

**ADMINISTRATION AND FINANCE
COMMITTEE MEETING
AND
SPECIAL MEETING OF THE
BOARD OF DIRECTORS**

**Thursday, June 20, 2013
5:00 p.m.**

Committee Members:

Bryan Urias, Chair
Dr. Tony R. Fellow



UPPER SAN GABRIEL VALLEY
MUNICIPAL WATER DISTRICT

602 E. Huntington Drive, Suite B
Monrovia, CA 91016

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*The Administration and Finance Committee meeting is noticed as a joint committee meeting with the Board of Directors for the purpose of compliance with the Brown Act. Members of the Board who are not assigned to the Administration and Finance Committee may attend and participate as members of the Board, whether or not a quorum of the Board is present. In order to preserve the function of the Committee as advisory to the Board, members of the Board who are not assigned to the Administration and Finance Committee will not vote on matters before the Committee.

Communications

1. Call to Order.
2. Public Comment.

Discussion/Action

3. Proposed FY 2013/14 Budget and 2014 Water Rates. *(Staff will provide a presentation at the meeting.)*
4. Resolution No. 7-13-529 Encouraging Veterans to Apply for Upper District Employment. *(Staff memorandum enclosed.)*

Oral Reports

5. Staff Recruitment Update. *(A representative from RJA Management Services will be in attendance to provide an update and answer any questions.)*

Other Matters

6.

Adjournment

Next Meeting: July 25, 2013 at 5:30 p.m.

MEMORANDUM

UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT



ITEM 4.

DATE: June 17, 2013
TO: Administration and Finance Committee and Board of Directors
FROM: General Manager
SUBJECT: Adopt Resolution No. 7-13-529, Encouraging Veterans to Apply for Upper District Employment.

Recommendation

Staff recommends that the Board of Directors adopt Resolution No. 7-13-529, Encouraging Veterans to Apply for Upper District Employment:

Background

According to the Bureau of Labor Statistics, the unemployment rate for veterans as of December 2012 is 8.3 percent. This rate is higher than the national average at that time of 7.8 percent despite the significant benefits to hiring veterans identified in various studies:

- a. Technological aptitude;
- b. Ability to learn new skills and concepts and work under pressure;
- c. Excellent understanding of leadership and teamwork dynamics; and
- d. A high regard for integrity and adherence to procedures.

Recognizing the sacrifices our veterans made in protecting our country as well as the unique skill sets they can bring to an agency, Upper District is committed to ensuring veterans are afforded equal employment opportunities and encourages veterans to seek employment at the District where suitable openings exist.

Attachment

RESOLUTION NO. 7-13-529

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
ENCOURAGING VETERANS TO APPLY FOR
DISTRICT EMPLOYMENT**

WHEREAS, the Upper San Gabriel Valley Municipal Water District ("Upper District") is an Equal Employment Opportunity Employer; and

WHEREAS, the Upper District supports the Service Men and Women not only during their deployment, but also following their return to our community; and

WHEREAS, the job skills and discipline of Veterans are proven and valued; and

WHEREAS, there are a number of quality job opportunities for young people leaving the service and residing in and the surrounding area of Los Angeles County; and

WHEREAS, the Upper District is committed to ensuring that Veterans receive equal employment opportunities at the Upper District.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Upper District recognizes and appreciates those who have served in the military and those who are currently serving in the military.

BE IT FURTHER RESOLVED that the Board of Directors encourages all Veterans to seek employment with the Upper District where suitable openings exist, commits to recruiting Veterans, and give all Veterans equal opportunities for employment at the Upper District, regardless of race, color, religion, sex, sexual orientation, marital status, national origin, ancestry, mental and physical disability, medical condition, age (40 and above), pregnancy, and any other characteristic protected by law; and

BE IT FURTHER RESOLVED that where a tie exists between job candidates, Veteran experience, as defined by California Government Code Section 18973, shall be considered to break the tie.

PASSED, APPROVED, AND ADOPTED on July 2, 2013.

Anthony R. Fellow, President

ATTEST:

Michael Touhey, Secretary/Treasurer

(SEAL)

APPROVED AS TO FORM:

Steven P. O'Neill, District Counsel