

UPPER SAN GABRIEL VALLEY
MUNICIPAL WATER DISTRICT

11310 Valley Blvd. • El Monte, CA 91731
(626) 443-2297 • fax (626) 443-0617
www.usgvmwd.org

AGENDA

ADMINISTRATIVE COMMITTEE

Thursday, June 23, 2011 – 5:30 p.m.

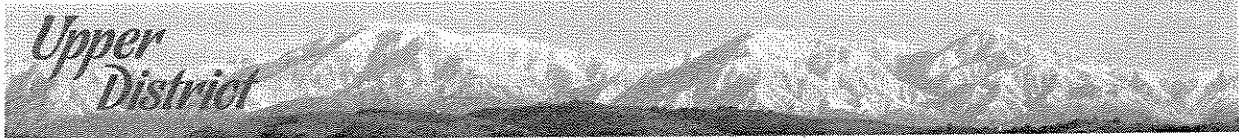
COMMITTEE MEMBERS: **Bryan Urias (Chairman)**
 Charles M. Treviño

ITEMS FOR DISCUSSION:

1. Public Comment.
2. Discussion Regarding Rosemead Extension Recycled Water Pipeline Section I and II - Customer Retrofits Project. *(Staff recommendation enclosed.)*
3. Discussion Regarding Renewal of Federal Lobbying Services Contract with Troutman Sanders Strategies LLP. *(Staff recommendation enclosed.)*
4. Discussion Regarding Solicitation and Award of Professional Services Agreement for the Development of an Integrated Resources Plan (IRP). *(Staff recommendation enclosed.)*
5. Other Matters.
6. Adjournment.

NEXT MEETING: To be determined.

cc: Board of Directors
 E-Mail Distribution List



MEMORANDUM

UPPER SAN GABRIEL VALLEY
MUNICIPAL WATER DISTRICT 

ITEM 2.

DATE: June 23, 2011

TO: Administrative Committee

FROM: General Manager

SUBJECT: Authorize the General Manager to execute a construction contract with T.E. Roberts, Inc. to provide construction services for the Rosemead Extension Recycled Water Pipeline Section I and II – Customer Retrofits Project for a not-to-exceed amount of \$412,900.

Recommendation

It is recommended that the Board of Directors Authorize the General Manager to execute a construction contract with T.E. Roberts, Inc. to provide construction services for the Rosemead Extension Recycled Water Pipeline Section I and II – Customer Retrofits Project for a not-to-exceed amount of \$412,900, as reviewed by District Legal Counsel, to provide construction services for the Rosemead Extension Recycled Water Pipeline Section I and II – Customer Retrofits Project.

Background

In June 2010, the Upper District completed the installation of a recycled water pipeline that will serve recycled water to a number of customers along portions of Loma Avenue, Garvey Avenue and Walnut Avenue. The Rosemead Extension Section I and II will provide recycled water for landscape irrigation in the City of Rosemead. MWH Americas, Inc. (MWH) completed the design drawings for all of the customer sites, all on-site cross connection testing and has received response letters from the Los Angeles County Department of Public Health (LACDPH) on customer sites to be converted to recycled water. A request for bids for the completion of the customer retrofits was issued on April 19, 2011. At the close of the bid period on May 19, 2011, the Upper District received bids from three contractors:

Charles King Co., Inc.	\$508,572
Perry C. Thomas Construction, Inc.	\$492,179
T.E. Roberts, Inc.	\$412,900

MWH evaluated the bids received, determined T.E. Roberts Inc. as the lowest responsive bidder and recommended that Upper District award the project to T.E. Roberts at the proposed amount of \$412,900 (Attachment A).

Attachment



BUILDING A BETTER WORLD

May 26, 2011

Mr. Shane Chapman
 General Manager
 Upper San Gabriel Valley MWD
 11310 Valley Boulevard
 El Monte, CA 91731

Reference: Rosemead Extension Recycled Water Pipeline Section I and II Recycled Water Customer Retrofits Bid Evaluation and Recommendation of Award

Dear Mr. Chapman:

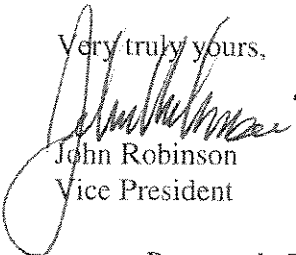
MWH Americas, Inc. (MWH) has reviewed the bids submitted for the Rosemead Extension Section I & II Recycled Water System Retrofit Project. The District received three bids which were submitted prior to the deadline of 2:00 PM on May 19, 2011. The bids received were as follows:

- Charles King Co., Inc.\$508,572.00
- Perry C. Thomas Const., Inc.....\$492,179.00
- T.E. Roberts, Inc.\$412,900.00
- Engineer's Estimate\$467,730.10

All bids received were complete and accurate and T.E. Roberts inc. is the lowest responsive bidder. Attached in Table 1 is the Bid Evaluation for compliance to the Contract Specifications and in Table 2 is the summary of all three bidders per the bid schedule. MWH recommends that the District award the subject project to T.E. Roberts, Inc. at the submitted value of \$412,900.00. If this is acceptable please let us know and MWH will return the bid bonds and financial statements to the other Bidders and forward the remaining documents to the District.

As always it is a pleasure to work with the District, if you have any comments or questions please contact me at 626-568-6369.

Very truly yours,



John Robinson
 Vice President

cc: Reymundo Trejo, USGVMWD
 Evelyn Rodriguez, USGVMWD

Attachments: Bid Evaluation
 Review of Bid Schedules

618 Michillinda Ave.
 Suite 200
 Arcadia, CA 91007

TEL 626 796 9141
 FAX 626 568 6101
 www.mwhglobal.com

Table 1
Bid Evaluation

Contractor	Charles King Co., Inc.	Perry C. Thomas Const., Inc.	T.E. Roberts, Inc.
Bid	\$ 508,572.00	\$ 492,719.00	\$ 412,900.00
Recognition of Addendum	✓	✓	✓
Bid Certificate	✓	✓	✓
Bid Schedule	✓	✓	✓
Bid Schedule Items Sum Correctly	✓	✓	✓
Information Required of Bidder	✓	✓	✓
Noncollusion Affidavit	✓	✓	✓
Bid Bond	✓	✓	✓

Table 2
Review of Bid Schedule

Bid Item	Charles King Co., Inc.	Perry C. Thomas Const., Inc.	T.E. Roberts, Inc.	Engineer's Estimate
1	\$ 23,856.00	\$ 19,470.00	\$ 20,500.00	\$ 23,118.13
2	\$ 49,165.00	\$ 54,785.00	\$ 29,000.00	\$ 32,150.41
3	\$ 23,686.00	\$ 18,894.00	\$ 20,000.00	\$ 22,325.25
4	\$ 55,461.00	\$ 48,630.00	\$ 35,900.00	\$ 40,436.75
5	\$ 50,124.00	\$ 40,141.00	\$ 31,000.00	\$ 46,708.22
6	\$ 19,969.00	\$ 14,307.00	\$ 13,900.00	\$ 27,839.59
7	\$ 16,758.00	\$ 16,775.00	\$ 16,000.00	\$ 17,955.69
8	\$ 42,984.00	\$ 37,866.00	\$ 31,000.00	\$ 36,733.06
9	\$ 19,046.00	\$ 14,999.00	\$ 12,600.00	\$ 20,703.49
10	\$ 67,319.00	\$ 121,785.00	\$ 93,000.00	\$ 85,253.18
11	\$ 27,857.00	\$ 14,056.00	\$ 15,200.00	\$ 27,436.05
12	\$ 91,361.00	\$ 63,846.00	\$ 74,500.00	\$ 66,925.81
13	\$ 19,736.00	\$ 22,125.00	\$ 18,300.00	\$ 17,144.47
SUBTOTAL	\$ 507,322.00	\$ 487,679.00	\$ 410,900.00	\$ 464,730.10
Premium for Acts of God Insurance	\$ 750.00	\$ 3,000.00	\$ 1,500.00	\$ 2,000.00
Sheeting, Shoring, and Bracing	\$ 500.00	\$ 1,500.00	\$ 500.00	\$ 1,000.00
TOTAL	\$ 508,572.00	\$ 492,179.00	\$ 412,900.00	\$ 467,730.10



MEMORANDUM

UPPER SAN GABRIEL VALLEY
MUNICIPAL WATER DISTRICT 

ITEM 3.

DATE: June 23, 2011

TO: Administrative Committee

FROM: General Manager

SUBJECT: Authorize the General Manager to renew the professional services agreement with Troutman Sanders Strategies LLP for a period of one year from July 1, 2011 through June 30, 2012.

Recommendation

It is recommended that the Board of Directors authorize the General Manager to renew the professional services agreement with Troutman Sanders Strategies LLP (Troutman Sanders) for a period of one year, from July 1, 2011 through June 30, 2012, for a monthly fee of \$6,000.

Background

In February of 2009, Upper District retained the services of Troutman Sanders to provide consultant services in connection with federal governmental affairs. The agreement, which was for an initial period of 17 months, was subsequently extended through June 30, 2011.


I am very satisfied with the quality of professional services provided by Troutman Sanders. The stated objectives of helping me establish working relationships with key Congressional staff have been met and progress has been made toward working with the Army Corps of Engineers to optimize the use of Santa Fe Dam for stormwater capture.

I visited Washington D.C. in February and again in April. The February trip focused on meeting key Congressional staff and the April trip was a combined effort with Los Angeles Department of Public Works focused on Santa Fe Dam. Both trips were expertly organized and executed by Troutman Sanders.

Upper District is active in Washington D.C. and is well supported by Troutman Sanders.



MEMORANDUM

UPPER SAN GABRIEL VALLEY
MUNICIPAL WATER DISTRICT 

ITEM 4.

DATE: June 23, 2011

TO: Administrative Committee

FROM: General Manager

SUBJECT: Authorize the General Manager to execute a professional services agreement with Camp, Dresser and McKee (CDM), for a not-to-exceed amount of \$222,950, to provide services for the preparation of an Integrated Resources Plan.

Recommendation

It is recommended that the Board of Directors authorize the General Manager to execute a professional services agreement with Camp, Dresser and McKee, for a not-to-exceed amount of \$222,950, to provide services for the preparation of an Integrated Resources Plan.

Background

An Integrated Resources Plan (IRP) provides a long-term strategy to guide a water district's investments in a balanced portfolio of water supplies that ensures a reliable and affordable long-term water supply.

Recent drought conditions and court-imposed restrictions on pumping water from the Sacramento River Delta have created uncertainty regarding the reliability and cost of water supply from the Metropolitan Water District of Southern California (Metropolitan). Surplus imported water was available 7 out of 10 years at a significant discount from full service rates. Surplus imported water is now estimated to be available only 3 out of 10 years or less. Therefore, Upper District must aggressively ensure the San Gabriel Valley's water supply reliability through investments in water use efficiency, recycling, stormwater capture and a reasonable reliance on imported water. Over the next 12 to 18 months, Upper District will develop an IRP to efficiently meet long-term water demands through a comprehensive, methodical process that includes coordination and input from Upper District's Board of Directors, staff and customers.

Selection process

Requests for proposals for development of an IRP were sent to seven firms. Upper District received three proposals including Camp, Dresser & McKee (CDM), RMC Water and Environment and a team consisting of HDR/CH2MHILL/Pacifica. A Proposal Evaluation Team consisting of Mr. Tony Zampello, Assistant Executive Director, Main San Gabriel Basin Watermaster; Mr. Greg Galindo, General Manager, La Puente Valley County Water District; and Mr. Reymundo Trejo, Assistant General Manager and Chief Engineer, Upper District, evaluated the proposals. The proposals were

evaluated on the proposing firm's experience with similar projects, qualifications of the proposed project manager and project team, project understanding and approach to the project and the level of effort and staffing plan required for the project. The Proposal Evaluation Team unanimously recommended selection of CDM to provide services for the preparation of the IRP. The resulting evaluation scores are as follows:

CDM	86
RMC Water and Environment	73
HDR/CH2MHILL/Pacifica Team	59

Subsequently, costs were compared for the base task. The base proposal costs were:

CDM	\$173,090
RMC Water and Environment	\$300,770
HDR/CH2MHILL/Pacifica Team	\$259,910

The CDM proposal presented the best qualifications with a team that completed more than 15 IRPs in California over the last ten years, including a recent IRP for MWD, Eastern MWD, City of Pasadena and Rancho California Water District. The fee presented by CDM was the most competitive of all proposals, demonstrating an appropriate level of effort for the project.

Based on the result of qualifications-based evaluation and the comparable costs presented, the Proposal Evaluation Team recommends awarding the contract to CDM as the best value of the qualified firms. Additionally, the Evaluation Team recommends awarding an optional task item to prepare the water demand analysis for the Upper District in the amount of \$49,860, bringing the total not-to-exceed fee to \$222,950.

Additionally, Upper District submitted a WaterSMART Grant Application on April 27, 2011 to the Bureau of Reclamation, applying for 50 percent grant funding assistance toward this project, with up to \$150,000 in grant funding assistance. The results of this grant application will become available in late summer of 2011.

The Board considered the above recommendation at its May 3, 2011 and May 17, 2011 meetings. No action was taken by the Board to approve the recommendation or to award a professional services agreement to another respondent. At the May 17, 2011 Board meeting, staff was directed to take another look at the proposals and to bring the award of a professional services agreement for preparation of the IRP back to the Administrative Committee.

A second proposal evaluation team was convened and asked to evaluate the same proposals originally submitted and reviewed by the first proposal evaluation team. The second proposal evaluation team includes: Mr. Brandon Goshi, Manager-Water Resources Planning, Metropolitan Water District; Mr. Fernando Paludi, Planning Manager, West Basin Municipal Water District; Mr. Dan Arrighi, Water Resources Manager, San Gabriel Valley Water Company. The second proposal evaluation team's combined scores for the three proposals received are:

CDM	91
RMC Water and Environment	80
HDR/CH2MHILL/Pacifica Team	71

The combined scores of the second proposal evaluation team are higher overall for all three respondents. However, the relative ranking among the respondents is generally the same.

Scope of Services

CDM’s scope of services includes analysis of water demands, defining the quantity, quality and reliability of water supply needed, developing alternatives for meeting the “gap” in water supply reliability that is identified, evaluation of the water supply alternatives and description of the optimum water supply portfolio for Upper District with an implementation plan to obtain the portfolio. A preferred resources portfolio with cost-benefit analysis of the options will be developed over a series of stakeholder workshops, where the Upper District customers and Board Members will participate to develop the final report and recommendations.