

REVISED

**A SPECIAL MEETING OF THE BOARD OF DIRECTORS
UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
602 E. HUNTINGTON DRIVE, SUITE B, MONROVIA, CA 91016
9:00 A.M. – NOVEMBER 18, 2020**

**SPECIAL NOTICE
Teleconference Accessibility**

Pursuant to Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 pandemic, the Upper District will hold its board meeting via teleconference or the most rapid means of communication available at the time. Instructions to participate in the teleconference are below:

Attendee Zoom Webinar Link

<https://us02web.zoom.us/j/86434232221>

Meeting ID: 864 3423 2221

Telephone Dial:

1 (669) 900-6833 US

Meeting ID: 864 3423 2221

Public comments may be made through teleconference when prompted by the President during the public comment period. Public comments may also be provided by emailing christy@usqvmwd.org in advance of the meeting. Please indicate "PUBLIC COMMENT" in the subject line.

If you have difficulty connecting to the teleconference line, please call (626) 443-2297 or email ruben@usqvmwd.org. It may take a few minutes to join Zoom or connect via telephone so please join early.

AGENDA

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL OF BOARD OF DIRECTORS
3. ADOPTION OF AGENDA [1]
4. PUBLIC COMMENT
Anyone wishing to discuss items should do so now. The Board of Directors may allow additional input during the meeting. A three-minute time limit on remarks is requested.
5. PRESENTATIONS
 - (a) WaterSense Award Presentation. (Ms. Veronica Blette, Chief of the WaterSense Branch of the EPA Office of Wastewater Management will present the award to Upper District.)
 - (b) Honoring and Commemorating the Outstanding Service of Alfonso "Al" Contreras as Upper San Gabriel Valley Municipal Water District Board Member.
6. COMMITTEE REPORTS [2]
 - (a) Government Affairs and Community Outreach (Santana, Chair – Fellow, Vice-Chair)
Minutes of meeting held on October 13, 2020 enclosed.
 - (b) Administration and Finance (Contreras, Chair – Treviño, Vice-Chair)
Minutes of meeting held on October 22, 2020 enclosed.

- (c) Water Resources and Facility Management (*Treviño, Chair – Contreras, Vice-Chair*)
Minutes of meeting held on October 27, 2020 enclosed.

7. CONSENT CALENDAR [1]

- (a) Approve minutes of a regular meeting of the Board of Directors held on October 28, 2020 at 9:00 a.m.
- (b) Approve List of Demands.
- (c) Financial Reports – September 2020.
 - 1. Financial Statements.
 - 2. Quarterly Report on Investments.
 - 3. Director’s Public Outreach.

8. ACTION/DISCUSSION ITEMS [1]

- (a) Approve Resolution No. 11-20-613, Honoring and Commemorating the Outstanding Service of Alfonso “Al” Contreras, Upper San Gabriel Valley Municipal Water District Board Member. (*Resolution No. 11-20-613 enclosed.*)

Recommendation

Staff recommends that the Board of Directors consider the adoption of Resolution No. 11-20-613, as presented.

- (b) Approve Resolution No. 11-20-614, Honoring and Commemorating the Outstanding Service of Margarita Vargas, Valley County Water District Board Member. (*Resolution No. 11-20-614 enclosed.*)

Recommendation

Staff recommends that the Board of Directors consider the adoption of Resolution No. 11-20-614, as presented.

- (c) Adopt Long-Range Financial Plan, Reserve Policy and Debt Management Policy. (*Staff memorandum enclosed.*)

Recommendation

The Administration and Finance Committee recommends that the Board of Directors adopt the Long-Range Financial Plan, Reserve Policy, and Debt Management Policy as presented.

- (d) Approve the Compensation and Benefits Survey Results. (*Staff memorandum and Resolution No. 11-20-615 enclosed.*)

Recommendation

Staff recommends that the Board of Directors approve the results of the compensation and benefits survey and adopt Resolution No. 11-20-615 as presented.

- (e) Consider Approval of General Manager’s Performance Evaluation and Amended Contract.

Recommendation

Staff recommends that the Board of Directors consider the matter and instruct staff accordingly.

- (f) Appointment of an Alternate to the San Gabriel Basin Water Quality Authority (WQA) for a Four-Year Term ending December 31, 2024. (*Resolution 11-20-616 enclosed.*)

Recommendation

Staff recommends that the Board of Directors:

- 1. Appoint a District alternate to the WQA Board for a four-year term ending December 31, 2024.
- 2. Adopt Resolution No. 11-20-616, amending Resolution No. 10-20-612 regarding the appointment of the alternate to the WQA Board.
- 3. Instruct the Secretary of the District to transmit a copy of Resolution No. 11-20-616 to the WQA.

- 9. INFORMATION ITEMS (These items are for the information of the Board of Directors and require no action) [2]

- (a) Press Releases.
- (b) Newspaper Articles.
- (c) Letters regarding reappointment of Gloria Gray as MWD Chair.

- 10. ATTORNEY’S REPORT [2]

- 11. ENGINEER’S REPORT [2]

- 12. GENERAL MANAGER’S REPORT [2]

- 13. METROPOLITAN REPORT [2]

- 14. WATER QUALITY AUTHORITY REPORT [2]

- 15. WATERMASTER REPORT [2]

- 16. AB 1234 COMPLIANCE REPORT [2]

- 17. DIRECTOR’S COMMENTS [2]

- 18. FUTURE AGENDA ITEMS [1]

19. ADJOURN TO CLOSED SESSION

- (a) Conference with Legal Counsel (Government Code Section 54956.9); Potential Litigation: one case.
- (b) Conference with Legal Counsel (Government Code Section 54957); Performance Evaluation – Executive and Administrative Staff.
- (c) Conference with Legal Counsel (Government Code Section 54957); Performance Review: General Manager.

20. RESUME REGULAR MEETING AND REPORT ON CLOSED SESSION

21. ADJOURNMENT - To a regular meeting of the Board of Directors to be held on December 9, 2020 at 9:00 a.m. via teleconference or the most rapid means of communication available at the time.

LEGEND: [1] INDICATES ACTION ANTICIPATED BY BOARD OF DIRECTORS ON THIS ITEM
[2] INDICATES INFORMATION ITEM - NO BOARD ACTION NECESSARY

PRESIDENT ED CHAVEZ, PRESIDING



American Disabilities Act Compliance (*Government Code Section 54954.2(a)*)



To request special assistance to participate in this meeting, please contact the Upper District office at (626) 443-2297 or valeria@usgvmwd.org at least 24 hours prior to meeting.