

**A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
602 E. HUNTINGTON DRIVE, SUITE B, MONROVIA, CALIFORNIA 91016
8:00 A.M. – June 23, 2021**

Pursuant to Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 pandemic, the Upper District held a regular meeting of the Board of Directors via Zoom teleconference on June 23, 2021 at the hour of 8:00 a.m.

ROLL CALL

DIRECTORS PRESENT: Chavez (late), Santana, Garcia, Treviño, and Fellow.

DIRECTORS ABSENT: None.

STAFF PRESENT: Tom Love, General Manager; Steve O'Neill, District Counsel; Steve Johnson, Consulting Engineer; Evelyn Rodriguez, Director of Finance and Administration; Patricia Cortez, Director of Government and Community Affairs; Venessa Navarrette, Administrative Assistant; Priscilla Lu, Accounting/Financial Analyst; Nichol Delgado, Government and Community Affairs Representative; Christy Hawkins, Executive Assistant; Ruben Gallegos, Project Assistant; and Elena Layugan, Conservation Coordinator.

OTHERS PRESENT

Jenny Savron, David Muse, H. Ted Gerber, Lenet Pacheco, Ben Lewis, Jared Macias, Lynda Noriega, Stephanie Moreno, Tony Zampielo, Anteneh Tesfaye, Jose Martinez, Dave Michalko, Kelly Gardner, Jazmin Lopez, Skylar Stephens, Ken Tchong, Janet Garner, Ana Rodriguez, Ana Mata, Lee Hawkins, Mary Saenz, and Brian Gerritsen.

ADOPTION OF AGENDA

On motion by Director Fellow, seconded by Secretary Garcia, the agenda was adopted by the following roll call vote:

FELLOW: AYE
SANTANA: AYE
GARCIA: AYE
CHAVEZ: ABSENT
TREVIÑO: AYE

PUBLIC COMMENT

Mr. Ken Tchong, General Manager of Sunny Slope Water Company, congratulated Ms. Christy Hawkins on her upcoming retirement and thanked her for her years of service at the Upper District, describing her as the ultimate professional.

Mr. Tchong then discussed a well shutdown that had occurred ten years ago and the ensuing matching grant that Sunny Slope obtained from Upper District, with the assistance of Director Treviño. He explained that the grant application stipulated that, if the costs were recovered, Sunny Slope was encouraged to repay the funds to Upper District. Mr. Tchong then announced that Sunny Slope is now able to repay Upper District the \$1M matching grant funds and thanked the Upper District for the financial assistance.

President Chavez arrived.

The General Manager discussed setting up a repayment process and arranging for a check ceremony with Sunny Slope in the coming months.

Treasurer Treviño discussed Upper District's role in helping its producers and enhancing local water supplies. He thanked Mr. Tchong and the Sunny Slope Board for repaying the funds to the Upper District.

CONSENT CALENDAR

On motion by Secretary Garcia, seconded by Director Fellow, the consent calendar was approved by the following roll call vote:

FELLOW: AYE
SANTANA: AYE
GARCIA AYE
CHAVEZ: AYE
TREVIÑO: AYE

- (a) Minutes of a regular meeting of the Board of Directors held on June 9, 2021 at 8:00 a.m.
- (b) Authorize the General Manager to set the salary range for the revised Water Use Efficiency Analyst position as \$78,741 to \$112,750.

MWD WATER SUPPLY UPDATE

The General Manager discussed the unusual changing patterns for this year's water supply. He then introduced Demetri Polyzos, Senior Engineer in the Water Resources Management Group of Metropolitan Water District of Southern California.

Mr. Polyzos surmised that dry climate conditions are dire, yet Metropolitan has sufficient water to meet the current needs of its member agencies. He gave an overview of current hydrologic conditions, noting below normal runoff on the Colorado River Basin and projecting a decline in Lake Mead's elevation. He stated that 2022 will be a shortage year on Lake Mead. He also discussed the 8-station index for monitoring precipitation.

Mr. Polyzos then discussed the Governor's Emergency Drought Proclamation and gave an overview of the Emergency Drought Salinity Barrier Project. He then discussed water transfers planned for the current fiscal year. He explained that Metropolitan is in good shape for now yet, if there is long term continuation of drought conditions, it will be cause for concern in future years.

He talked about coordination efforts for ongoing drought operations, the 2021 demand forecast, and current operational conditions. Mr. Polyzos discussed the flexibility of Metropolitan's water system and their request for agencies to shift to using Colorado River water, for the foreseeable future, to reduce demand on the State Water Project (SWP). He then discussed Metropolitan's efforts to diversify its water storage portfolio, through investment and partnerships, which have increased water capacity over the years.

President Chavez thanked Mr. Polyzos and stated that the update is impetus for Upper District and other water agencies to strive to do more to diversify and secure their own water portfolios.

Treasurer Treviño and Mr. Polyzos discussed efforts to secure water transfer agreements with indigenous tribes.

Vice President Santana stated that she is impressed with the work Metropolitan has done to build up water storage levels over the years.

Director Santana and Mr. Polyzos discussed conditions that would trigger the use of the emergency storage supply of water.

**ADOPT RESOLUTION NO. 6-21-620
HONORING AND COMMEMORATING
THE OUTSTANDING SERVICE AND
ACCOMPLISHMENTS OF JEFFREY
KIGHTLINGER, METROPOLITAN
WATER DISTRICT OF SOUTHERN
CALIFORNIA, GENERAL MANAGER**

Director Fellow moved to adopt Resolution No. 6-21-620, honoring and commemorating the outstanding service and accomplishments of Jeffrey Kightlinger, Metropolitan Water District of Southern California, General Manager, as presented. Treasurer Treviño seconded the motion.

Director Fellow praised Mr. Kightlinger for his outstanding work as General Manager of the Metropolitan Water District.

The motion to adopt Resolution No. 6-21-620, as presented, was approved by the following roll call vote:

FELLOW: AYE
SANTANA: AYE
GARCIA AYE
CHAVEZ: AYE
TREVIÑO: AYE

The General Manager stated that a virtual reception honoring Mr. Kightlinger would take place on June 30, 2021 at 4:30pm.

**ADOPT RESOLUTION NO. 6-21-621
HONORING AND COMMEMORATING
THE OUTSTANDING SERVICE AND
ACCOMPLISHMENTS OF CHRISTY
HAWKINS, UPPER SAN GABRIEL
VALLEY MUNICIPAL WATER
DISTRICT, EXECUTIVE ASSISTANT**

Secretary Garcia moved to adopt Resolution No. 6-21-621, honoring and commemorating the outstanding service and accomplishments of Christy Hawkins, Upper San Gabriel Valley Municipal Water District, Executive Assistant, as presented. Treasurer Treviño seconded the motion.

President Chavez reminded the Board that a virtual reception for Ms. Hawkins would take place at the conclusion of the Board meeting.

The General Manager read the resolution honoring and commemorating the outstanding service and accomplishments of Ms. Hawkins. He described Ms. Hawkins as a trusted, loyal, and dedicated employee who always exemplified grace under pressure and a passion to excel in all aspects of her job.

The motion to adopt Resolution No. 6-21-621, as presented, was approved by the following roll call vote:

FELLOW: AYE
SANTANA: AYE
GARCIA AYE
CHAVEZ: AYE
TREVIÑO: AYE

President Chavez thanked Ms. Hawkins for all of her years of service.

INFORMATION ITEMS

The following items listed on the agenda for the information of the Board were read and ordered received and filed:

- (a) Press Releases and News Articles

ATTORNEY'S REPORT

District Counsel reported on transactional matters and recent consultations with staff, including conservation program agreements and work conducted on potential amendments to the District's benefits policy.

District Counsel then thanked Ms. Hawkins for all the help she has provided to District Counsel and their office. He praised her competence, optimism, and professional attitude. He also stated that it has been a great pleasure working with Ms. Hawkins and wished her well in her retirement.

ENGINEER'S REPORT

The District Engineer spoke about his work with Ms. Hawkins throughout her 32-year career at the Upper District and praised her as an amazing staff member and individual. He then wished her a happy retirement.

Ms. Jenny Savron of Stetson Engineers provided a report on hydrologic conditions, basin deliveries, reservoir storage, and rainfall averages. She stated that the Baldwin Park Key Well groundwater elevation was 191.7 feet as of June 18, 2021. She also reported that there have been no deliveries through USG-3.

GENERAL MANAGER'S REPORT

The General Manager reported that some of the producers are in discussion with Upper District regarding the possibility of delivering water into the canyon basin. He stated that Upper District is coordinating with Metropolitan and the San Gabriel Valley Municipal Water District to facilitate water deliveries from the State Water Project (SWP) into the canyon basin. He discussed utilizing the San Gabriel pipeline for delivery since it can carry water at a reduced flow rate of 20 or 10 cfs whereas USG-3 cannot be reduced to such a low flow rate.

He then reported that dry conditions and limited SWP supplies have resulted in meetings with Watermaster and Stetson Engineers to review the Quagga Mussel Management and Mitigation Plan as well as the Basin Assimilative Capacity for Total Dissolved Solids (TDS). He explained these efforts are being made to enable delivery of Colorado River water for replenishment in the Main San Gabriel Basin. He reported that staff does not anticipate being prepared to move forward with Colorado River deliveries before the end of the year and have already notified Metropolitan of Upper District's intent to order up to 15,000 af of SWP water after October 1.

The General Manager also reported that Upper District staff is back to fully working in the office and, with the Governor reopening the State, he is recommending that the Board resume having in-person Board meetings beginning with the July 14th Board meeting. He stated that the Board room will be set up with technology to enable Directors to opt for attending the Board meetings in-person or virtually. He explained that the Governor's Executive Order allowing public meetings to continue to occur virtually will most likely remain in effect until the end of September.

DIRECTORS COMMENTS

Director Fellow reported that the Executive Committee and the Bay Delta Committee of the Metropolitan Board of Directors met on June 22nd. He stated that it was Mr. Kightlinger's last meeting of the Board as General Manager and that a number of celebrations honoring Mr. Kightlinger will take place over the next several months.

He then reported that Covid-19 caused a shortage of chlorine that has impacted water treatment for some west coast water suppliers. He stated that Metropolitan is assisting west coast water suppliers by supplying water from Diamond Valley Lake.

Director Fellow also stated that Metropolitan will resume face-to-face Board meetings in August. He also stated that the Bay Delta Committee met with state officials regarding tribal water agreements along the Delta. He then discussed Metropolitan honoring 17 employees that were killed 50 years ago while digging the San Fernando tunnel. He stated that Mr. Kightlinger had the Board meeting adjourned in honor of the employees who lost their lives in that tragic event.

Vice President Santana stated that the San Gabriel Valley Council of Governments (SGVCOG) met and discussed cities needing to pay attention to MS4 permits. She also reported that a Water Technical Advisory Committee (TAC) meeting will occur on June 29th and that the San Gabriel Valley Water Association will meet on June 28th.

FUTURE AGENDA ITEMS

None.

ADJOURN TO CLOSED SESSION

None.

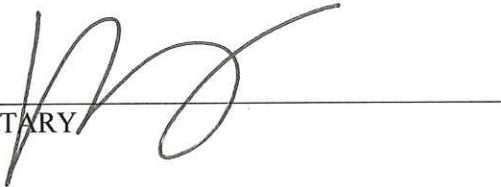
ADJOURNMENT

President Chavez asked if there were other business to come before the Board. There being none, the meeting was adjourned to a regular meeting of the Board of Directors to be held on July 14, 2021 at 8:00 a.m. to be held in person, as well as via teleconference or the most rapid means of communication available at the time.



PRESIDENT

ATTEST



SECRETARY

SEAL