

**A SPECIAL MEETING OF THE BOARD OF DIRECTORS
OF THE UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
602 E. HUNTINGTON DRIVE, SUITE B, MONROVIA, CALIFORNIA 91016
8:00 A.M. – October 4, 2021**

Pursuant to Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 pandemic, the Upper District held a special meeting of the Board of Directors via Zoom teleconference on October 4, 2021 at the hour of 8:00 a.m.

ROLL CALL

DIRECTORS PRESENT: Chavez, Treviño, Santana, and Fellow.

DIRECTORS ABSENT: Garcia.

STAFF PRESENT: Tom Love, General Manager; Martin Koczanowicz, District Counsel; Steve Johnson, Consulting Engineer; Evelyn Rodriguez, Director of Finance and Administration; Patricia Cortez, Director of Government and Community Affairs; Jennifer Aguilar, Water Use Efficiency Analyst; Nichol Delgado, Government and Community Affairs Representative; Venessa Navarrette, Executive Assistant; Priscilla Lu, Accounting/Financial Analyst and Ruben Gallegos, Project Assistant.

OTHERS PRESENT

Kelly Gardner, Steve Johnson, Tony Zampielo, Jose Martinez and David Muse.

ADOPTION OF AGENDA

On motion by Director Fellow, seconded by Treasurer Treviño, the agenda was adopted by the following roll call vote:

FELLOW: AYE
SANTANA: AYE
GARCIA ABSENT
CHAVEZ: AYE
TREVIÑO: AYE

PUBLIC COMMENT

None.

COMMITTEE REPORTS

Next scheduled committee meeting dates are as follows:

- (a) Government Affairs and Community Outreach – November 1, 2021 at 4:00 p.m.
- (b) Administration and Finance – November 2, 2021 at 4:00 p.m.
- (c) Water Resources and Facility Management – November 3, 2021 at 4:00 p.m.

CONSENT CALENDAR

On motion by Director Fellow, seconded by Vice President Santana, the consent calendar was approved by the following roll call vote:

FELLOW: AYE
SANTANA: AYE
GARCIA ABSENT
CHAVEZ: AYE
TREVIÑO: AYE

- (a) Minutes of a regular meeting of the Board of Directors held on September 22, 2021 at 8:00 a.m.

**ADOPT RESOLUTION NO. 10-21-626,
PROCLAIMING A LOCAL EMERGENCY
AND AUTHORIZING REMOTE
TELECONFERENCE MEETINGS OF
THE LEGISLATIVE BODIES OF UPPER
SAN GABRIEL VALLEY MUNICIPAL
WATER DISTRICT FOR A PERIOD OF
30 DAYS**

The General Manager provided a brief background on Governor Newsom's executive order that allows public agencies and special districts to conduct public meetings virtually. He explained that Upper District has been operating under an executive order which expired on September 30th. He added that this new legislation grants special districts and public agencies the opportunity to continue conducting meetings virtually under certain conditions and the Board determines that there is a state emergency in place and that meeting in person would present imminent risks to the health and safety of attendees and authorizes remote teleconference meetings pursuant to the Brown Act. He stated that if adopted, the resolution would only be effective for a maximum of thirty days and would need to be revisited monthly.

District Counsel explained that Upper District could continue meeting under the amended Brown Act rules as long as there is a declared state of emergency on a state level or if a local jurisdiction declares and recommends social distancing or mask mandates and that the District determines, by resolution, the existence of an urgent public safety and health issue. He added that the amended Brown Act rules will remain in effect until repealed.

On motion by Treasurer Treviño, seconded by Director Fellow, Resolution No. 10-21-626 was adopted by the following roll call vote:

FELLOW: AYE
SANTANA: AYE
GARCIA ABSENT
CHAVEZ: AYE
TREVIÑO: AYE

**APPROVE STAFF RECOMMENDATION
FOR FEDERAL LEGISLATIVE BILL
POSITIONS: S. 866, H.R. 2049, S. 2272
AND H.R.
4976**

The Director of Government and Community Affairs briefed the Board on staff's recommendation to support S.866, H.R. 2049, S.2272 and H.R. 4976.

Following discussion, Vice President Santana moved to approve staff's recommended federal legislative bill positions. Director Fellow seconded the motion which was approved by the following roll call vote:

FELLOW: AYE
SANTANA: AYE
GARCIA ABSENT
CHAVEZ: AYE
TREVIÑO: AYE

INFORMATION ITEMS

The following items listed on the agenda for the information of the Board were read and ordered received and filed:

- a) Press Releases and News Articles

ATTORNEY'S REPORT

Martin Koczanowicz introduced himself to the Board and briefly discussed his experience with government agencies.

ENGINEER'S REPORT

The District Engineer provided a report on hydrologic conditions, basin deliveries, reservoir storage and rainfall averages. He stated that the Baldwin Park Key Well groundwater elevation has dropped to 185.3 feet as of September 24, 2021. He reported that combined storage in the canyon is down to minimum pool. He also reported that no notices of wells shutdown due to contamination were received during the month of September 2021.

GENERAL MANAGER'S REPORT

The General Manager introduced Upper District's new Water Use Efficiency Analyst, Jennifer Aguilar, highlighting her years of experience in the private and public sector.

METROPOLITAN REPORT

Director Fellow reported on an upcoming Northern Caucus meeting of Metropolitan Water District's (Metropolitan) directors and the respective general managers to discuss Metropolitan's rate refinement process. He also reported on Metropolitan's recent two-day retreat and shared that one of the topics discussed was the idea of having Metropolitan develop new sources of water that can be sold to anyone who needs it.

A summary report was provided in the Board's agenda packet.

WATER QUALITY AUTHORITY REPORT

A summary report was provided in the Board's agenda packet.

WATERMASTER REPORT

Director Fellow reported that Watermaster will be meeting on Wednesday, October 6th. A summary report was provided in the Board's agenda packet.

AB 1234 COMPLIANCE REPORT

A summary report was provided in the Board's agenda packet.

DIRECTORS COMMENTS

None.

FUTURE AGENDA ITEMS

None.

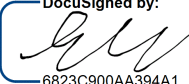
The General Manager reminded everyone that the regular board meeting on Wednesday, October 13th is cancelled.

ADJOURN TO CLOSED SESSION

None.

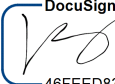
ADJOURNMENT

President Chavez asked if there were other business to come before the Board. There being none, the meeting was adjourned to a regular meeting of the Board of Directors to be held on October 27, 2021 at 8:00 a.m. via teleconference or the most rapid means of communication available at the time.

DocuSigned by:

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PRESIDENT

ATTEST

DocuSigned by:

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SECRETARY

SEAL