

**ADMINISTRATION AND FINANCE
COMMITTEE MEETING
AND
SPECIAL MEETING OF THE
BOARD OF DIRECTORS**

**Thursday, March 26, 2020
4:00 P.M.**



602 E. Huntington Drive, Suite B
Monrovia, CA 91016

(626) 443-2297
www.upperdistrict.org

Committee Members:

Alfonso "Al" Contreras, Chair
Charles M. Treviño, Vice-Chair

SPECIAL NOTICE - Teleconference Accessibility

Pursuant to Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak and as a precaution to protect both staff, our constituents, and elected officials, the Upper District will hold its Administration and Finance Committee meeting and special meeting of the Board of Directors via teleconference or the most rapid means of communication available at the time. The public may participate in the teleconference by calling the number below:

Conference Call-In: (877) 411-9748 Participant Code: 8736969

Public comments may be made through teleconference when prompted by the Chairman during the public comment period. Public comments may also be provided by emailing christy@usgvmwd.org in advance of or during the meeting. Please indicate "PUBLIC COMMENT" in the subject line.

If you have difficulty connecting to the teleconference line, please call (626) 443-2297 or email valeria@usgvmwd.org

*The Administration and Finance Committee meeting is noticed as a joint committee meeting with the Board of Directors for the purpose of compliance with the Brown Act. Members of the Board who are not assigned to the Administration and Finance Committee may attend and participate as members of the Board, whether or not a quorum of the Board is present. In order to preserve the function of the Committee as advisory to the Board, members of the Board who are not assigned to the Administration and Finance Committee will not vote on matters before the Committee.

Communications

1. Call to Order.
2. Public Comment.

Discussion/Action

3. Resolution No. 4-20-608, Initiating Proceedings for the Establishment of a Water Availability or Standby Charge for Fiscal Year 2020/21. *(Staff memorandum enclosed.)*

Oral Reports

4. Proposed General and Administrative Budget for FY 2020/21.

Other Matters

- 5.

Adjournment

Next Meeting: Thursday, April 23, 2020 at 5:00 p.m.

American Disabilities Act Compliance

Government Code Section 54954.2(a)



To request special assistance to participate in this meeting, please contact Upper District at (626) 443-2297 or valeria@usgvmwd.org at least 24 hours prior to meeting.

