

**A REGULAR MEETING OF THE BOARD OF DIRECTORS
UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
602 E. HUNTINGTON DRIVE, SUITE B, MONROVIA, CA 91016
8:00 A.M. – MARCH 10, 2021**

SPECIAL NOTICE
Teleconference Accessibility

Pursuant to Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 pandemic, the Upper District will hold its board meeting via teleconference or the most rapid means of communication available at the time. Instructions to participate in the teleconference are below:

Attendee Zoom Webinar Link

<https://us02web.zoom.us/j/86976557620>

Meeting ID: 869 7655 7620

Telephone Dial:

1 (669) 900-6833 US

Meeting ID: 869 7655 7620

Public comments may be made through teleconference when prompted by the President during the public comment period. Public comments may also be provided by emailing christy@usqvmwd.org in advance of the meeting. Please indicate "PUBLIC COMMENT" in the subject line.

If you have difficulty connecting to the teleconference line, please call (626) 443-2297 or email ruben@usqvmwd.org. It may take a few minutes to join Zoom or connect via telephone so please join early.

AGENDA

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL OF BOARD OF DIRECTORS
3. ADOPTION OF AGENDA [1]
4. PUBLIC COMMENT
Anyone wishing to discuss items should do so now. The Board of Directors may allow additional input during the meeting. A three-minute time limit on remarks is requested.
5. COMMITTEE REPORTS [2]
 - (a) Government Affairs and Community Outreach (*Fellow, Chair – Treviño, Vice-Chair*)
Minutes of meeting held on February 9, 2021 enclosed.
 - (b) Water Resources and Facility Management (*Treviño, Chair – Garcia, Vice-Chair*)
Minutes of meeting held on February 23, 2021 enclosed.
 - (c) Administration and Finance (*Santana, Chair – Fellow, Vice-Chair*)
Minutes of meeting held on February 25, 2021 enclosed.
6. CONSENT CALENDAR [1]
 - (a) Minutes of a regular meeting of the Board of Directors held on February 24, 2021 at 8:00 a.m.
 - (b) Execution of Negotiated Tax Exchange Resolution from Annexation of Project Parcel Map 74931 to County of Los Angeles Lighting Maintenance District 1687.

(c) List of Demands.

(d) Financial Reports – January 2021.

1. Financial Statements.
2. Director’s Public Outreach.

7. ACTION/DISCUSSION ITEMS [1]

(a) Approve Fees for Legal Services Provided by Olivarez Madruga Lemieux O’Neill, LLP (OMLO). *(Staff memorandum enclosed.)*

Recommendation

The Administration and Finance Committee recommends that the Board of Directors approve increasing the monthly retainer from \$3,675 per month to \$4,000 per month and adjust the rate from \$225 per hour to a split rate of \$235 per hour for associates and \$250 per hour for partner work for transactional services provided by Olivarez Madruga Lemieux O’Neill, LLP (District Counsel) effective January 1, 2021, subject to annual cost-of-living adjustment not to exceed three percent.

(b) Lease Term Extension for the Monrovia Office Space. *(Staff memorandum enclosed.)*

Recommendation

The Administration and Finance Committee recommends that the Board of Directors authorize the General Manager to execute Amendment No. 3 to the Monrovia office lease agreement, extending the term for three months through October 31, 2021.

8. INFORMATION ITEMS (These items are for the information of the Board of Directors and require no action) [2]

(a) Press Releases and News Articles.

9. ATTORNEY’S REPORT [2]

10. ENGINEER’S REPORT [2]

11. GENERAL MANAGER’S REPORT [2]

12. METROPOLITAN REPORT [2]

13. WATER QUALITY AUTHORITY REPORT [2]

14. WATERMASTER REPORT [2]

15. AB 1234 COMPLIANCE REPORT [2]

16. DIRECTOR’S COMMENTS [2]

17. FUTURE AGENDA ITEMS [1]
18. ADJOURN TO CLOSED SESSION – NONE
19. ADJOURNMENT - To a regular meeting of the Board of Directors to be held on March 24, 2021 at 8:00 a.m. via teleconference or the most rapid means of communication available at the time.

LEGEND: [1] INDICATES ACTION ANTICIPATED BY BOARD OF DIRECTORS ON THIS ITEM
[2] INDICATES INFORMATION ITEM - NO BOARD ACTION NECESSARY

PRESIDENT ED CHAVEZ, PRESIDING



American Disabilities Act Compliance (*Government Code Section 54954.2(a)*)
To request special assistance to participate in this meeting, please contact the Upper District office at (626) 443-2297
or valeria@usgvmwd.org at least 24 hours prior to meeting.

