will record all questions. Staff response will be given at the conclusion of the public comment period.
  - (d) Close Public Hearing
5. ADJOURN TO REGULAR MEETING
6. PUBLIC COMMENT  
Anyone wishing to discuss items should do so now. The Board of Directors may allow additional input during the meeting. A three-minute time limit on remarks is requested.
7. COMMITTEE REPORTS [2]
  - (a) Water Policy *(Director Treviño, Chair – Director Contreras, Vice-Chair)*  
*(Minutes of meeting held on May 22, 2019 enclosed.)*
  - (b) Administration and Finance *(Director Contreras, Chair – Director Treviño, Vice-Chair)*  
*(Minutes of meeting held on May 23, 2019 to be distributed at meeting.)*
8. ITEMS REMOVED FROM CONSENT CALENDAR [1]
9. CONSENT CALENDAR [1]
  - (a) Approve minutes of a special meeting of the Board of Directors held on May 15, 2019 at 5:00 p.m.

(b) Approve List of Demands.

(c) Financial Reports – April 2019.

1. Financial Statements.
2. Director's Public Outreach.

(d) Authorize General Manager's unused vacation cash out of 10 days and unused administrative leave cash out of 6 days.

(e) Execution of Negotiated Tax Exchange Resolution from Annexation of Project L 086-2017 to County of Los Angeles Lighting Maintenance District 1687.

10. ACTION/DISCUSSION ITEMS [1]

(a) Adopt Ordinance No. 19-1 Imposing Standby Charges for Fiscal Year Commencing July 1, 2019. (*Ordinance No. 19-1 enclosed.*)

Recommendation

Staff recommends that the Board of Directors adopt Ordinance No. 19-1 as presented.

(b) Adopt Proposed FY 2019/20 Budget and Calendar Year 2020 Water Rates and Charges. (*Staff memorandum and Resolution No. 6-19-604 enclosed.*)

Recommendation

Due to a lack of quorum, the Administration and Finance Committee forwarded this item to the Board of Directors without a recommendation from the Committee.

Staff recommends that the Board of Directors: a) approve the Fiscal Year 2019/20 Budget, b) approve Resolution 6-19-604, adopting the water rates and charges for calendar year 2020, and c) approve a cost of living adjustment for District wages effective July 1, 2019.

(c) Approve Financial Audit Services for Fiscal Year 2018/19 through 2020/21. (*Staff memorandum enclosed.*)

Recommendation

Due to a lack of quorum, the Administration and Finance Committee forwarded this item to the Board of Directors without a recommendation from the Committee.

Staff recommends that the Board of Directors authorize the General Manager to execute a professional services agreement with Rogers, Anderson, Malody & Scott, LLP to provide financial audit services for fiscal years ending June 30, 2019, 2020 and 2021, for a not-to-exceed maximum amount of \$79,925.

- (d) Preparation of the Updated 2019 Integrated Resources Plan (IRP). *(Staff memorandum enclosed.)*

Recommendation

Due to a lack of quorum, the Water Policy Committee forwarded this item to the Board of Directors without a recommendation from the Committee.

Staff recommends that the Board of Directors approve the following actions related to the preparation of the 2019 Integrated Resources Plan:

1. Waive Manual of Policies Section 3.4.9 relating to a formal RFP process in recognition of Stetson Engineers', in partnership with INTERA Incorporated, extensive regional knowledge, industry-wide analytic capabilities, and in recognition of significant cost efficiencies.
2. Authorize the General Manager to execute a Task Order, pursuant to the "Agreement for District Engineering Services", with Stetson Engineers Inc. to provide an update to the Integrated Resources Plan for an amount not to exceed \$125,000, with an associated term through June 2020.

- (e) Nomination for ACWA Region 8 Board for the 2020/21 Term. *(Staff memorandum and Resolution No. 6-19-605 enclosed.)*

Recommendation

Staff recommends that the Board of Directors consider nominating a board member to be included in the ACWA Region 8 Board elections for the 2020/21 term and adopt Resolution No. 6-19-605 reflecting that nomination.

11. INFORMATION ITEMS (These items are for the information of the Board of Directors and require no action) [2]
  - (a) Press Releases.
  - (b) Newspaper Articles.
12. ATTORNEY'S REPORT [2]
13. ENGINEER'S REPORT [2]
14. GENERAL MANAGER'S REPORT [2]
15. METROPOLITAN REPORT [2]
16. WATER QUALITY AUTHORITY REPORT [2]
17. WATERMASTER REPORT [2]

18. AB 1234 COMPLIANCE REPORT [2]
19. DIRECTOR'S COMMENTS [2]
20. FUTURE AGENDA ITEMS [1]
21. ADJOURN TO CLOSED SESSION
  - (a) Government Code Section 54956.9: Potential Litigation – one case.
22. RESUME REGULAR MEETING AND REPORT ON CLOSED SESSION
23. ADJOURNMENT - To a regular meeting of the Board of Directors to be held on June 19, 2019 at 10:00 a.m. at 602 E. Huntington Drive, Suite B in Monrovia, CA 91016.

LEGEND: [1] INDICATES ACTION ANTICIPATED BY BOARD OF DIRECTORS ON THIS ITEM  
[2] INDICATES INFORMATION ITEM - NO BOARD ACTION NECESSARY

**PRESIDENT ED CHAVEZ, PRESIDING**



**American Disabilities Act Compliance**

*Government Code Section 54954.2(a)*

To request special assistance to participate in this meeting, please contact the Upper District office at (626) 443-2297 at least 24 hours prior to meeting.

