

**A SPECIAL MEETING OF THE BOARD OF DIRECTORS
OF THE UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
602 E. HUNTINGTON DRIVE, SUITE B, MONROVIA, CALIFORNIA 91016
8:00 A.M. – December 22, 2021**

Pursuant to the newly adopted provisions of the Brown Act and consistent with the Board's resolution ratifying the declaration of a state of emergency by the State of California in response to the COVID-19 pandemic, the Upper District held a special meeting of the Board of Directors via Zoom teleconference on December 22, 2021 at the hour of 8:00 a.m.

ROLL CALL

DIRECTORS PRESENT: Chavez, Treviño, Garcia, Santana, and Fellow.

DIRECTORS ABSENT: None.

STAFF PRESENT: Tom Love, General Manager; Martin Koczanowicz, District Counsel; Steve Johnson, Consulting Engineer; Evelyn Rodriguez, Director of Finance and Administration; Patricia Cortez, Director of Government and Community Affairs; Nichol Delgado, Government and Community Affairs Representative; Venessa Navarrette, Executive Assistant; Ruben Gallegos, Project Assistant; Priscilla Lu, Accounting/Financial Analyst, and Jennifer Aguilar, Water Use Efficiency Analyst.

OTHERS PRESENT Jenny Savron, Anteneh Tesfaye, Cris Fealy, Ben Lewis, Kelly Gardner, and Tara Robinson.

ADOPTION OF AGENDA On motion by Director Fellow, seconded by Vice President Santana, the agenda was adopted by the following roll call vote:

FELLOW: AYE
SANTANA: AYE
GARCIA: AYE
CHAVEZ: AYE
TREVIÑO: AYE

PUBLIC COMMENT None.

CONSENT CALENDAR Secretary Garcia moved to approve Consent Calendar item (a). Director Fellow seconded the motion, which was unanimously approved by the following roll call vote:

FELLOW: AYE
TREVIÑO: AYE
GARCIA: AYE
SANTANA: AYE
CHAVEZ: AYE

(a) Adopt Resolution No. 12-21-631, Re-ratifying the Proclamation of a State of Emergency by Governor Newsom and Reauthorizing Remote Teleconference Meetings.

REJECTION OF ALL BIDS RECEIVED IN RESPONSE TO THE INVITATION TO BID ON UPPER DISTRICT'S TENANT IMPROVEMENT PROJECT The General Manager provided a brief summary on why rejection of all three bids for Upper District's Tenant improvement Project would be necessary. He reported that the District received a protest letter alleging that the low bidder E. Avico, Inc. is not registered with the Department of Industrial Relations (DIR) as required by California Labor Code. He stated that District Counsel confirmed that registration with DIR is required for public projects and that E. Avico was not registered at the

time of bidding. He also stated that the other two bidders are neither qualified due to incomplete submittals.

He then recommended the rejection of all bids and to readvertise the project for bidding by the end of the year. He stated that the goal is to move into the new office building by July 4th in 2022.

Director Fellow expressed his disappointment over the delay.

On motion by Treasurer Treviño, seconded by Director Fellow, the Board rejected all bids received pertaining to Upper District's tenant improvement project and authorized the General Manager to rebid the project by the following roll call vote:

FELLOW: AYE
TREVIÑO: AYE
GARCIA: AYE
SANTANA: AYE
CHAVEZ: AYE

The General Manager added that the new rebids could end up higher than the previous bids. He stated that staff will try to get more bids and increase competition.

INFORMATION ITEMS

The following items listed on the agenda for the information of the Board were read and ordered received and filed:

- (a) Press Releases and News Articles

ATTORNEY'S REPORT

District Counsel reported working with staff on evaluating the bid protest and researching DIR registration requirements, and preparing a response for a subpoena issued by the Workers' Compensation Court pertaining to a former employee.

GENERAL MANAGER'S REPORT

The General Manager wished everyone happy holidays and a safe new year.

DIRECTORS COMMENTS

Director Fellow reported that the San Gabriel River Discovery Center Authority has been officially dissolved. He congratulated Nichol for her recent engagement. He then wished everyone a merry Christmas.

Nichol announced that she recently got engaged.

Secretary Garcia and Vice President Santana wished everyone happy holidays and a great new year.

President Chavez also congratulated Nichol on her recent engagement and then wished everyone happy holidays.

FUTURE AGENDA ITEMS

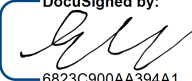
None.

ADJOURN TO CLOSED SESSION

None.

ADJOURNMENT

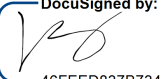
President Chavez asked if there were other business to come before the Board. There being none, the meeting was duly adjourned a regular meeting of the Board of Directors to be held on January 12, 2021, at 8:00 a.m. via teleconference or the most rapid means of communication available at the time.

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PRESIDENT

ATTEST

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SECRETARY

SEAL