

**PUBLIC HEARING  
AND A REGULAR MEETING OF THE BOARD OF DIRECTORS  
UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT  
602 E. HUNTINGTON DRIVE, SUITE B, MONROVIA, CA 91016  
8:00 A.M. – MAY 26, 2021**

**SPECIAL NOTICE  
Teleconference Accessibility**

*Pursuant to Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 pandemic, the Upper District will hold its board meeting via teleconference or the most rapid means of communication available at the time. Instructions to participate in the teleconference are below:*

**Attendee Zoom Webinar Link**

<https://us02web.zoom.us/j/85972293354>

**Meeting ID: 859 7229 3354**

**Telephone Dial:**

**1 (669) 900-6833 US**

**Meeting ID: 859 7229 3354**

*Public comments may be made through teleconference when prompted by the President during the public comment period. Public comments may also be provided by emailing [christy@usqvmwd.org](mailto:christy@usqvmwd.org) in advance of the meeting. Please indicate "PUBLIC COMMENT" in the subject line.*

*If you have difficulty connecting to the teleconference line, please call (626) 443-2297 or email [ruben@usqvmwd.org](mailto:ruben@usqvmwd.org). It may take a few minutes to join Zoom or connect via telephone so please join early.*

**AGENDA**

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL OF BOARD OF DIRECTORS
3. ADOPTION OF AGENDA [1]
4. PUBLIC HEARING REGARDING PROPOSED REAUTHORIZATION OF A WATER AVAILABILITY STANDBY CHARGE FOR FISCAL YEAR 2021/22 [1]
  - (a) Open Public Hearing
  - (b) Proposed Reauthorization of a Water Availability Standby Charge for Fiscal Year 2021/22. (Staff memorandum enclosed. A representative from Willdan Financial Services will be available to answer any questions.)
  - (c) Public Comment

A three-minute time limit on remarks is requested. Questions will be answered after all who wish to speak have had the opportunity to do so. Staff will record all questions. Staff response will be given at the conclusion of the public comment period.
  - (d) Close Public Hearing
5. ADJOURN TO REGULAR MEETING
6. PUBLIC COMMENT

Anyone wishing to discuss items should do so now. The Board of Directors may allow additional input during the meeting. A three-minute time limit on remarks is requested.

7. COMMITTEE REPORTS [2]

- (a) Government Affairs and Community Outreach (*Fellow, Chair – Treviño, Vice-Chair*)  
*Minutes of meetings held on May 3, 2021 enclosed.*
- (b) Administration and Finance (*Santana, Chair – Fellow, Vice-Chair*)  
*Minutes of meeting held on May 4, 2021 enclosed.*
- (c) Water Resources and Facility Management (*Treviño, Chair – Garcia, Vice-Chair*)  
*Minutes of meeting held on May 5, 2021 enclosed.*

8. CONSENT CALENDAR [1]

- (a) Minutes of a regular meeting of the Board of Directors held on April 28, 2021 at 8:00 a.m.
- (b) List of Demands.
- (c) Financial Reports – March 2021.
  - 1. Financial Statements.
  - 2. Quarterly Report on Investments.
  - 3. Director’s Public Outreach.
- (d) Legislative positions: H.R.1915, H.R. 1848, S. 914, AB 703, AB 818, AB 1195, AB 1434, SB 222, SB 223, SB 273 and SB 351 which are consistent with Upper District’s 2021-22 Legislative Policy Principles adopted by the Board in January 2021. (*Staff memorandum enclosed.*)
- (e) Amendment of agreement with EcoTech Services, Inc., for the administration of Upper District’s conservation programs, extending the term of the agreement to June 30, 2022 and increasing funding for the Water Fill Station (WFS) contract budget by an additional \$246,050 for an overall contract amount not-to-exceed \$727,046. (*Staff memorandum enclosed.*)
- (f) Amendment of agreement with Marketplace Communications, Inc. for public relations services, increasing the contract amount by \$50,000 for a total not-to-exceed amount of \$100,000. (*Staff memorandum enclosed.*)
- (g) Prefunding of other post-employment benefits through the California Employers’ Retiree Benefit Trust (CERBT) for fiscal year 2020/21 amounting to \$1 million. (*Staff memorandum enclosed.*)

9. ACTION/DISCUSSION ITEMS [1]

- (a) Adopt Ordinance No. 21-1 Imposing Standby Charges for Fiscal Year Commencing July 1, 2021. (*Ordinance No. 21-1 enclosed.*)

Recommendation

Staff recommends that the Board of Directors adopt Ordinance No. 21-1 as presented.

(b) Approve the Fiscal Year 2021/22 Budget. *(Staff memorandum and budget report enclosed.)*

Recommendation

The Administration and Finance Committee recommends that the Board of Directors approve the Fiscal Year 2021/22 Budget as presented. Staff also recommends that the Board of Directors approve a cost of living adjustment for District wages effective July 1, 2021, based on the Consumer Price Index for April 2021.

10. INFORMATION ITEMS (These items are for the information of the Board of Directors and require no action) [2]

(a) Press Releases and News Articles.

11. ATTORNEY'S REPORT [2]

12. ENGINEER'S REPORT [2]

13. GENERAL MANAGER'S REPORT [2]

14. METROPOLITAN REPORT [2]

15. WATER QUALITY AUTHORITY REPORT [2]

16. WATERMASTER REPORT [2]

17. AB 1234 COMPLIANCE REPORT [2]

18. DIRECTOR'S COMMENTS [2]

19. FUTURE AGENDA ITEMS [1]

20. ADJOURN TO CLOSED SESSION – NONE

21. ADJOURNMENT - To a public hearing and a regular meeting of the Board of Directors to be held on June 9, 2021 at 8:00 a.m. via teleconference or the most rapid means of communication available at the time.

LEGEND: [1] INDICATES ACTION ANTICIPATED BY BOARD OF DIRECTORS ON THIS ITEM  
[2] INDICATES INFORMATION ITEM - NO BOARD ACTION NECESSARY

**PRESIDENT ED CHAVEZ, PRESIDING**

**American Disabilities Act Compliance** *(Government Code Section 54954.2(a))*



To request special assistance to participate in this meeting, please contact the Upper District office at (626) 443-2297 or [valeria@usgvmwd.org](mailto:valeria@usgvmwd.org) at least 24 hours prior to meeting.

