

**A REGULAR MEETING OF THE BOARD OF DIRECTORS  
UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT  
602 E. HUNTINGTON DRIVE, SUITE B, MONROVIA, CA 91016  
8:00 A.M. – DECEMBER 8, 2021**

**SPECIAL NOTICE**

**Teleconference Accessibility**

*Pursuant to AB-361 issued by Governor Newsom in response to the COVID-19 pandemic, the Upper District will hold its board meeting via teleconference or the most rapid means of communication available at the time. Instructions to participate in the teleconference are below:*

**Zoom Meeting Link**

<https://us02web.zoom.us/j/84284379726>

**Meeting ID: 842 8437 9726**

**Telephone Dial:**

**1 (669) 900-6833 US**

**Meeting ID: 842 8437 9726**

*Public comments may be made through teleconference when prompted by the President during the public comment period. Public comments may also be provided by emailing [venessa@usqvmwd.org](mailto:venessa@usqvmwd.org) in advance of the meeting. Please indicate "PUBLIC COMMENT" in the subject line.*

*If you have difficulty connecting to the teleconference line, please call (626) 443-2297 or email [ruben@usqvmwd.org](mailto:ruben@usqvmwd.org). **It may take a few minutes to join Zoom or connect via telephone so please join early.***

**AGENDA**

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL OF BOARD OF DIRECTORS
3. ADOPTION OF AGENDA [1]
4. PUBLIC COMMENT  
Anyone wishing to discuss items should do so now. The Board of Directors may allow additional input during the meeting. A three-minute time limit on remarks is requested.
5. COMMITTEE REPORTS [2]
  - (a) Water Resources and Facility Management (Treviño, Chair – Garcia, Vice-Chair)  
*Minutes of meeting held on December 1, 2021 enclosed.*
  - (b) Government Affairs and Community Outreach (Fellow, Chair – Treviño, Vice-Chair)  
*Minutes of meeting held on December 6, 2021 to be distributed at the meeting.*
6. CONSENT CALENDAR [1]
  - (a) Minutes of a special meeting of the Board of Directors held on November 17, 2021 at 8:00 a.m.
  - (b) List of Demands.
  - (c) Financial Reports – October 2021.
    1. Financial Statements.
    2. Director's Public Outreach.

- (d) Adopt Resolution No. 12-21-630, Re-ratifying the Proclamation of a State of Emergency by Governor Newsom, and Reauthorizing Remote Teleconference Meetings.
- (e) Receive and file the Annual Comprehensive Financial Report for the fiscal year ended June 30, 2021.

7. ACTION/DISCUSSION ITEMS [1]

- (a) Update on San Gabriel Basin Water Quality Authority Activities

Recommendation

This item is for information only. No action is anticipated.

- (b) Award of Construction Contract for Upper District's Tenant Improvement Project (*Staff memorandum enclosed.*)

Recommendation

The Water Resources and Facility Management Committee recommends that the Board of Directors accept the bid submitted by the lowest responsive bidder, E. Avico, Inc., in the amount of \$2,685,956.00 and authorize the General Manager to execute a contract and Notice to Proceed, subject to District Counsel review, to perform the required work.

- (c) Award of Water Education Grants for FY 2021-22 (*Staff memorandum enclosed.*)

Recommendation

The Government Affairs and Community Outreach Committee met on December 6, 2021 and will provide its recommendation to the Board of Directors at the meeting.

Staff recommends that the Board of Directors approve either option 1 or option 2 below and direct staff accordingly.

Option 1

Fund 12 grants for water education programs per Upper District's FY 20-21 Water Education Grant Program for a total amount of \$9,951.66.

Option 2

Fund 28 grants for water education programs per Upper District's FY 20-21 Water Education Grant Program for a total amount of \$22,672.68.

- (d) Revision of the 2021-22 Legislative Policy Principles. (*Staff memorandum enclosed.*)

Recommendation

The Government Affairs and Community Outreach Committee met on December 6, 2021 and will provide its recommendation to the Board of Directors at the meeting.

Staff recommends that the Board of Directors revise the 2021-22 Legislative Policy Principles and authorize the General Manager and/or the Director of Government Affairs to direct advocacy consultants on positions consistent with these principles.

(e) Metropolitan's Demand Management Cost Recovery and Funding Mechanism

Recommendation

Staff recommends that the Board of Directors discuss this matter and direct staff accordingly.

8. INFORMATION ITEMS (These items are for the information of the Board of Directors and require no action) [2]
  - (a) Press Releases and News Articles.
9. ATTORNEY'S REPORT [2]
10. ENGINEER'S REPORT [2]
11. GENERAL MANAGER'S REPORT [2]
12. METROPOLITAN REPORT [2]
13. WATER QUALITY AUTHORITY REPORT [2] -
14. WATERMASTER REPORT [2]
15. AB 1234 COMPLIANCE REPORT [2]
16. DIRECTOR'S COMMENTS [2]
17. FUTURE AGENDA ITEMS [1]
18. ADJOURN TO CLOSED SESSION – None.
19. ADJOURNMENT - To a regular meeting of the Board of Directors to be held on January 12, 2021 at 8:00 a.m. via teleconference or the most rapid means of communication available at the time.

LEGEND: [1] INDICATES ACTION ANTICIPATED BY BOARD OF DIRECTORS ON THIS ITEM  
[2] INDICATES INFORMATION ITEM - NO BOARD ACTION NECESSARY

**PRESIDENT ED CHAVEZ, PRESIDING**

**American Disabilities Act Compliance** (*Government Code Section 54954.2(a)*)



To request special assistance to participate in this meeting, please contact the Upper District office at (626) 443-2297 or [valeria@usgvmwd.org](mailto:valeria@usgvmwd.org) at least 24 hours prior to meeting.

