

**A REGULAR MEETING OF THE BOARD OF DIRECTORS
UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
602 E. HUNTINGTON DRIVE, SUITE B, MONROVIA, CA 91016
8:00 A.M. – August 10, 2022**

**SPECIAL NOTICE
Teleconference Accessibility**

Pursuant to the newly adopted provisions of the Brown Act and consistent with the Board's Resolution ratifying the declaration of a state of emergency by the State of California in response to the COVID-19 pandemic, the Upper District will hold its board meeting via teleconference or the most rapid means of communication available at the time. Instructions to participate in the teleconference are below:

Attendee Zoom Webinar Link
<https://us02web.zoom.us/j/86490190738>

Meeting ID: 864 9019 0738

Telephone Dial:
1 (669) 900-6833 US

Meeting ID: 864 9019 0738

Public comments may be made through teleconference when prompted by the President during the public comment period. Public comments may also be provided by emailing venessa@usqvmwd.org in advance of the meeting. Please indicate "PUBLIC COMMENT" in the subject line.

If you have difficulty connecting to the teleconference line, please call (626) 443-2297 or email ruben@usqvmwd.org. It may take a few minutes to join Zoom or connect via telephone so please join early.

AGENDA

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL OF BOARD OF DIRECTORS
3. ADOPTION OF AGENDA [1]
4. PUBLIC COMMENT
Anyone wishing to discuss items should do so now. A three-minute time limit on remarks is requested.
5. PRESENTATION
 - (a) 2022 "Water is Life" Art Contest Winners
6. COMMITTEE REPORTS [2]
 - (a) Government Affairs and Community Outreach (*Fellow, Chair – Treviño, Vice-Chair*)
Minutes of meeting held on August 1, 2022 enclosed.
 - (b) Administration and Finance (*Santana, Chair – Fellow, Vice-Chair*)
Minutes of meeting held on June 7, 2022 and August 2, 2022 enclosed.
 - (c) Water Resources and Facility Management (*Treviño, Chair – Garcia, Vice-Chair*)
Minutes of meeting held on August 3, 2022 enclosed.

7. CONSENT CALENDAR [1]

- (a) Minutes of a regular meeting of the Board of Directors held on June 8, 2022 at 8:00 a.m.
- (b) List of Demands
 - 1. July 2022
 - 2. August 2022
- (c) Financial Reports – June 2022
 - 1. Financial Statements
 - 2. Quarterly Report on District Investments
 - 3. Director’s Public Outreach
- (d) Resolution No. 08-22-644, Re-ratifying the Proclamation of a State of Emergency by Governor Newsom and Reauthorizing Remote Teleconference Meetings.
- (e) Execution of Negotiated Tax Exchange Resolution Annexation of Project Tract 83168 to County Lighting Maintenance District 1687
- (f) Execution of Negotiated Tax Exchange Resolution Annexation of Project Tract 82498 to County Lighting Maintenance District 1687

8. ACTION/DISCUSSION ITEMS [1]

- (a) Update on Pure Water Southern California (*Mr. John Bednarski, Chief Engineer and Group Manager of Engineering Services for the Metropolitan Water District of Southern California will provide a presentation at the meeting.*)

Recommendation

This item is for information only. No action is anticipated.

- (b) Executive Management Employees Personnel Manual (*Staff memorandum enclosed.*)

Recommendation

The Administration and Finance Committee recommends that the Board of Directors approve the Executive Management Employees Personnel Manual.

- (c) Resolution No. 08-22-645 endorsing WaterSMART: Water and Energy Efficiency Grants for 2023. (*Staff memorandum enclosed.*)

Recommendation

Staff recommends that the Board of Directors adopt Resolution No. 08-22-645 endorsing WaterSMART: Water and Energy Efficiency Grants for 2023.

(d) Sale of Surplus Asset. *(Staff memorandum enclosed.)*

Recommendation

Staff recommends that the Board of Directors declare the existing Cummins emergency electrical generator as surplus and authorize the General Manager to sell the generator for at least \$10,000.

9. INFORMATION ITEMS (These items are for the information of the Board of Directors and require no action) [2]
 - (a) Press Releases and News Articles.
10. ATTORNEY'S REPORT [2]
11. ENGINEER'S REPORT [2]
12. GENERAL MANAGER'S REPORT [2]
13. METROPOLITAN REPORT – June and July 2022 [2]
14. WATER QUALITY AUTHORITY REPORT – June 2022 [2]
15. WATERMASTER REPORT – June and July 2022 [2]
16. AB 1234 COMPLIANCE REPORT – June and July 2022 [2]
17. DIRECTOR'S COMMENTS [2]
18. FUTURE AGENDA ITEMS [1]
19. ADJOURN TO CLOSED SESSION – NONE
20. ADJOURNMENT - To a regular meeting of the Board of Directors to be held on September 14, 2022 at 8:00 a.m. via teleconference or the most rapid means of communication available at the time.

LEGEND: [1] INDICATES ACTION ANTICIPATED BY BOARD OF DIRECTORS ON THIS ITEM
[2] INDICATES INFORMATION ITEM - NO BOARD ACTION NECESSARY

PRESIDENT ED CHAVEZ, PRESIDING



American Disabilities Act Compliance *(Government Code Section 54954.2(a))*

To request special assistance to participate in this meeting, please contact the Upper District office at (626) 443-2297 or venessa@usgvmwd.org at least 24 hours prior to meeting.





MEMORANDUM



6. (a) COMMITTEE REPORTS

August 1, 2022

TO: BOARD OF DIRECTORS

FROM: GOVERNMENT AFFAIRS AND COMMUNITY OUTREACH COMMITTEE

SUBJECT: MINUTES OF THE GOVERNMENT AFFAIRS AND COMMUNITY OUTREACH COMMITTEE AND SPECIAL MEETING OF THE BOARD OF DIRECTORS – August 1, 2022

ATTENDANCE:

Anthony Fellow (Chair)	Lenet Pacheco
Charles Trevino (Vice Chair)	Ana Schwab
Ed Chavez	Lowry Crook
Jennifer Santana	Steve Baker
Tom Love	David Muse
Patty Cortez	Martin Koczanowicz
Jennifer Aguilar	Tara Robinson
Ruben Gallegos	
Venessa Navarrette	

1. Call to Order.
2. Public Comment. None.
3. Legislative Update.
 - a. **Washington D.C.**

Ana Schwab, of Best, Best and Krieger (BB&K), provided the Washington D.C. report. Senator Shelby and Senator Leahy are going to push hard for FY23 appropriations to be signed before the January 3rd start of the new Congress. It is anticipated that there will be a continuation through September to push for the appropriation to be completed by December 22nd. This may be the last appropriation with the current political leadership before the November elections, so there may be some changes coming to how bills are reviewed and funded.

Lowry Crook, BB&K, provided additional information on the provisions within the Build Back Better Plan. The water portions of that package are related to climate change and energy at this time. There have been a number of funding pockets that have opened to focus on these areas within that package which the District has submitted grant applications for at this time.

Ana shared that the Water Resources Act passed which holds provisions for the Army Corp of Engineers in regard to Whitter Narrows in the District's area. While there will be a slight lull in the legislation process during the recess period, it is expected that a few regulatory actions may come into play on PFAS and PFOS in the coming weeks. Last Friday, the Wildfire and Drought Resiliency package was passed through the House which helps with the Regional Recycled Water Project for MWD. Unfortunately, this package does not have a direct pathway through the Senate at this time, so it is unclear if it will be able to move forward.

b. Sacramento

Steve Baker, of Aaron Read and Associates, provided the Sacramento legislative report. The Legislature passed a \$600M budget back in June and is back in session for the month of August. There still remains \$19B from the state budget to be allocated for Climate, Fire, and Drought spending within the month. Therefore, it is expected that there will be another budget bill to wrap up some of that funding into projects prior to the end of the month. MWD is requesting \$350M for the Pure Water Southern California and would greatly help in expediting the project.

Patty Cortez shared that Assemblymember Mike Fong requested a Water 101 Tour to assist in understanding the local facilities and local water sources.

4. Federal and State Legislative Summaries and Positions

Patty Cortez, Director of Government and Community Affairs, presented a list of federal and state bills for committee consideration. There is one bill that requires a recommendation from the committee to move forward to the Board, SB 222 (Dodd): Water Rate Assistance Program. The funding source for this bill is an appropriation at this time, but there are other avenues to contribute to this funding through tax donations. ACWA is recommending additional amendments based on the implementing department, compliance deadlines, increases to administrative expenses, and provisions about the enforcement. Patty requested that the committee provide additional direction for a final position on the bill.

Director Fellow mentioned that he felt this should be placed on a Watch category feels the goal of the bill is needed but would like to see some of the concerns expressed by ACWA worked into the bill. Patty shared that there might be some benefit to watching how the language changes without taking a direct position at this time. Director Treviño shared that he agreed with the recommendation to place this bill on a "watch" for the time being.

Since the decision was made to continue to "watch" this bill, there was no recommendation to take this bill to the Board.

5. Update on Drought Communications & Outreach

Patty Cortez, Director of Government and Community Affairs, presented an update on current drought communications and outreach efforts. Patty shared some recent studies done by both MWD and ACWA on the public opinion about water conservation and water as a whole which has guided some of the messaging. The summer campaign has focused on connection, comprehension, and conservation through bright and colorful designs. "Thank U" has been the main focus to connect action with a direct conservation goal. These ads run from May to August and will be transitioned into the Fall with new designs and goals in multiple languages.

The WaterSmart Home Kit program has been rolled out to accept applications and the Swag Bag trivia has continued through the Summer. Staff has provided a number of presentations throughout the service area to cities, committees, legislative offices, and congressional members. Staff has attended over 50 booths throughout the summer at local community events with more to come through the month of August. The online landscape classes will continue through the Fall with new topics and drought related material provided to participants.

6. **WaterFest 2022**

Patty Cortez presented an update on Upper District's WaterFest event to be held on October 15, 2022, from 10am to 2pm at Arcadia County Park. Our first Waterfest sponsor secured for this year is Supervisor Kathryn Barger and letters have been sent out to potential exhibitors. It is anticipated that the attendance will be slightly smaller than previous years due to the amount of time that has passed without in-person events.

7. **Other Matters.** None.

NEXT MEETING: Monday, September 12, 2022, at 4:00 p.m.

cc: General Manager



MEMORANDUM



6. (b-1) COMMITTEE REPORTS

June 8, 2022

TO: BOARD OF DIRECTORS
FROM: ADMINISTRATION AND FINANCE COMMITTEE
SUBJECT: MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE MEETING AND SPECIAL MEETING OF THE BOARD OF DIRECTORS – June 7, 2022

SPECIAL NOTICE - Teleconference Meeting

Pursuant to the newly adopted provisions of the Brown Act and consistent with the Board’s Resolution ratifying the declaration of a state of emergency by the State of California in response to the COVID-19 pandemic, this meeting was held via teleconference.

ATTENDANCE:	Jennifer Santana, Chair Anthony Fellow, Vice Chair Charles Treviño Tom Love Evelyn Rodriguez	Patty Cortez Steven O’Neill Venessa Navarrete Jennifer Aguilar	Nichol Delgado Ruben Gallegos Valeria Rodriguez Lenet Pacheco
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1. **Call to Order.**
2. **Public Comment.** None.
3. **Additional Discretionary Payment for Upper District’s Unfunded Accrued Liability with CalPERS and Participation in the California Employer’s Pension Prefunding Trust Program.**

The General Manager provided a brief background on the Board’s prior actions prepaying Upper District’s other postemployment benefit obligations and establishing a trust fund with the California Employers’ Retiree Benefit Trust. He stated that the proposed action aims to address the unfunded pension liabilities.

The Director of Finance and Administration explained that the proposed additional discretionary payment of \$1 million dollars to CalPERS will provide estimated total interest savings amounting to \$1.03 million over several years. She explained how the payment would reduce the district’s unfunded liability, resulting in significant savings for the district given the current CalPERS discount rate of 6.80%. She then discussed the proposed establishment of a pension prefunding trust fund with the California Employers’ Pension Prefunding Trust (CEPPT) and a one-time deposit of \$500,00 to the trust fund. She stated that while funds kept in the trust will not directly reduce pension liabilities, it offers the following benefits: funds in the trust including interest earnings can only be used to pay pension obligations; it can act as a rainy day fund during adverse budgetary conditions and can provide better opportunities for higher returns.

Following discussion, the Administration and Finance Committee recommended that the Board of Directors:

1. Authorize an additional discretionary payment of \$1 million to CalPERS to reduce Upper District's unfunded accrued liability related to pension.
2. Approve Upper District's participation in the California Employers' Pension Prefunding Trust Program (CEPPT) Program authorizing the following:
 - a) Execution of the participation agreement with CEPPT;
 - b) Designation of the General Manager and the Director of Finance and Administration as authorized officers for requesting disbursements from CEPPT on behalf of Upper District; and
 - c) An initial one-time trust funding for the CEPPT program of \$500,000.

4. Executive Management Employee Manual.

The General Manager reported that consistent with the strategic plan objectives and direction from the Board of Directors, staff developed a separate employment policy manual for executive management employees. He then presented the draft Executive Management Employees Personnel Manual and outlined the key changes/additions to the standard provisions in the Employee Handbook: title change from Director to Executive Manager; General Manager's discretion to designate one or both Executive Managers as Assistant General Manager; six months of severance pay if terminated without cause; monthly communication (\$125) and auto allowance (\$300); six days administrative leave; and board approved cost-of-living adjustments independent of employee approved COLA.

Directors Fellow and Treviño discussed the idea of developing a succession plan for the District.

Director Treviño and the Director of Finance and Administration discussed the availability of term life insurance coverage for all Upper District employees.

The General Manager and Director Santana discussed how the executive officers' base compensation will be unchanged despite the change in titles and how the previously vacated executive position will not be filled, as last reported to the Board. Lastly, the General Manager stated that upon board approval of the Executive Management Employees Personnel Manual, legal and financial documents will be updated, as needed, to reflect the new executive officer designations.

Following discussion, the Administration and Finance Committee recommended that the Board of Directors approve the draft Executive Management Employees' Personnel Manual.

5. Oral Reports - Information Technology Update

The Director of Finance and Administration provided an update on the information technology assessment recently conducted by staff. She commended Accent Computer Solutions for providing technology support to Upper District staff and directors since 2015. She then reported on an upcoming upgrade of Upper District's server and how the District's current internet and voice providers will also be evaluated for possible service upgrade/replacement. Lastly, she stated that these projects are included in the IT contract amendment the Board of Directors approved in February.

6. Other Matters

None.

NEXT MEETING: Tuesday, August 2, 2022, at 4:00 p.m.

cc: General Manager



MEMORANDUM



6. (b-2) COMMITTEE REPORTS

August 4, 2022

TO: BOARD OF DIRECTORS

FROM: ADMINISTRATION AND FINANCE COMMITTEE

SUBJECT: MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE MEETING AND SPECIAL MEETING OF THE BOARD OF DIRECTORS – August 2, 2022

SPECIAL NOTICE - Teleconference Meeting

Pursuant to the newly adopted provisions of the Brown Act and consistent with the Board's Resolution ratifying the declaration of a state of emergency by the State of California in response to the COVID-19 pandemic, this meeting was held via teleconference.

ATTENDANCE:	Jennifer Santana, Chair Anthony Fellow, Vice-Chair Ed Chavez Tom Love Evelyn Rodriguez	Patty Cortez Priscilla Lu Christine Carson Genny Lynkiewicz Ruben Gallegos	Venessa Navarrette Scott Manno Gardenya Duran Thao Le Jennifer Aguilar
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1. Call to Order.

2. Public Comment. None.

3. Quarterly Investment Update – June 30, 2022.

Genny Lynkiewicz, representative from Chandler Asset Management (Chandler), presented the investments managed by Chandler as of the quarter ended June 30, 2022. Ms. Lynkiewicz provided an economic update, discussing the change in the yield curve, concerns about higher inflation, tightening monetary policy, consumer activity and other leading economic indicators. She also discussed the causes of negative gross domestic product (GDP) in the first quarter and potential impact of having two consecutive quarters with negative GDP.

Ms. Lynkiewicz presented a summary of the District's portfolio holdings, including investment performance, quality, duration and sector distribution. She stated that the District's investments have been consistently at par with the benchmark and are in compliance with the Investment Policy.

Director Fellow and Ms. Lynkiewicz discussed the background of Standard & Poor's AA+ rating of the U.S. government.

Director Santana and Ms. Lynkiewicz discussed the labor market and rising unemployment due to the economic slowdown.

This item was presented for information purposes only. No action was taken by the Committee.

4. FY 2021/22 Audit Entrance Conference.

Evelyn Rodriguez, Director of Administration and Finance, introduced Mr. Scott Manno, Engagement Partner, Gardenya Duran, Engagement Manager, and Thao Le, Senior Auditor, from Rogers, Anderson, Malody & Scott, LLP (RAMS).

Ms. Duran presented the auditor's letter to the Board of Directors and management of Upper District. She discussed the auditor's and Upper District's responsibilities as they relate to the engagement. She also discussed the planned scope and approach for the FY 2021/22 audit. Ms. Duran announced the scheduled start of audit in mid-September, 2022.

This item was presented for information purposes only. No action was taken by the Committee.

5. Executive Management Employee Manual.

The General Manager reported that staff requested District Counsel for one final review of the proposed Executive Manual, which was presented to the Committee in June. He then outlined the major changes and some additional clarifying languages suggested by District counsel.

Directors Fellow and the General Manager discussed how the standards of conduct in the employee manual should also apply to directors. The General Manager stated that Section 2.1 of the Policy Manual outlines the board code of conduct.

Following discussion, the Administration and Finance Committee recommended that the Board of Directors approve the Executive Management Employees Personnel Manual.

6. Oral Reports - Financial Report, June 30, 2022

The Director of Finance and Administration gave a presentation highlighting the District's net operating revenue, water sales, cash and investments, and fund balances for the fiscal year ended June 30, 2022. She stated that for fiscal year 2021/22, untreated water sales in excess of 30,000 AF are made at cost. She reported that an additional contribution of \$1 million to CalPERS was approved by the Board in June. She then explained the budget variances on program expenses.

The General Manager and the Director of Finance and Administration discussed how the cost of water held in storage is based on the price at the time of purchase, not the current market value.

Director Santana and the General Manager discussed Watermaster's sources of funding for water purchases. The General Manager stated that Watermaster uses the surcharge savings from the purchase agreement with Upper District to purchase more water at a lower cost, eventually resulting in savings for the ratepayers.

This item was presented for information purposes only. No action was taken by the Committee.

7. Other Matters.

None.

NEXT MEETING: Tuesday, September 6, 2022, at 4:00 p.m.

cc: General Manager



MEMORANDUM



6. (c) COMMITTEE REPORTS

August 3, 2022

TO: BOARD OF DIRECTORS

FROM: WATER RESOURCES AND FACILITY MANAGEMENT COMMITTEE

SUBJECT: MINUTES OF THE WATER RESOURCES AND FACILITY MANAGEMENT COMMITTEE AND SPECIAL MEETING OF THE BOARD OF DIRECTORS - AUGUST 3, 2022

SPECIAL NOTICE - Teleconference Meeting

Pursuant to the newly adopted provisions of the Brown Act and consistent with the Board's Resolution ratifying the declaration of a state of emergency by the State of California in response to the COVID-19 pandemic, this meeting was held via teleconference.

ATTENDANCE:	Charles Treviño (Chair)	Patty Cortez	Christine Carson
	Katarina Garcia	Evelyn Rodriguez	Jeff Helsley
	Jennifer Santana	Venessa Navarrette	Jenny Savron
	Ed Chavez	Ruben Gallegos	Chisom Obegolu
	Tom Love	Jennifer Aguilar	

1. **Call to Order.**

2. **Public Comment.** None.

3. **New Office Building Update.**

The General Manager reported that construction is proceeding with a few delays due to supply chain issues, resulting in a likely occupancy date around October. He stated that the architect is working with the contractor to address some of the supply chain issues. He then presented the construction contract summary indicating that total approved change orders to date is about 5% of the original contract amount. He added that the contractor and the architect are discussing issues with two change orders pertaining to the stairs.

Director Treviño and the General Manager discussed the likely move-in date to the new building as October 31st. The General Manager shared that the design and bidding process delayed construction longer than initially intended and supply chain issues caused additional delays. Director Treviño stated that the contractor should have anticipated the supply chain issues and expressed concern regarding the due diligence of the contractor.

Director Santana shared that in her experience with this type of project, delays are typical and expected.

The General Manager shared that Upper District's landlord provided verbal indication of having leased to another organization. He added that the landlord has not followed required notice procedures and that staff is working with legal counsel to remain in the current workspace through at least the end of August.

4. Water Supply Update and Drought Actions.

The General Manager reported that SWP supplies remained low and CRW supplies are also struggling with a chance of also being limited in the coming year. He stated that the Upper District Board acted ahead of the drought restrictions and went to Level 2 of WSCP in August 2021 due to the key well projections, subsequently issuing an Emergency Conservation Resolution in May 2022 to follow MWD's regulation for the volumetric limits and 2-days per week watering restriction. He added that Upper District's marketing and increased media presence has encouraged reduction in water use.

The General Manager shared that he has been working closely with LA County DPW to review the Quagga Mussel Control Plan and that the County seems ready to push this plan for regulatory review with the Department of Fish and Wildlife. He added that due to various conditions that are outside of the District's control, the first available timeframe for a CRW delivery to the basin would be April 2023.

Director Garcia asked if there was any data about the drought outreach's effectiveness within the service area. The General Manager explained that since Upper District does not have customer meters, it is difficult to measure customers' response in real time. He stated that the best avenue for assessing water demand is to look at the key well forecast and how quickly the levels are dropping. At this time, the key well is dropping faster than projected.

Director Garcia and the General Manager discussed how there does not seem to be an immediate concern or possibility of restrictions further reducing to outdoor watering to 1 day.

Director Treviño mentioned that there is a potential for MWD to enhance their system to add CRW to their supplies.

The General Manager shared that there has been a move to discuss this type of enhancement to provide equal water supply access to all agencies and that a draft resolution will be presented to the MWD board in August.

Director Treviño stated that MWD tends to avoid applying for state and federal grant funds and tends to fund projects inhouse. He added that MWD should pursue these types of funding options.

The General Manager explained that while it is not reasonable to pursue 100% CRW access for all agencies, those who are able to utilize these alternative sources provide access to SWP water to those who cannot access the CRW source. The balance among the agencies makes the system work.

5. Safe Clean Water LA Update.

The General Manager reported that the San Gabriel River Watershed Committee has allocated all of the funds for the next few years, so new projects might not be funded. He added that the committee has done a good job of making sure that funds are going to disadvantaged communities. He reported that the Rio Hondo Watershed Committee has not allocated all of the funds but have funded all projects that met the minimal criteria for approval.

6. Other Matters. None.

NEXT MEETING: Wednesday, September 7, 2022, at 4:00 p.m.

cc: General Manager

**A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
602 E. HUNTINGTON DRIVE, SUITE B, MONROVIA, CALIFORNIA 91016
8:00 A.M. – June 8, 2022**

**7. (a)
Minutes**

Pursuant to the newly adopted provisions of the Brown Act and consistent with the Board's resolution ratifying the declaration of a state of emergency by the State of California in response to the COVID-19 pandemic, the Upper District held a public hearing and regular meeting of the Board of Directors via zoom teleconference on June 8, 2022 at the hour of 8:00 a.m.

ROLL CALL

DIRECTORS PRESENT: Chavez, Santana, Treviño, Garcia and Fellow.

DIRECTORS ABSENT: None.

STAFF PRESENT: Tom Love, General Manager; Steve O'Neill, District Counsel; Jenny Savron, Consulting Engineer; Evelyn Rodriguez, Director of Finance and Administration; Patricia Cortez, Director of Government and Community Affairs; Venessa Navarrete, Executive Assistant; Nichol Delgado, Government and Community Affairs Representative; Ruben Gallegos, Project Assistant; and Jennifer Aguilar, Water Use Efficiency Analyst.

OTHERS PRESENT

Anteneh Tesfaye, Anthony Alberti, Ben Lewis, Cris Fealy, Ernesto Venegas, Jasper Jacobs, Jose Martinez, Kelly Gardner, Lenet Pacheco, Marty Zvirbulis and Mike.

ADOPTION OF AGENDA

On motion by Director Fellow, seconded by Treasurer Treviño, the agenda was unanimously adopted as presented by the following roll call vote:

SANTANA: AYE
FELLOW: AYE
TREVIÑO: AYE
GARCIA: AYE
CHAVEZ: AYE

PUBLIC COMMENT

None.

COMMITTEE REPORTS

Next scheduled committee meeting dates are as follows:

- (a) Government Affairs and Community Outreach – August 1, 2022 at 4:00 p.m.
- (b) Administration and Finance – August 2, 2022, at 4:00 p.m.
- (c) Water Resources and Facility Management – August 3, 2022, at 4:00 p.m.

CONSENT CALENDAR

Secretary Garcia moved to approve the Consent Calendar. Vice President Santana seconded the motion, which was unanimously approved by the following roll call vote:

SANTANA: AYE
FELLOW: AYE
TREVIÑO: AYE
GARCIA: AYE
CHAVEZ: AYE

- (a) Minutes of a public hearing and a regular meeting of the Board of Directors held on May 25, 2022 at 8:00 a.m.
- (b) List of Demands.
- (c) Financial Reports – April 2022.
 - 1. Financial Statements.
 - 2. Director's Public Outreach.
- (d) Resolution No. 06-22-643, Re-ratifying the Proclamation of a State of Emergency by Governor Newsom and Reauthorizing Remote Teleconference Meetings.

**ADDITIONAL DISCRETIONARY
PAYMENT FOR UPPER DISTRICT'S
UNFUNDED ACCRUED LIABILITY
WITH CALPERS AND PARTICIPATION
IN THE CALIFORNIA EMPLOYER'S
PENSION PREFUNDING TRUST
PROGRAM**

Treasurer Treviño moved to approve the Administration and Finance Committee's recommendation to:

1. Authorize an additional discretionary payment of \$1 million to CalPERS to reduce Upper District's unfunded accrued liability related to pension.
2. Approve Upper District's participation in the California Employers' Pension Prefunding Trust Program (CEPPT) Program authorizing the following:
 - (a) Execution of the participation agreement with CEPPT
 - (b) Designation of the General Manager and the Director of Finance and Administration as authorized officers for requesting disbursements from CEPPT of behalf of Upper District and;
 - (c) An initial one-time trust funding for the CEPPT program of \$500,000.

Director Fellow seconded the motion, which was unanimously approved by the following roll call vote:

SANTANA: AYE
FELLOW: AYE
TREVIÑO: AYE
GARCIA: AYE
CHAVEZ: AYE

**PROFESSIONAL SERVICES
AGREEMENT WITH SOTO RESOURCES
FOR AS-NEEDED SERVICES FOR
GRANT WRITING ASSISTANCE**

Director Fellow moved to approve the Government Affairs and Community Outreach Committee's recommendation authorizing the General Manager to execute a professional services contract with Soto Resources for as-needed services for grant writing assistance in an amount not-to-exceed \$75,000 through June 2024.

Secretary Garcia seconded the motion, which was unanimously approved by the following roll call vote:

SANTANA: AYE
FELLOW: AYE
TREVIÑO: AYE
GARCIA: AYE
CHAVEZ: AYE

**PROFESSIONAL SERVICES
AGREEMENT WITH ECOTECH
SERVICES, INC. FOR THE
ADMINISTRATION OF UPPER
DISTRICT'S CONSERVATION
PROGRAMS**

Treasurer Treviño moved to approve the Government Affairs and Community Outreach Committee's recommendation authorizing the General Manager to approve a professional services agreement with EcoTech Services, Inc., for the administration of Upper District's conservation programs and technical support in an amount not to exceed \$220,000 through June 2024.

Director Fellow seconded the motion, which was unanimously approved by the following roll call vote:

SANTANA: AYE
FELLOW: AYE
TREVIÑO: AYE
GARCIA: AYE
CHAVEZ: AYE

INFORMATION ITEMS

The following items listed on the agenda for the information of the Board were read and ordered received and filed:

- (a) Press Releases and Newspaper Articles.

ATTORNEY'S REPORT

District Counsel provided an update on the San Diego County Water Authority (SDCWA) v. Metropolitan case and discussed SDCWA's claim pertaining to the 2003 Exchange Agreement with Metropolitan.

He then shared how Las Virgenes Water District (Las Virgenes), a State Water Project (SWP) dependent retailer, is dealing with excessive water use in its service area. He discussed Las Virgenes' implementation of residential water budgets and installation of water flow restrictors to make residents more water conscious.

District Counsel and Director Fellow briefly discussed how public agencies are authorized to enforce water use restrictions to protect the public's health and safety.

ENGINEER'S REPORT

The District Engineer provided a report on hydrologic conditions, basin deliveries, reservoir storage, and rainfall averages. She reported that the Baldwin Park Key Well groundwater elevation was 186.3 feet as of June 3, 2022. She then reported that no notices of wells shutdown due to contamination were received during the month of May 2022.

The following is a summary of contamination ranges found in samples under Title 22 from 56 wells during April 2022.

<u>Contaminant</u>	<u>Range (ppb)</u>	<u>MCL (ppb)</u>
PCE	ND – 3.9	5*
TCE	ND	5*

A detailed written report was also provided to the Board.

GENERAL MANAGER'S REPORT

The General Manager presented key well projections and basin production levels for the remainder of the year. He reported on the positive response from producers in implementing watering regulations consistent with Upper District's resolution and recommendations. He shared the District's outreach campaign and additional efforts to promote water conservation.

He also reported on discussions with the Los Angeles County Flood Control District and Department of Fish and Wildlife Services to begin delivering Colorado River water into the San Gabriel River. He also shared Metropolitan's plans to deliver allocated SWP water in October through the end of the year.

He then stated that watering of nonfunctional turf is now prohibited by the State Water Board.

The General Manager and Treasurer Treviño briefly discussed the amount of SWP water Upper District will be getting in the fall.

METROPOLITAN REPORT

Director Fellow reported on upcoming Metropolitan board meeting dates. A written report was also provided in the Board's agenda packet.

WATER QUALITY AUTHORITY REPORT

A summary report was provided in the Board's agenda packet.

WATERMASTER REPORT

A summary report was provided in the Board's agenda packet.

AB 1234 COMPLIANCE REPORT

A summary report was provided in the Board's agenda packet.

DIRECTOR'S COMMENTS

Director Fellow shared the idea of Upper District developing a water education center. He suggested using the upcoming meetings with Congresswoman Judy Chu as opportunities for seeking congressional funding for the project. He also

commended Secretary Garcia's mentorship and promotion of water awareness within her classroom.

Secretary Garcia commended staff's creativity in promoting Upper District's conservation campaign around the community.

Treasurer Treviño echoed Secretary Garcia's statement regarding staff's conservation efforts around the community. He then shared his idea of encouraging stricter national water policies protecting water rights.

Vice President Santana commended staff for reaching out to cities and educating them on the severe water condition.

FUTURE AGENDA ITEMS

None.

ADJOURN TO CLOSED SESSION

None.

ADJOURNMENT

President Chavez asked if there were other business to come before the Board. There being none, the meeting was adjourned to a regular meeting of the Board of Directors to be held on August 10, 2022, at 8:00 a.m. via teleconference or the most rapid means of communication available at the time.

ATTEST

PRESIDENT

SECRETARY

SEAL

DRAFT

Demands numbered 21536 through 21566 on the General Fund Account of the Upper District at Citizens Business Bank totaling \$1,212,709.10 and demands numbered 1037 through 1042 on the Water Fund Account at the same bank in the amount of \$2,353,163.48.

21536	Accent Computer Solutions, Inc.	Inv. 151560 D1, Downpayment - Server Refresh Recommendation (Board approved 10/06/15. Previously paid 05/19/22)		\$ 17,212.98
21537	Marjani Builders, Inc.	Inv. APP3, District Tenant Improvement Project (Board approved 02/09/22. Previously paid 05/19/22)		692,418.90
21538	Kiwanis Club - Covina South Hills	Inv. 05/21/22UD, Annual Pancake Breakfast Sponsorship (Previously paid 05/25/22)		300.00
21539	789 Inc.	Inv. USGV-224250, Public Relations Services, Phase 3		10,000.00
21540	Aaron Read & Associates, LLC	Inv. 212101, State Legislative Advocacy Services, April 2022 (Board approved 12/09/20)		10,000.00
21541	Accent Computer Solutions, Inc.	Inv. 151482, Renewal - Dell Server Support (Board approved 10/06/15)		954.08
21542	Aleshire & Wynder, LLP	Professional Services, April 2022 Inv. 67695, Retainer Inv. 67696, Transactional Fees Inv. 67697, Transactional Fees Inv. 67698, Transactional Fees (Board approved 04/13/22)	4,064.00 412.50 50.90 584.20	5,111.60
21543	City of Covina Parks & Recreation Department	Inv. 2022UD, Year-Round Sponsorships 2022		1,000.00
21544	Ecotech Services, Inc.	Inv. 2285, Water Smart Home Program Inv. 2285, Water Bottle Fill Station (Board approved 08/07/18)	14,785.00 3,600.00	18,385.00
21545	G3LA, LLC	Inv. 996, Water Conservation Workshop, May 2022		1,750.00
21546	GovInvest, Inc.	Inv. 2022-3647, Pension Module Annual Subscription Fee		3,090.00
21547	La Opinion	Inv. 129490422, Water Conservation Ads, April 2022 Inv. 26206, Public Notice for FY 22/23 Standby Charge	3,000.00 975.00	3,975.00
21548	Proforma	Inv. B660001152A, District Logo Items		1,758.58
21549	San Gabriel Valley Newspaper	Inv. 0000541762, Water Conservation Ads, April 2022		3,000.00
21550	SGV Protective Association	Inv. FY 2022-23, Assessment		54,950.78
21551	South Coast AQMD	Inv. 3995945, AQMD Fee, July 2021 - June 2022		143.88
21552	Spectrum Reach/Charter	Inv. 90570669, Water Conservation Ads, April 2022 Inv. 90570670, Water Conservation Ads, April 2022	1,500.00 1,845.70	3,345.70
21553	Stetson Engineers, Inc.	Inv. 2533-192, General Engineering Support Services, March 2022 Inv. 2533-193, General Engineering Support Services, April 2022	56,025.13 30,935.57	86,960.70
21554	Suburban Water System	Inv. 6681, MAA Funding - Landscape Program, Jan-Apr 2022		12,968.00
21555	Urban Water Institute, Inc.	Inv. 08/24/22UD, Annual Water Conference Sponsorship		2,000.00
21556	U.S. Bank Corporate Payment System	CalCard Charges through 05/22/22 Membership/Others Meetings, Travel, Conferences Computer Systems/Office Equipment/Supplies/Maintenance & Service/Utilities Conservation Program Expenses, Education and Outreach	160.00 12,158.36 128.41 813.81	13,260.58
21557	Valley County Water District	Inv. 21-024, MAA Funding - Water Bottle Filling Stations		60,000.00
21558	West Covina Community Services Foundation	Inv. 06/22/22UD, Summer Concert Series 2022		250.00

21559	Best Best & Krieger, LLP	Inv. 935584, Lobbying Services through April 30, 2022 (Board approved 02/09/20)		7,500.00
21560	Foothill Technology Center, LLC	Inv. JUL 22LEA, Office Lease - July 2022 (Board approved 04/09/21)		20,751.00
21561	Upper District Revolving Payroll Fund	Inv. APR 22, Reimbursement for Payroll and Payroll Taxes for Employees Inv. APR 22D, Reimbursement for Payroll Taxes for Directors	123,050.36 <u>8,538.46</u>	131,588.82
21562	Upper District Revolving Fund	Replenish Revolving Fund Account - May 2022 Office Supplies Computer Systems/Equipment/Maintenance/Insurance/Outside Service Director's Outreach Meeting/Travel/Conferences/Dues/Assessments/Membership Telephone/Utilities/Building Maintenance Water Conservation Program Expenses WRP Operation and Maintenance Medical/ODA Reimbursement/Processing Fee/Retirement Plan/Overdeposit	1,410.53 1,749.08 2,045.00 106.80 1,052.54 1,338.45 29,796.47 <u>4,635.47</u>	42,134.34
21563	Edward L. Chavez	Director's Compensation, May 2022 10 Days District Business Meeting/Travel Expenses/Allowance Less Deferred Comp. Less Taxes Withheld	2,550.00 1,623.16 (1,617.00) <u>(1,022.78)</u>	1,533.38
21564	Charles M. Treviño	Director's Compensation, May 2022 10 Days District Business Meeting/Travel Expenses/Allowance Less Deferred Comp. Less Taxes Withheld	2,550.00 516.87 (500.00) <u>(539.01)</u>	2,027.86
21565	Jennifer Santana	Director's Compensation, May 2022 10 Days District Business Meeting/Travel Expenses/Allowance Less Deferred Comp. Less Taxes Withheld	2,550.00 516.87 (500.00) <u>(376.46)</u>	2,190.41
21566	Anthony R. Fellow	Director's Compensation, April 2022 8 Days District Business 5 Days MWD Business Meeting/Travel Expenses/Allowance Less Deferred Comp. Less Taxes Withheld	2,040.00 1,275.00 516.87 (500.00) <u>(1,184.36)</u>	2,147.51
			TOTAL	<u>\$1,212,709.10</u>
1037	Central Basin MWD	Invoice No. USGV-APR22, Purchase of 3.8 AF of Recycled Water in March 2022 (Previously paid 06/01/22)		\$ 2,756.20
1038	City of Industry City Hall	Invoice No. APR-22, Purchase of 49.9 AF of Recycled Water in April 2022		15,768.40
1039	Metropolitan Water District	Invoice No. 10778, Purchase of 376.4 AF of Treated Water and 1,948.0 AF of Untreated Water in April 2022		2,233,423.12
1040	San Gabriel Valley MWD	Invoice No. 540, 87.74 AF of Water Delivered through the Alhambra/MWD Exchange Agreement in April 2022 @ \$200 per AF		17,548.00
1041	Suburban Water System	Invoice No. 6685, Phase IIB Normal Operating Charge, May 2022		1,667.76
1042	Metropolitan Water District	Invoice No. 03/22/22, Deposit for the Study Phase of a New Service Connection		<u>82,000.00</u>
			TOTAL	<u>\$ 2,353,163.48</u>

7. (b-1)
List of Demands

Board of Directors
Upper San Gabriel Valley Municipal Water District

Submitted herewith for action by the Board of Directors of the Upper San Gabriel Valley Municipal Water District are the following demands on the District's General Fund Account at Citizens Business Bank:

21567	Marjani Builders, Inc.	Inv. APP4, District Tenant Improvement Project (Board approved 02/09/22. Previously paid 06/22/22)		\$ 453,340.00
21568	Void	Printer Error		
21569	Accent Computer Solutions, Inc.	Inv. 019938Q, Deposit - 3 Year Server Foundation Care (Board approved 10/06/15. Previously paid 06/27/22)		1,096.96
21570	Upper District Revolving Payroll Fund	Inv. MAY 22, Reimbursement for Payroll and Payroll Taxes for Employees Inv. MAY 22D, Reimbursement for Payroll Taxes for Directors (Previously paid 06/27/22)	1,123,373.27 <u>9,389.61</u>	1,132,762.88
21571	CALPERS	Inv. OPEB 21/22, OPEB Prefunding for FY 2021/22 (Board approved 06/08/22. Previously paid 06/28/22)		88,658.00
21572	789 Inc.	Inv. USGV-224260, Public Relations Services, Phase 4		10,000.00
21573	Aaron Read & Associates, LLC	Inv. 212114, Expenses, May 2022 Inv. 212155, State Legislative Advocacy Services, May 2022 Inv. 212202, State Legislative Advocacy Services, June 2022 (Board approved 12/09/20)	214.34 10,000.00 <u>10,000.00</u>	20,214.34
21574	ACWA/JPIA	Inv. 0687642, Health Insurance Premium - July 2022		27,399.01
21575	Aleshire & Wynder, LLP	Professional Services, May 2022 Inv. 67696B, Transactional Fees Inv. 68271, Retainer Inv. 68272, Transactional Fees (Board approved 04/13/22)	50.90 4,084.00 <u>1,600.20</u>	5,715.10
21576	AM Conservation Group, Inc.	Inv. IN1019650, Conservation Devices		341.97
21577	Best Best & Krieger, LLP	Inv. 938238, Lobbying Services through May 31, 2022 Inv. 939141, Lobbying Services through June 30, 2022 (Board approved 12/09/20)	7,500.00 <u>7,500.00</u>	15,000.00
21578	Boys & Girls Club of West SGV and Eastside	Inv. 09/10/22UD, College and Career Fair Sponsorship		1,000.00
21579	City of Monrovia	Inv. 07/30/22UD, Summer Concert Series Sponsorship		600.00
21580	Clear Channel Outdoor	Inv. 13147602, 05/20/22 - 06/26/22, Water Awareness Ads Inv. 13147603, 05/30/22, Water Awareness Ads Inv. 13148133, 06/13/22 - 07/10/22, Water Awareness Ads Inv. 13148134, 06/13/22, Water Awareness Ads Inv. 13148822, 06/27/22 - 07/24/22, Water Awareness Ads	13,750.00 16,425.00 5,225.00 3,120.75 <u>17,500.00</u>	56,020.75
21581	Ecotech Services, Inc.	Inv. 2318, Water Bottle Fill Station Inv. 2327, Water Smart Home Program (Board approved 08/07/18)	3,600.00 <u>7,757.00</u>	11,357.00
21582	Foothill Technology Center, LLC	Inv. AUG 22LEA, Office Lease - August 2022 (Board approved 04/09/11)		20,751.00
21583	G3LA, LLC	Inv. 1010, Water Conservation Workshop, June 2022 Inv. 1014, Water Conservation Workshop, June 2022	1,500.00 <u>1,750.00</u>	3,250.00
21584	Golden State Elevator Service, Inc.	Inv. 07/14/22, Five-Year Load Testing		1,600.00
21585	Joey C. Soto	Inv. #91, Grant Writing Services, May 2022 (Board approved 08/04/15)		412.50
21586	L.A. County Auditor-Controller	Inv. FY 2022-23, LAFCO Cost Allocation		13,816.22
21587	OUTFRONT/JCDecaux	Inv. P0006971, Water Awareness Ads, May-Jun 2022		13,950.00
21588	OUTFRONT/JCDecaux	Inv. P0006970, Water Awareness Ads, May-Jun 2022		48,339.99
21589	SGV Council of Governments	Inv. 2234, FY 2022-2023 Annual Dues		12,772.53
21590	San Gabriel Valley Newspaper	Inv. 0000543997, Water Awareness Ads, May 2022 Inv. 0000543998, FY 2022/23 Standby Charge Public Hearing Ad	1,500.00 <u>782.91</u>	2,282.91
21591	Sing Tao Newspaper (LA) LTD	Inv. 87295, FY 2022/23 Standby Charge Public Hearing Ad		650.00
21592	Southern California Water Coalition	Inv. 1607, Quarterly Lunch Sponsorship		2,500.00
21593	South Coast AQMD	Inv. 4012589, Annual Renewal Fee; FY 2022-23 Inv. 4016059, Flat Fee for FY 2022-23 Emissions	468.76 <u>151.85</u>	620.61

21594	Spectrum Reach/Charter	Inv. 200002479, Water Conservation Ads, May 2022 Inv. 720003799, Water Conservation Ads, Apr-May 2022	1,766.60 <u>1,500.00</u>	3,266.60
21595	Upper District Revolving Fund	Replenish Revolving Fund Account - June 2022 Office Supplies Computer Systems/Equipment/Maintenance/Insurance/Outside Service Director's Outreach Meeting/Travel/Conferences/Dues/Assessments/Membership Telephone/Utilities/Building Maintenance Water Conservation Program Expenses WRP Operation and Maintenance Medical/ODA Reimbursement/Processing Fee/Retirement Plan/Overdeposit	364.74 1,364.90 2,345.00 75.22 1,208.03 1,821.71 32,264.48 <u>3,104.33</u>	42,548.41
21596	U.S. Bank Corporate Payment System	CalCard Changes through 06/22/22 Meetings, Travel, Conferences Computer Systems/Office Equipment/Supplies/Maintenance & Service/Utilities Conservation Program Expenses, Education and Outreach	3,771.25 1,988.40 <u>3,088.06</u>	8,827.71
21597	Water Education For Latino Leaders	Inv. 2022-23, Associated Membership Dues		10,000.00
21598	WLC Architects	Inv. 17, Construction Administration Services, May 2022 (Board approved 08/12/20)		4,500.00
21599	World Journal, LLC	Inv. 3683688, Water Awareness Ad, April 2022 Inv. 3693257, Water Awareness Ad, May 2022	1,360.00 <u>1,360.00</u>	2,720.00
21600	Edward L. Chavez	Director's Compensation, June 2022 10 Days District Business Meeting/Travel Expenses/Allowance Less Deferred Comp. Less Taxes Withheld	2,550.00 516.87 (1,617.00) <u>(1,022.78)</u>	427.09
21601	Charles M. Treviño	Director's Compensation, June 2022 10 Days District Business Meeting/Travel Expenses/Allowance Less Deferred Comp. Less Taxes Withheld	2,550.00 158.35 (500.00) <u>(539.01)</u>	1,669.34
21602	Jennifer Santana	Director's Compensation, June 2022 10 Days District Business Meeting/Travel Expenses/Allowance Less Deferred Comp. Less Taxes Withheld	2,550.00 516.87 (500.00) <u>(376.46)</u>	2,190.41
21603	Katarina Garcia	Director's Compensation, June 2022 10 Days District Business Meeting/Travel Expenses/Allowance Less Deferred Comp. Less Taxes Withheld	2,550.00 516.87 (500.00) <u>(467.47)</u>	2,089.40
21604	Anthony R. Fellow	Director's Compensation, May 2022 9 Days District Business 7 Days MWD Business Meeting/Travel Expenses/Allowance Less Deferred Comp. Less Taxes Withheld	2,295.00 1,785.00 516.87 (500.00) <u>(1,351.78)</u>	2,745.09
			TOTAL	<u>\$ 2,025,445.82</u>

Board of Directors
Upper San Gabriel Valley Municipal Water District

Submitted herewith for action by the Board of Directors of the Upper San Gabriel Valley Municipal Water District are the following demands on the District's Water Fund Account at Citizens Business Bank:

1043	Central Basin MWD	Invoice No. USGV-MAY22, Purchase of 3.5 AF of Recycled Water in April 2022	\$ 2,554.81
1044	City of Industry City Hall	Invoice No. MAY-22, Purchase of 71.0 AF of Recycled Water in May 2022	22,436.00
1045	Metropolitan Water District	Invoice No. 10808, Purchase of 361.1 AF of Treated Water in May 2022	350,185.28
1046	San Gabriel Valley MWD	Invoice No. 541, 90.25 AF of Water Delivered through the Alhambra/MWD Exchange Agreement in May 2022 @ \$200 per AF	18,050.00
1047	San Gabriel Valley Water Company	Invoice No. FY 20/21SEM, Final Reconciliation of Recycled Water Delivered to the South El Monte Recycled Water Expansion Project in FY 2020/21	6,578.59
1048	Suburban Water System	Invoice No. 6689, Phase IIB Normal Operating Charge, June 2022	<u>1,667.76</u>
		TOTAL	\$ <u>401,472.44</u>

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List of Demands

Board of Directors
Upper San Gabriel Valley Municipal Water District

Submitted herewith for action by the Board of Directors of the Upper San Gabriel Valley Municipal Water District are the following demands on the District's General Fund Account at Citizens Business Bank:

21605	Marjani Builders, Inc.	Inv. APP5, District Tenant Improvement Project (Board approved 02/09/22. Previously paid 07/25/22)		\$ 364,379.15
21606	Johnson Tree Service	Inv. 06/27/22, Tree Removal Services (Previously paid 07/28/22)		2,850.00
21607	Accent Computer Solutions, Inc.	Inv. 152469, Dell Server and Next Business Day On-Site Service (Previously paid 07/28/22)		147.39
21608	Upper District Revolving Payroll Fund	Inv. JUN 22, Reimbursement for Payroll and Payroll Taxes for Employees Inv. JUN 22D, Reimbursement for Payroll Taxes for Directors (Previously paid 07/28/22)	861,559.84 <u>11,355.89</u>	872,915.73
21609	Aaron Read & Associates, LLC	Inv. 212255, State Legislative Advocacy Services, July 2022 (Board approved 12/09/20)		10,000.00
21610	ACWA/JPIA	Inv. 0008723, Property Program FY 2022-23		10,603.66
21611	ACWA/JPIA	Inv. 0689177, Health Insurance Premium - August 2022		27,399.01
21612	Aleshire & Wynder, LLP	Professional Services, June 2022 Inv. 68966, Retainer Inv. 68967, Transactional Fees (Board approved 04/13/22)	4,064.00 <u>2,332.20</u>	6,396.20
21613	City of Monrovia	Inv. 2202057, Drought Marketing Campaign FY 21-22		5,000.00
21614	Civic Publications, Inc.	Inv. 1727, Civic Leadership 2022 Conservation Ad		5,000.00
21615	Clear Channel Outdoor	Inv. 13149446, 07/11/22 - 07/24/22 Water Awareness Ads		2,612.50
21616	CDG, Inc.	Inv. SGV-1043, COR 17 & 18 Evaluation		660.00
21617	Discovery Science Center	Inv. 1599, 4th-5th Grade & 6th-7th Grade Virtual Water Education Program, May 2022 (Board approved 07/08/20)		2,350.00
21618	Ecotech Services, Inc.	Inv. 2348, Water Bottle Fill Station (Board approved 08/07/18)		5,250.00
21619	Foothill Technology Center, LLC	Inv. SEP 22LEA, Office Lease - September 2022 (Board approved 04/09/11)		20,751.00
21620	Industry Hills Pro Charity Rodeo	Inv. 22-070, 36th Annual Industry Hills Charity Pro Rodeo Sponsorship		500.00
21621	Joey C. Soto	Inv. #92, Grant Writing Services, June 2022 (Board approved 08/04/15)		7,053.75
21622	La Puente Valley County	Inv. DMP-06/22, Drought Marketing Campaign FY 21-22		2,077.17
21623	Promo Direct	Inv. N154096, District Logo Items		3,163.84
21624	Quality Logo Products	Inv. QSI-954806, District Logo Items		8,112.29
21625	Rogers, Anderson, Malody and Scott, LLP	Inv. 71020, Progress Billing for FY 21/22 Audit (Board approved 06/19/19)		7,500.00
21626	SGV Economic Partnership	Inv. 07/25/22UD, Senator Rubio Luncheon Sponsorship		1,000.00
21627	San Gabriel Valley Newspaper	Inv. 0000546258, Water Awareness Ads, June 2022		1,500.00
21628	Stetson Engineers, Inc.	Inv. 2533-194, General Engineering Services, May 2022		21,421.70
21629	State Water Resources Control Board	Inv. 083122_120, Package 2 Annual State Revolving Fund Loan Repayment		101,498.85
21630	Upper District Revolving Fund	Replenish Revolving Fund Account - July 2022 Office Supplies Computer Systems/Equipment/Maintenance/Insurance/Outside Service Director's Outreach Telephone/Utilities/Building Maintenance Water Conservation Program Expenses WRP Operation and Maintenance Medical/ODA Reimbursement/Processing Fee/Retirement Plan/Overdeposit	362.37 2,552.73 1,957.00 926.45 1,309.31 37,239.73 <u>7,067.21</u>	51,414.80
21631	U.S. Bank Corporate Payment System	CalCard Changes through 07/22/22 Membership/Other Meetings, Travel, Conferences Computer Systems/Office Equipment/Supplies/Maintenance & Service/Utilities Conservation Program Expenses, Education and Outreach	5,227.13 1,763.81 <u>968.41</u>	7,959.35
21632	Valley County Water District	Inv. 21-024B, Drought Conservation Campaign FY 21-22		30,000.00
21633	Via Promotionals, Inc.	Inv. 10946, District Logo Items Inv. 10948, District Logo Items	4,423.80 <u>8,035.70</u>	12,459.50

21634	WLC Architects	Inv. 18, Construction Administration Services, June 2022 (Board approved 08/12/20)		4,500.00
21635	Katarina Garcia	Director's Compensation, May 2022 9 Days District Business Meeting/Travel Expenses/Allowance Less Deferred Comp. Less Taxes Withheld	2,295.00 516.87 (500.00) (411.24)	1,900.63
21636	Edward L. Chavez	Director's Compensation, July 2022 10 Days District Business Meeting/Travel Expenses/Allowance Less Deferred Comp. Less Taxes Withheld	2,550.00 516.87 (1,617.00) (1,022.78)	427.09
21637	Charles M. Treviño	Director's Compensation, July 2022 10 Days District Business Meeting/Travel Expenses/Allowance Less Deferred Comp. Less Taxes Withheld	2,550.00 516.87 (500.00) (539.01)	2,027.86
21638	Jennifer Santana	Director's Compensation, July 2022 6 Days District Business Meeting/Travel Expenses/Allowance Less Deferred Comp. Less Taxes Withheld	1,530.00 516.87 (500.00) (205.62)	1,341.25
21639	Katarina Garcia	Director's Compensation, July 2022 7 Days District Business Meeting/Travel Expenses/Allowance Less Deferred Comp. Less Taxes Withheld	1,785.00 516.87 (500.00) (308.49)	1,493.38
			TOTAL	\$ 1,603,666.10

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Board of Directors
Upper San Gabriel Valley Municipal Water District

Submitted herewith for action by the Board of Directors of the Upper San Gabriel Valley Municipal Water District are the following demands on the District's Water Fund Account at Citizens Business Bank:

1049	Central Basin MWD	Invoice No. USGV-JUN22, Purchase of 3.8 AF of Recycled Water in May 2022	\$ 2,839.42
1050	City of Industry City Hall	Invoice No. JUN-22, Purchase of 85.4 AF of Recycled Water in June 2022	26,986.40
1051	Metropolitan Water District	Invoice No. 18037, Purchase of 883.2 AF of Treated Water in June 2022	832,162.09
1052	San Gabriel Valley MWD	Invoice No. 542, 94.81 AF of Water Delivered through the Alhambra/MWD Exchange Agreement in June 2022 @ \$200 per AF	18,962.00
1053	Suburban Water System	Invoice No. 6692, Phase IIB Normal Operating Charge, July 2022	<u>1,667.76</u>
		TOTAL	<u>\$ 882,617.67</u>

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UPPER SAN GABRIEL VALLEY MWD
FINANCIAL SUMMARY FOR JUNE 30, 2022

Expenses	FY ACTUAL MONTH	FY ACTUAL YEAR-TO-DATE	FY 2021-22 BUDGET	AMOUNT OF BUDGET REMAINING	PERCENT OF BUDGET REMAINING	Comments
	\$	\$	\$	\$	%	
Administrative Expenses	1,487,846	3,160,332	2,423,600	(736,732)	-30.4%	Unfavorable variance is mainly due to an additional UAL payment to CalPERS amounting to \$1 million.
Water Conservation Program	187,677	1,647,890	2,216,150	568,260	25.6%	Favorable variance is mainly attributable to lower than anticipated conservation program expenses as events and programs continue to be impacted by the pandemic. In addition, about \$165K in member agency administered program expenses for FY 21/22 will be paid in July/August.
Stormwater Program	308	3,933	3,700	(233)	-6.3%	Significant increases in power cost resulted in higher than budgeted operations and maintenance expenses.
Water Recycling Program	50,086	1,905,850	1,851,000	(54,850)	-3.0%	Favorable variance is due to lower than anticipated engineering costs related to the preparation of the Integrated Resources Plan which was placed on hold.
Water Quality and Supply Program	73,879	765,891	853,500	87,609	10.3%	Variance is due to higher water sales/purchases. As of June 30th, actual deliveries total 5,070 AF of treated water and 44,580 AF of untreated water.
Water Purchases	2,912,159	43,812,191	29,616,500	(14,195,691)	-47.9%	
Operating Expenses	4,711,955	51,296,087	36,964,450	(14,331,637)	-38.8%	
Operating Revenues	2,921,818	52,703,437	37,313,450	(15,389,987)	-41.2%	Variance is due to \$1 million of grant fund repayment from Sunny Slope Water Company and higher water sales/purchases. As of June 30th, total untreated water sales is 14,580 AF more than budgeted numbers.
Net Reserve Activity from Operations (-/+)	(1,790,137)	1,407,350	349,000	n/a	n/a	
Capital Expenditures	453,340	1,796,609	3,134,000	1,337,391	42.7%	Variance is due to construction delays in the District's building renovation project.
Capital Program Revenues	-	-	-	-	0.0%	
Net Change in Cash Due to Capital Outlays	(453,340)	(1,796,609)	(3,134,000)	n/a	n/a	
Total Change in Fund Balances	\$ (2,243,477)	\$ (389,259)	\$ (2,785,000)	n/a	n/a	

UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
MONTHLY FINANCIAL STATEMENT AND BUDGET COMPARISON
FOR THE MONTH ENDED JUNE 30, 2022

	FY ACTUAL MONTH	FY ACTUAL YEAR-TO-DATE	FY 2021-22 BUDGET	AMOUNT OF BUDGET REMAINING	PERCENT OF BUDGET REMAINING
ADMINISTRATIVE AND OPERATING REVENUES					
0% @6-30-22					
Water Rate Revenues					
Tier 1 Treated	448,230	5,500,208	3,366,100	(2,134,108)	-63%
Tier 1 Untreated	1,556,452	34,417,795	23,310,000	(11,107,795)	-48%
Upper Surcharge Tier 1 Treated	39,320	527,937	309,000	(218,937)	-71%
Upper Surcharge Tier 1 Untreated	-	3,597,598	3,090,000	(507,598)	-16%
MWD Capacity Charge Revenue	-	337,716	333,200	(4,516)	-1%
Gross MWD Standby Charge-Revenue Reconciliation	625,544	2,097,013	1,894,000	(203,013)	-11%
MSGB Watermaster-Ready-to-Serve	6,300	75,600	75,600	-	0%
Sub Total	2,675,846	46,553,867	32,377,900	(14,175,967)	-44%
Revolving Revenue					
MSGB Watermaster-SG River Watermaster	-	97,000	105,000	8,000	8%
Sub Total	-	97,000	105,000	8,000	8%
Other Administrative Revenues					
Interest/Investment Earnings	(18,221)	(92,515)	42,000	134,515	320%
Taxes	51,131	720,576	425,000	(295,576)	-70%
Other Income (Loss)	171	1,001,394	2,000	(999,394)	-49970%
Sub Total	33,081	1,629,455	469,000	(1,160,455)	-247%
TOTAL ADMINISTRATIVE REVENUES	2,708,927	48,280,322	32,951,900	(15,328,422)	-47%
CAPITAL PROJECT FUND REVENUES					
Recycled Water Revenues					
Recycled Water Sales	40,546	432,950	430,000	(2,950)	-1%
Upper Recycled Water Surcharge Revenue	138,061	1,508,660	1,099,000	(409,660)	-37%
Metropolitan Water District LRP Funds	8,593	141,665	112,000	(29,665)	-26%
Parcel/Standby Charge	-	2,058,633	2,050,000	(8,633)	0%
Prop 84 Passthrough Grant	-	2,880	-	(2,880)	0%
Interest/Investment Earnings	(1,108)	(8,735)	7,200	15,935	221%
Sub Total	186,092	4,136,053	3,698,200	(437,853)	-12%
Capital Program Revenues					
Grants - Other	-	-	-	-	0%
Sub Total	-	-	-	-	0%
Water Conservation Revenues					
Conservation Program Contributions	30,836	304,232	640,150	335,918	52%
Sub Total	30,836	304,232	640,150	335,918	52%
TOTAL CAPITAL PROJECT FUND REVENUES	216,928	4,440,285	4,338,350	(101,935)	-2%
OTHER FUND REVENUES					
Water Quality and Supply Program Revenues					
Interest/Investment Earnings	(3,314)	(13,324)	19,600	32,924	168%
Sub Total	(3,314)	(13,324)	19,600	32,924	168%
Rate Stabilization Fund Revenues					
Interest/Investment Earnings	(723)	(3,846)	3,600	7,446	207%
Sub Total	(723)	(3,846)	3,600	7,446	207%
TOTAL OTHER FUND REVENUES	(4,037)	(17,170)	23,200	40,370	174%
TOTAL REVENUES	2,921,818	52,703,437	37,313,450	(15,389,987)	-41%

UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
MONTHLY FINANCIAL STATEMENT AND BUDGET COMPARISON
FOR THE MONTH ENDED JUNE 30, 2022

Page 2

	FY ACTUAL MONTH	FY ACTUAL YEAR-TO-DATE	FY 2021-22 BUDGET	AMOUNT OF BUDGET REMAINING	PERCENT OF BUDGET REMAINING
ADMINISTRATIVE AND OPERATING EXPENSES					
Personnel Expenses					
Employee Salaries	103,531	1,320,707	1,435,000	114,293	8%
Employee Benefits	6,166	269,179	315,000	45,821	15%
Retired Employee Benefits	2,309	93,180	73,000	(20,180)	-28%
Employee Travel/Conference	3,774	14,768	40,000	25,232	63%
Sub Total	<u>115,780</u>	<u>1,697,834</u>	<u>1,863,000</u>	<u>165,166</u>	<u>9%</u>
Director Expenses					
Director Compensation	13,032	177,147	216,000	38,853	18%
Director Benefits	4,198	145,041	185,000	39,959	22%
Retired Director Benefits	-	27,812	42,000	14,188	34%
Director Public Outreach	926	18,144	25,000	6,856	27%
Director Travel/Conference	9,429	29,040	40,000	10,960	27%
Sub Total	<u>27,585</u>	<u>397,184</u>	<u>508,000</u>	<u>110,816</u>	<u>22%</u>
Pension Expense					
CalPERS-Employees, Directors, Retirees	1,102,204	1,447,315	515,000	(932,315)	-181%
Sub Total	<u>1,102,204</u>	<u>1,447,315</u>	<u>515,000</u>	<u>(932,315)</u>	<u>-181%</u>
Office Expenses					
Office Supplies/Equipment	1,590	33,190	35,000	1,810	5%
Equipment Operations & Maintenance	191	12,341	25,000	12,659	51%
Computer Systems	4,273	43,528	60,000	16,472	27%
Dues and Assessments	54,951	69,280	75,000	5,720	8%
Meeting Expense	136	12,028	30,000	17,972	60%
Sub Total	<u>61,141</u>	<u>170,367</u>	<u>225,000</u>	<u>54,633</u>	<u>24%</u>
Facility Expenses					
Building Maintenance	863	8,594	35,000	26,406	75%
Liability/Property Insurance	-	51,009	70,000	18,991	27%
Office Lease	20,751	249,012	83,000	(166,012)	-200%
Telephone/Utilities	755	16,931	50,000	33,069	66%
Sub Total	<u>22,369</u>	<u>325,546</u>	<u>238,000</u>	<u>(87,546)</u>	<u>-37%</u>
Professional Services					
Legal/Financial	4,470	99,587	95,000	(4,587)	-5%
Engineering	62,950	209,496	120,000	(89,496)	-75%
Auditor	-	29,900	40,000	10,100	25%
Outside Services	1,464	35,863	70,000	34,137	49%
Public Information/Outreach	-	644	3,000	2,356	79%
Sub Total	<u>68,884</u>	<u>375,490</u>	<u>328,000</u>	<u>(47,490)</u>	<u>-14%</u>
Other Expenses					
Election Costs	212,000	212,000	212,000	-	0%
Sub Total	<u>212,000</u>	<u>212,000</u>	<u>212,000</u>	<u>-</u>	<u>0%</u>
Allocation to Projects and Programs					
Salaries/Overhead Allocated to Projects	(122,117)	(1,465,404)	(1,465,400)	4	0%
Sub Total	<u>(122,117)</u>	<u>(1,465,404)</u>	<u>(1,465,400)</u>	<u>4</u>	<u>0%</u>
TOTAL	<u>1,487,846</u>	<u>3,160,332</u>	<u>2,423,600</u>	<u>(736,732)</u>	<u>-30%</u>
Water Purchases					
Tier 1 Treated	447,773	6,282,873	3,366,100	(2,916,773)	-87%
Tier 1 Untreated	1,556,452	34,417,795	23,310,000	(11,107,795)	-48%
MWD Capacity Charge	88,755	333,196	333,200	4	0%
MWD Ready-to-Serve Charge	819,179	2,681,327	2,502,200	(179,127)	-7%
Sub Total	<u>2,912,159</u>	<u>43,715,191</u>	<u>29,511,500</u>	<u>(14,203,691)</u>	<u>-48%</u>
Revolving Expenses					
San Gabriel River Watermaster	-	97,000	105,000	8,000	8%
Sub Total	<u>-</u>	<u>97,000</u>	<u>105,000</u>	<u>8,000</u>	<u>8%</u>
TOTAL	<u>2,912,159</u>	<u>43,812,191</u>	<u>29,616,500</u>	<u>(14,195,691)</u>	<u>-48%</u>
TOTAL ADMINISTRATIVE EXPENSES	<u>4,400,005</u>	<u>46,972,523</u>	<u>32,040,100</u>	<u>(14,932,423)</u>	<u>-47%</u>

UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
MONTHLY FINANCIAL STATEMENT AND BUDGET COMPARISON
FOR THE MONTH ENDED JUNE 30, 2022

	FY ACTUAL MONTH	FY ACTUAL YEAR-TO-DATE	FY 2021-22 BUDGET	AMOUNT OF BUDGET REMAINING	PERCENT OF BUDGET REMAINING
RECYCLED WATER PROGRAM EXPENSES					
Water Purchases-Recycled Water	18,525	473,132	430,000	(43,132)	-10%
SWRCB Loan Repayment	-	791,232	791,000	(232)	0%
Salaries and Overhead Allocation	7,417	89,004	89,000	(4)	0%
Standby Charge Development/Implementation	-	16,798	18,500	1,702	9%
Engineering - General	9,672	33,368	50,000	16,632	33%
Prop 84 Passthrough Payments	-	-	50,000	50,000	100%
Lobbyist	7,500	90,000	90,000	-	0%
Legal and Financial	-	191	8,000	7,809	98%
Public Information	975	5,745	3,500	(2,245)	-64%
Operation and Maintenance Phase I/IIA	-	279,789	221,000	(58,789)	-27%
Operation and Maintenance Phase IIB	5,997	126,591	100,000	(26,591)	-27%
Sub Total	50,086	1,905,850	1,851,000	(54,850)	-3%
TOTAL RECYCLED WATER EXPENSES	50,086	1,905,850	1,851,000	(54,850)	-3%
CAPITAL PROGRAM EXPENSES					
San Gabriel Valley Water Recycling Project					
Direct Reuse Program	-	-	100,000	100,000	100%
Engineering - Other Project	-	-	-	-	0%
Indirect Reuse Replenishment Project	-	1,000	-	(1,000)	-
USG Connections	-	-	30,000	30,000	100%
Legal and Financial	-	-	4,000	4,000	100%
Sub Total	-	1,000	134,000	133,000	99%
Other Capital Program Expenses					
District Headquarters	453,340	1,795,609	3,000,000	1,204,391	40%
Sub Total	453,340	1,795,609	3,000,000	1,204,391	40%
TOTAL CAPITAL PROGRAM EXPENSES	453,340	1,796,609	3,134,000	1,337,391	43%
STORMWATER PROGRAM EXPENSES					
Stormwater Program					
Professional/Engineering Services	-	237	-	(237)	0%
Salaries and Overhead Allocation	308	3,696	3,700	4	0%
Sub Total	308	3,933	3,700	(233)	-6%
TOTAL STORMWATER EXPENSES	308	3,933	3,700	(233)	-6%

UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
MONTHLY FINANCIAL STATEMENT AND BUDGET COMPARISON
FOR THE MONTH ENDED JUNE 30, 2022

	FY ACTUAL MONTH	FY ACTUAL YEAR-TO-DATE	FY 2021-22 BUDGET	AMOUNT OF BUDGET REMAINING	PERCENT OF BUDGET REMAINING 0% @6-30-22
WATER CONSERVATION PROGRAM EXPENSES					
WATER USE EFFICIENCY					
<u>Residential Programs</u>					
Member Agency Administered Programs	14,785	196,237	340,000	143,763	42%
Regional Rebate Program	1,930	19,192	20,000	808	4%
Sub Total	16,715	215,429	360,000	144,571	40%
<u>Commercial/Industrial/Institution Programs</u>					
Member Agency Administered Programs	63,600	179,350	208,150	28,800	14%
Regional Rebate Program	-	750	20,000	19,250	95%
Sub Total	63,600	180,100	228,150	48,050	21%
<u>Landscape/Other Programs</u>					
Member Agency Administered Programs	12,968	12,968	97,000	84,032	87%
Sub Total	12,968	12,968	97,000	84,032	87%
<u>Allocation to Conservation Programs</u>					
Salaries & Overhead	22,542	270,504	270,500	(4)	0%
Sub Total	22,542	270,504	270,500	(4)	0%
TOTAL WATER USE EFFICIENCY EXPENSES	115,825	679,001	955,650	276,649	29%
EDUCATION & COMMUNITY OUTREACH					
<u>Watershed Programs</u>					
Natural Vegetation Restoration Program	-	-	20,000	20,000	100%
Sub Total	-	-	20,000	20,000	100%
<u>Educational Programs</u>					
Water Awareness Youth Art Contests	-	2,078	10,000	7,922	79%
Educational Activities	-	19,451	139,500	120,049	86%
Solar Cup	-	-	13,000	13,000	100%
Memberships	160	97,427	126,000	28,573	23%
Educational Materials/Grant Program	-	22,590	45,000	22,410	50%
Educational Outreach Programs/Events	424	8,457	100,000	91,543	92%
Sub Total	584	150,003	433,500	283,497	65%
<u>Outreach and Information Programs</u>					
Public Workshops/Seminars	1,750	18,385	35,000	16,615	47%
Conservation Devices/Items	2,377	52,245	40,000	(12,245)	-31%
Bottled Water Program	615	13,191	17,000	3,809	22%
Community/Industry Sponsorships	3,250	23,207	35,000	11,793	34%
Displays/Fairs/Presentations	-	1,707	2,500	793	32%
Conferences/Meetings	320	442	6,500	6,058	93%
Public Information	10,004	107,154	76,800	(30,354)	-40%
Technical Assistance	10,000	80,517	70,000	(10,517)	-15%
Legal/Financial	102	7,838	10,000	2,162	22%
Sub Total	28,418	304,686	292,800	(11,886)	-4%
<u>Allocation to Conservation Programs</u>					
Salaries & Overhead	42,850	514,200	514,200	-	0%
Sub Total	42,850	514,200	514,200	-	0%
TOTAL EDUCATION & COMMUNITY OUTREACH EXPENSES	71,852	968,889	1,260,500	291,611	23%
TOTAL WATER CONSERVATION EXPENSES	187,677	1,647,890	2,216,150	568,260	26%
WATER QUALITY AND SUPPLY PROGRAM EXPENSES					
<u>Policy 9-00-8 Groundwater Remediation Projects</u>					
Engineering for Water Supply Projects	14,339	34,859	44,500	9,641	22%
Legislative Consultant	10,000	120,000	125,000	5,000	4%
Outside Services	-	-	10,000	10,000	100%
Sub Total	24,339	154,859	179,500	24,641	14%
<u>Other Expenses</u>					
Urban Water Management Plan/Related Studies	-	15,402	10,000	(5,402)	-54%
Integrated Resources Plan	-	2,421	50,000	47,579	95%
Water Supply Reliability Plan/Emergency Preparedness	-	-	10,000	10,000	100%
Long Range Finance Plan/Others	-	-	10,000	10,000	100%
Legal and Financial	540	5,209	6,000	791	13%
Salaries and Overhead Allocation	49,000	588,000	588,000	-	0%
Sub Total	49,540	611,032	674,000	62,968	9%
TOTAL WATER QUALITY AND SUPPLY EXPENSES	73,879	765,891	853,500	87,609	10%
TOTAL EXPENSES	5,165,295	53,092,696	40,098,450	(12,994,246)	-32%

**UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
SUMMARY OF CASH AND INVESTMENTS
June 30, 2022**

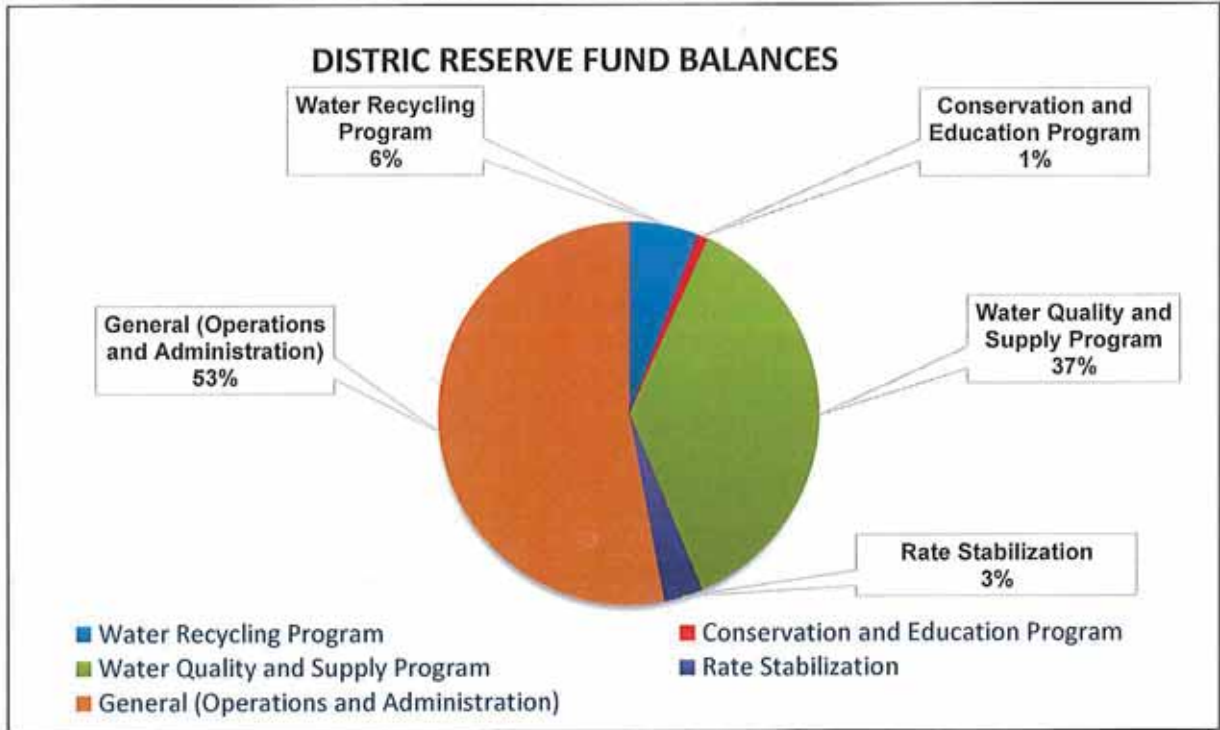
CASH AND INVESTMENT BALANCES

	Amount (\$)	
Cash Account Balances		
General Fund-Checking	\$	347,283.73
Water Fund-Checking		307,711.55
Revolving Fund		60,555.92
Revolving Payroll Fund		423,715.43
Total Cash Account Balances	\$	1,139,266.63
Investment Account Balances		
	Market Value	Cost/Book Value
Local Agency Investment Fund	\$ 12,070,742.42	\$ 12,070,742.42
Other Investments	5,528,220.23	5,687,945.98
Total Investment Account Balances	\$ 17,598,962.65	\$ 17,758,688.40
Total Cash and Investment Balances	\$	18,738,229.28

DISTRICT FUND BALANCES

Capital Program Fund:		
Water Recycling Program	\$	1,105,768.00
Conservation and Education Program		163,472.00
Water Quality and Supply Program		6,910,102.00
Sub Total		8,179,342.00
Rate Stabilization Fund		632,365.00
General Fund (Operations and Administration)		9,926,522.28
Total Fund Balances	\$	18,738,229.28

MANAGEMENT STATEMENT: It is the opinion of management that all fund balances are in compliance with all applicable statutes and the current investment policy of the District. It is also the opinion of management that projected cash flow liquidity is adequate to meet the next six months of expected obligations of the District.





Board of Directors:
 Anthony R. Fellow, Ph.D.,
 Division 1
 Charles M. Treviño,
 Division 2
 Ed Chavez,
 Division 3
 Katarina Garcia,
 Division 4
 Jennifer Santana,
 Division 5

DATE: June 30, 2022
TO: Board of Directors
FROM: District Treasurer Charles Treviño
SUBJECT: Quarterly Report Regarding District Investments

The Board of Directors of the Upper San Gabriel Valley Municipal Water District (Upper District) has adopted a policy regarding the investment of Upper District funds. The policy established specific guidelines for District investment activity, delegated investment responsibility and authority to the General Manager and set forth requirements for the Treasurer of the Board to oversee all Upper District investment transactions and make regular reports to the Board regarding Upper District investments. This letter is the Treasurer's Report of Upper District investment activity for the quarter ended June 30, 2022.

As of June 30, 2022, Upper District had \$12,070,742.42 invested in the State of California's Local Agency Investment Fund (LAIF), which earned 0.75% during the quarter.

Upper District investments managed by Chandler Asset Management has a total market value of \$5,068,842.31 as of June 30, 2022. Details are as follows:

<u>Security Type</u>	<u>Cost/Book Value</u>	<u>Market Value</u>
Agency	\$ 1,996,095.42	\$ 1,962,209.00
Money Market Fund	136,368.40	136,368.40
U.S. Corporate	384,515.00	379,971.75
U.S. Treasury	2,670,963.94	2,590,293.16
Totals	\$ 5,187,942.76	\$ 5,068,842.31

Upper District investments through Great Pacific Securities has a total market value of \$459,377.92 as of quarter end. Details are as follows:

<u>Security Type</u>	<u>Cost/Book Value</u>	<u>Market Value</u>
Cash Balance	623.52	623.52
U.S. Treasury	499,379.70	458,754.40
Totals	\$ 500,003.22	\$ 459,377.92

To the best of my knowledge, as Treasurer of the Upper District, this report is an accurate representation of Upper District investments and these investments comply with Upper District's investment policy and applicable statutes. Detailed information regarding all Upper District investments is attached with this memorandum for your review.

//Attachments

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

July 01, 2022

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

UPPER SAN GABRIEL VALLEY MUNICIPAL
WATER DISTRICT
GENERAL MANAGER
602 EAST HUNTINGTON DRIVE, SUITE B
MONROVIA, CA 91016

[Tran Type Definitions](#)

Account Number: 90-19-021

June 2022 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
6/27/2022	6/24/2022	RW	1706651	N/A	EVELYN RODRIGUEZ	-1,500,000.00

Account Summary

Total Deposit:	0.00	Beginning Balance:	13,570,742.42
Total Withdrawal:	-1,500,000.00	Ending Balance:	12,070,742.42



PMIA/LAIF Performance Report as of 07/18/22



PMIA Average Monthly Effective Yields⁽¹⁾

June	0.861
May	0.684
Apr	0.523

Quarterly Performance Quarter Ended 06/30/22

LAIF Apportionment Rate ⁽²⁾ :	0.75
LAIF Earnings Ratio ⁽²⁾ :	0.00002057622201151
LAIF Fair Value Factor ⁽¹⁾ :	0.987125414
PMIA Daily ⁽¹⁾ :	0.99%
PMIA Quarter to Date ⁽¹⁾ :	0.69%
PMIA Average Life ⁽¹⁾ :	311

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 06/30/22 \$234.5 billion

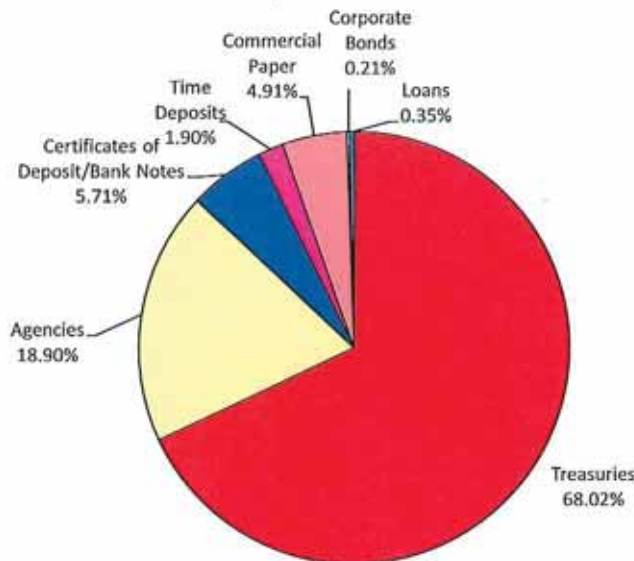


Chart does not include \$4,693,000.00 in mortgages, which equates to 0.002%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller



State of California
Pooled Money Investment Account
Market Valuation
6/30/2022

Description	Carrying Cost Plus		Fair Value	Accrued Interest
	Accrued Interest	Purch. Amortized Cost		
United States Treasury:				
Bills	\$ 54,848,665,577.86	\$ 54,942,932,200.87	\$ 54,781,856,500.00	NA
Notes	\$ 104,643,095,916.36	\$ 104,593,661,357.83	\$ 102,160,461,000.00	\$ 245,265,780.00
Federal Agency:				
SBA	\$ 307,350,707.85	\$ 307,350,707.85	\$ 308,985,118.38	\$ 193,926.96
MBS-REMICs	\$ 4,692,696.64	\$ 4,692,696.64	\$ 4,761,517.29	\$ 21,218.19
Debentures	\$ 9,362,179,022.09	\$ 9,361,738,008.20	\$ 9,198,083,200.00	\$ 10,102,007.55
Debentures FR	\$ -	\$ -	\$ -	\$ -
Debentures CL	\$ 2,350,000,000.00	\$ 2,350,000,000.00	\$ 2,333,288,000.00	\$ 4,963,026.00
Discount Notes	\$ 30,059,675,770.69	\$ 30,110,253,965.21	\$ 30,001,238,500.00	NA
Supranational Debentures	\$ 2,211,832,920.27	\$ 2,211,832,920.27	\$ 2,141,709,500.00	\$ 5,074,333.50
Supranational Debentures FR	\$ -	\$ -	\$ -	\$ -
CDs and YCDs FR	\$ -	\$ -	\$ -	\$ -
Bank Notes	\$ 100,000,000.00	\$ 100,000,000.00	\$ 100,127,240.39	\$ 8,333.33
CDs and YCDs	\$ 13,285,000,000.00	\$ 13,285,000,000.00	\$ 13,259,760,785.79	\$ 28,932,798.53
Commercial Paper	\$ 11,523,629,687.36	\$ 11,549,363,979.09	\$ 11,525,497,727.72	NA
Corporate:				
Bonds FR	\$ -	\$ -	\$ -	\$ -
Bonds	\$ 492,674,729.32	\$ 492,342,145.99	\$ 473,145,680.00	\$ 3,245,257.95
Repurchase Agreements	\$ -	\$ -	\$ -	\$ -
Reverse Repurchase	\$ -	\$ -	\$ -	\$ -
Time Deposits	\$ 4,453,000,000.00	\$ 4,453,000,000.00	\$ 4,453,000,000.00	NA
PMIA & GF Loans	\$ 828,153,000.00	\$ 828,153,000.00	\$ 828,153,000.00	NA
TOTAL	\$ 234,469,950,028.44	\$ 234,590,320,981.95	\$ 231,570,067,769.57	\$ 297,806,682.01

Fair Value Including Accrued Interest

\$ 231,867,874,451.58

Repurchase Agreements, Time Deposits, PMIA & General Fund loans, and Reverse Repurchase agreements are carried at portfolio book value (carrying cost).

The value of each participating dollar equals the fair value divided by the amortized cost (0.987125414). As an example: if an agency has an account balance of \$20,000,000.00, then the agency would report its participation in the LAIF valued at \$19,742,508.28 or \$20,000,000.00 x 0.987125414.



PAR VALUES MATURING BY DATE AND TYPE
Maturities in Millions of Dollars¹

ITEM	1 day to 30 days	31 days to 60 days	61 days to 90 days	91 days to 120 days	121 days to 150 days	151 days to 180 days	181 days to 210 days	211 days to 270 days	271 days to 1 year	1 year to 2 years	2 years to 3 years	3 years to 4 years	4 years to 5 year/out	Total	Weight (% of Total)
	TREASURY	\$ 8,800	\$ 10,200	\$ 12,100	\$ 14,400	\$ 8,800	\$ 6,000	\$ 6,050	\$ 14,100	\$ 12,750	\$ 40,500	\$ 24,650	\$ 1,400		\$ 159,750
AGENCY ²	\$ 5,407	\$ 4,198	\$ 4,800	\$ 6,250	\$ 2,950	\$ 4,475	\$ 1,158	\$ 3,025	\$ 5,460	\$ 3,365	\$ 2,250	\$ 1,775	\$ 100	\$ 45,214	19.25%
CDs + BNs	\$ 3,625	\$ 1,600	\$ 1,650	\$ 2,710	\$ 800	\$ 1,000	\$ 250	\$ 950	\$ 800					\$ 13,385	5.70%
CP	\$ 3,050	\$ 1,400	\$ 1,700	\$ 1,950	\$ 1,000	\$ 1,550	\$ 300	\$ 650						\$ 11,600	4.94%
TDs	\$ 1,211	\$ 645	\$ 1,362	\$ 384	\$ 390	\$ 462								\$ 4,453	1.90%
CORP BND			\$ 85				\$ 55	\$ 20	\$ 25	\$ 79	\$ 73	\$ 65	\$ 84	\$ 486	0.21%
REPO														\$ -	0.00%
BAs														\$ -	0.00%
TOTAL	\$ 22,093	\$ 18,043	\$ 21,697	\$ 25,694	\$ 13,940	\$ 13,487	\$ 7,813	\$ 18,745	\$ 19,035	\$ 43,944	\$ 26,973	\$ 3,240	\$ 184	\$ 234,888	100.00%
Percent	9.41%	7.68%	9.24%	10.94%	5.93%	5.74%	3.33%	7.98%	8.10%	18.71%	11.48%	1.38%	0.08%		
Cumulative %	9.41%	17.09%	26.32%	37.26%	43.20%	48.94%	52.27%	60.25%	68.35%	87.06%	98.54%	99.92%	100.00%		

¹ Figures are rounded to the nearest million. Percentages may be off due to rounding. Totals do not include PMIA and General Fund loans.

² SBA Floating Rate Securities are represented at coupon change date. Mortgages are represented at current book value.



Upper San Gabriel Valley Municipal Water District - Account #10214

MONTHLY ACCOUNT STATEMENT

JUNE 1, 2022 THROUGH JUNE 30, 2022

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

US Bank
Alex Bazan
(503) 464-3685

CHANDLER ASSET MANAGEMENT

chandlerasset.com

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.



PORTFOLIO CHARACTERISTICS

Average Modified Duration	1.43
Average Coupon	1.09%
Average Purchase YTM	1.08%
Average Market YTM	2.70%
Average S&P/Moody Rating	AA+/Aaa
Average Final Maturity	1.47 yrs
Average Life	1.47 yrs

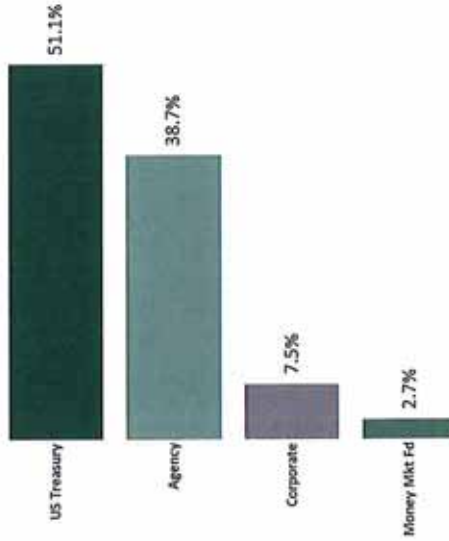
ACCOUNT SUMMARY

	Beg. Values as of 5/31/22	End Values as of 6/30/22
Market Value	5,077,810	5,056,644
Accrued Interest	12,247	12,198
Total Market Value	5,090,056	5,068,842
Income Earned	4,143	4,385
Cont./WD		-612
Par	5,187,116	5,191,368
Book Value	5,184,121	5,187,943
Cost Value	5,188,894	5,193,034

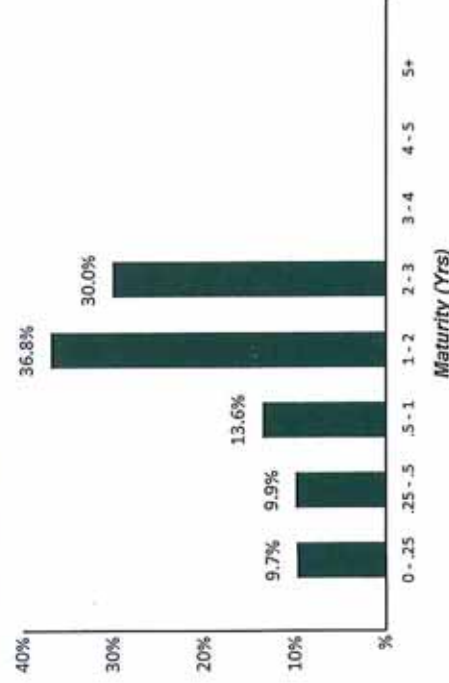
TOP ISSUERS

Government of United States	51.1%
Federal Home Loan Mortgage Corp	12.4%
Federal Farm Credit Bank	11.2%
Federal Home Loan Bank	9.8%
Federal National Mortgage Assoc	5.4%
First American Govt Oblig Fund	2.7%
Bank of New York	1.3%
Paccar Financial	1.2%
Total	95.0%

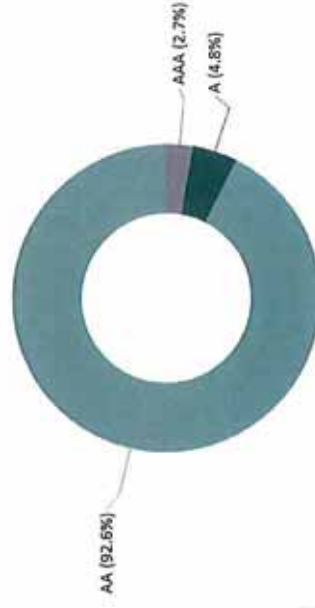
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	5/31/2014
Upper San Gabriel Valley Municipal Water District	-0.40%	-0.34%	-1.95%	-2.25%	-1.01%	0.46%	1.10%	N/A	0.95%
ICE BofA 0-3 Yr US Treasury Index*	-0.45%	-0.37%	-2.06%	-2.39%	-1.15%	0.37%	0.98%	N/A	0.86%

*ICE BofA 1-3 Yr US Treasury & Agency Index to 3/31/19

Statement of Compliance

As of June 30, 2022



Upper San Gabriel Valley Municipal Water District

Assets managed by Chandler Asset Management are in full compliance with state law and with the District's investment policy.

Category	Standard	Comment
U.S. Treasuries	No limitation; 5 year max maturity	Complies
Federal Agencies	60% max for Federal Agency obligations that do not have a guarantee by the U.S. Government; No limitation for Federal Agencies guaranteed by the U.S. Government; 5 year maximum maturity	Complies
Supranational Obligations	"AA" rating category or higher by a NRSRO; 30% max; 10% max per issuer; USD denominated senior unsecured unsubordinated obligations; Issued or unconditionally guaranteed by IBRD, IFC, or IADB	Complies
Corporate Notes and Bonds	"A" rating category or better by a NRSRO for maturities 2 years or less; "AA" rated or better by a NRSRO for maturities greater than 2 years; 30% max; 5% max per issuer; Corporations organized and operating within the U.S. or by depository institutions licensed by the U.S. or any state and operating within the U.S.; 5 years max maturity	Complies
Negotiable Certificates of Deposit	"F1" or higher rating by Fitch; 1 year maximum maturity; Credit requirements may be waived for any time deposit that is FDIC insured	Complies
Certificates of Deposit/ Time Deposits	"F1" or higher rating by Fitch; 1 year max maturity; Credit requirements may be waived for any time deposit that is FDIC insured	Complies
Local Agency Investment Fund (LAIF)	Maximum amount permitted by State Treasury policy	Complies
Local Government Investment Pools		Complies
Money Market Mutual Funds	Registered with SEC under Investment Company Act of 1940, provided that Funds meet either of the following criteria: (i) Highest rating by two NRSROs; or (ii) Retained an investment adviser registered or exempt from SEC registration with > 5 years experience managing money market mutual funds with AUM >\$500 million; 20% max in Money Market Funds	Complies
Maximum Maturity	5 years	Complies



BOOK VALUE RECONCILIATION		CASH TRANSACTION SUMMARY	
BEGINNING BOOK VALUE		BEGINNING BALANCE	
Acquisition		Acquisition	
+ Security Purchases	\$354,602.08	Contributions	\$0.00
+ Money Market Fund Purchases	\$305,208.22	Security Sale Proceeds	\$0.00
+ Money Market Contributions	\$0.00	Accrued Interest Received	\$0.00
+ Security Contributions	\$0.00	Interest Received	\$5,183.33
+ Security Transfers	\$0.00	Dividend Received	\$24.89
Total Acquisitions	\$659,810.30	Principal on Maturities	\$300,000.00
Dispositions		Interest on Maturities	\$0.00
- Security Sales	\$0.00	Calls/Redemption (Principal)	\$0.00
- Money Market Fund Sales	\$355,343.26	Interest from Calls/Redemption	\$0.00
- MMF Withdrawals	\$612.16	Principal Paydown	\$0.00
- Security Withdrawals	\$0.00	Total Acquisitions	\$305,208.22
- Security Transfers	\$0.00	Dispositions	
- Other Dispositions	\$0.00	Withdrawals	\$612.16
- Maturities	\$300,000.00	Security Purchase	\$354,602.08
- Calls	\$0.00	Accrued Interest Paid	\$741.18
- Principal Paydowns	\$0.00	Total Dispositions	\$355,955.42
Total Dispositions	\$655,955.42	ENDING BOOK VALUE	\$136,368.40
Amortization/Accretion			
+/- Net Accretion	(\$32.94)		
Gain/Loss on Dispositions			
+/- Realized Gain/Loss	\$0.00		
ENDING BOOK VALUE	\$5,187,942.76		

Upper San Gabriel Valley Municipal Water District

Holdings Report

Account #10214

As of June 30, 2022



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
3137EAET2	FHLMC Note 0.125% Due 7/25/2022	55,000.00	07/21/2020 0.24%	54,875.70 54,995.92	99.91 1.40%	54,951.27 29.79	1.08% (44.55)	Aaa / AA+ AAA	0.07 0.07
3135GOW33	FNMA Note 1.375% Due 9/6/2022	100,000.00	09/25/2019 1.62%	99,307.00 99,956.85	99.93 1.75%	99,930.60 439.24	1.98% (26.25)	Aaa / AA+ AAA	0.19 0.18
3133EKY91	FFCB Note 1.375% Due 10/11/2022	100,000.00	10/15/2019 1.64%	99,239.00 99,928.85	99.89 1.76%	99,892.00 305.56	1.98% (36.85)	Aaa / AA+ AAA	0.28 0.28
3130AFE78	FHLB Note 3% Due 12/9/2022	100,000.00	12/20/2018 2.77%	100,868.00 100,096.44	100.30 2.31%	100,299.50 183.33	1.98% 203.06	Aaa / AA+ AAA	0.44 0.44
3133ELI18	FFCB Note 1.6% Due 1/23/2023	100,000.00	03/03/2020 0.78%	102,332.00 100,455.35	99.38 2.72%	99,379.60 702.22	1.97% (1,075.75)	Aaa / AA+ AAA	0.57 0.55
3133EMPH9	FFCB Note 0.125% Due 2/3/2023	80,000.00	01/26/2021 0.15%	79,955.20 79,986.68	98.54 2.63%	78,832.08 41.11	1.56% (1,154.60)	Aaa / AA+ AAA	0.60 0.58
313382AX1	FHLB Note 2.125% Due 3/10/2023	195,000.00	Various 0.72%	203,061.40 196,864.37	99.68 2.59%	194,378.73 1,277.66	3.86% (2,485.64)	Aaa / AA+ AAA	0.69 0.68
3137EAER6	FHLMC Note 0.375% Due 5/5/2023	95,000.00	05/05/2020 0.39%	94,960.10 94,988.76	97.91 2.89%	93,011.27 55.42	1.84% (1,977.49)	Aaa / AA+ AAA	0.85 0.83
3135G04Q3	FNMA Note 0.25% Due 5/22/2023	105,000.00	05/20/2020 0.35%	104,683.95 104,906.20	97.72 2.84%	102,611.15 28.44	2.02% (2,295.05)	Aaa / AA+ AAA	0.89 0.88
3137EAES4	FHLMC Note 0.25% Due 6/26/2023	100,000.00	09/24/2020 0.23%	100,044.00 100,015.78	97.33 3.01%	97,330.60 3.47	1.92% (2,685.18)	Aaa / AA+ AAA	0.99 0.97
3135G05G4	FNMA Note 0.25% Due 7/10/2023	70,000.00	07/08/2020 0.32%	69,849.50 69,948.60	97.35 2.88%	68,146.33 83.13	1.35% (1,802.27)	Aaa / AA+ AAA	1.03 1.01
3137EAEV7	FHLMC Note 0.25% Due 8/24/2023	95,000.00	08/19/2020 0.28%	94,903.10 94,963.02	97.03 2.90%	92,176.60 83.78	1.82% (2,786.42)	Aaa / AA+ AAA	1.15 1.13
3137EAEW5	FHLMC Note 0.25% Due 9/8/2023	65,000.00	09/02/2020 0.26%	64,978.55 64,991.53	96.95 2.88%	63,019.06 51.01	1.24% (1,972.47)	Aaa / AA+ AAA	1.19 1.17
3137EAEY1	FHLMC Note 0.125% Due 10/16/2023	80,000.00	10/14/2020 0.25%	79,701.60 79,871.37	96.51 2.89%	77,207.44 20.83	1.52% (2,663.93)	Aaa / AA+ AAA	1.30 1.28
3137EAEZ8	FHLMC Note 0.25% Due 11/6/2023	105,000.00	11/03/2020 0.28%	104,905.50 104,957.49	96.52 2.90%	101,345.27 40.10	2.00% (3,612.22)	Aaa / AA+ AAA	1.35 1.33
3137EAF2A	FHLMC Note 0.25% Due 12/4/2023	50,000.00	12/02/2020 0.28%	49,950.50 49,976.45	96.30 2.92%	48,147.80 9.38	0.95% (1,828.65)	Aaa / AA+ AAA	1.43 1.41

Upper San Gabriel Valley Municipal Water District

Holdings Report

Account #10214

As of June 30, 2022



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
AGENCY									
3133EMRZ7	FFCB Note 0.25% Due 2/26/2024	85,000.00	02/22/2021 0.26%	84,969.40 84,983.09	95.88 2.81%	81,502.08 73.78	1.61% (3,481.01)	Aaa / AA+ AAA	1.66 1.63
3130A0XE5	FHLB Note 3.25% Due 3/8/2024	70,000.00	06/13/2022 3.23%	70,016.80 70,016.35	100.50 2.94%	70,351.61 714.10	1.40% 335.26	Aaa / AA+ NR	1.69 1.62
3130ASD55	FHLB Note 2.75% Due 6/28/2024	60,000.00	06/09/2022 2.87%	59,860.80 59,864.70	99.48 3.02%	59,686.68 96.25	1.18% (178.02)	Aaa / AA+ NR	2.00 1.92
3130AQF40	FHLB Note 1% Due 12/20/2024	75,000.00	12/21/2021 1.03%	74,934.00 74,945.52	95.06 3.09%	71,298.68 22.92	1.41% (3,646.84)	Aaa / AA+ AAA	2.48 2.41
3133ENKS8	FFCB Note 1.125% Due 1/6/2025	40,000.00	01/06/2022 1.20%	39,910.00 39,924.11	95.54 2.98%	38,216.60 212.50	0.76% (1,707.51)	Aaa / AA+ AAA	2.52 2.44
3133ENPG9	FFCB Note 1.75% Due 2/14/2025	70,000.00	02/10/2022 1.84%	69,813.10 69,836.31	96.80 3.03%	67,761.05 462.78	1.35% (2,075.26)	Aaa / AA+ AAA	2.63 2.52
3133ENPY0	FFCB Note 1.75% Due 2/25/2025	100,000.00	03/09/2022 1.90%	99,578.00 99,621.68	97.18 2.86%	97,183.70 612.50	1.93% (2,437.98)	Aaa / AA+ AAA	2.66 2.55
Total Agency		1,995,000.00	0.97%	2,002,697.20 1,996,095.42	2.67%	1,956,659.70 5,549.30	38.71% (39,435.72)	Aaa / AA+ AAA	1.15 1.12
CORPORATE									
89236TJD8	Toyota Motor Credit Corp Note 0.4% Due 4/6/2023	20,000.00	04/06/2021 0.44%	19,983.80 19,993.78	98.10 2.92%	19,619.92 18.89	0.39% (373.86)	A1 / A+ A+	0.77 0.75
14913R255	Caterpillar Financial Service Note 0.95% Due 1/10/2024	50,000.00	01/14/2022 1.07%	49,886.00 49,911.77	96.72 3.17%	48,358.30 225.63	0.96% (1,553.47)	A2 / A A	1.53 1.49
24422EYN6	John Deere Capital Corp Note 0.45% Due 1/17/2024	50,000.00	03/09/2022 1.98%	48,619.50 48,847.88	95.94 3.16%	47,970.10 102.50	0.95% (877.78)	A2 / A A	1.55 1.52
09247XAL5	Blackrock Inc Note 3.5% Due 3/18/2024	50,000.00	05/11/2022 2.82%	50,606.50 50,562.47	100.48 3.21%	50,237.90 500.69	1.00% (324.57)	Aa3 / AA- NR	1.72 1.64
0231358W5	Amazon.com Inc Note 0.45% Due 5/12/2024	40,000.00	05/10/2021 0.50%	39,941.60 39,963.71	95.16 3.14%	38,062.76 24.50	0.75% (1,900.95)	A1 / AA AA-	1.87 1.83
69371RR81	Paccar Financial Corp Note 3.15% Due 6/13/2024	60,000.00	06/06/2022 3.16%	59,986.20 59,986.54	99.66 3.33%	59,794.62 94.50	1.18% (191.92)	A1 / A+ NR	1.96 1.88
0378338G4	Apple Inc Note 3.2% Due 5/13/2025	50,000.00	05/11/2022 3.02%	50,260.50 50,248.85	100.21 3.12%	50,106.25 213.33	0.99% (142.60)	Aaa / AA+ NR	2.87 2.71

Upper San Gabriel Valley Municipal Water District

Holdings Report

Account #10214

As of June 30, 2022



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CORPORATE									
064068BF3	Bank of NY Mellon Corp Callable Note Cont 6/13/2024 3.43% Due 6/13/2025	65,000.00	06/08/2022 3.00%	65,000.00 65,000.00	99.28 3.26%	64,530.38 111.48	1.28% (469.62)	A1 / A AA-	2.96 2.78
Total Corporate		385,000.00	2.23%	384,284.10 384,515.00	3.19%	378,680.23 1,291.52	7.50% (5,834.77)	A1 / A+ A+	2.04 1.95
MONEY MARKET FUND									
31846V203	First American Govt Obligation Fund Class Y	136,368.40	Various 0.97%	136,368.40 136,368.40	1.00 0.97%	136,368.40 0.00	2.69% 0.00	Aaa / AAA AAA	0.00 0.00
Total Money Market Fund		136,368.40	0.97%	136,368.40	0.97%	136,368.40 0.00	2.69% 0.00	Aaa / AAA AAA	0.00 0.00
US TREASURY									
9128282P4	US Treasury Note 1.875% Due 7/31/2022	100,000.00	12/30/2019 1.60%	100,683.59 100,021.75	100.06 1.17%	100,059.90 782.11	1.99% 38.15	Aaa / AA+ AAA	0.08 0.09
912828124	US Treasury Note 1.875% Due 8/31/2022	100,000.00	11/26/2018 2.90%	96,363.28 99,838.43	100.05 1.57%	100,049.00 626.70	1.99% 210.57	Aaa / AA+ AAA	0.17 0.17
912828157	US Treasury Note 1.75% Due 9/30/2022	100,000.00	12/11/2019 1.66%	100,257.81 100,022.93	99.98 1.81%	99,984.20 439.89	1.98% (38.73)	Aaa / AA+ AAA	0.25 0.25
912828M80	US Treasury Note 2% Due 11/30/2022	100,000.00	11/25/2019 1.61%	101,132.81 100,156.53	99.85 2.35%	99,851.60 169.40	1.97% (304.93)	Aaa / AA+ AAA	0.42 0.41
912828YW4	US Treasury Note 1.625% Due 12/15/2022	100,000.00	01/16/2020 1.57%	100,156.25 100,024.55	99.64 2.41%	99,644.50 71.04	1.97% (380.05)	Aaa / AA+ AAA	0.46 0.45
91282CAK7	US Treasury Note 0.125% Due 9/15/2023	100,000.00	05/28/2021 0.19%	99,855.47 99,924.12	96.70 2.92%	96,703.10 36.68	1.91% (3,221.02)	Aaa / AA+ AAA	1.21 1.19
91282CAP6	US Treasury Note 0.125% Due 10/15/2023	100,000.00	11/09/2020 0.24%	99,660.16 99,850.27	96.46 2.93%	96,464.80 26.30	1.90% (3,385.47)	Aaa / AA+ AAA	1.29 1.27
91282CAW1	US Treasury Note 0.25% Due 11/15/2023	100,000.00	06/17/2021 0.29%	99,906.25 99,946.52	96.43 2.92%	96,425.80 31.93	1.90% (3,520.72)	Aaa / AA+ AAA	1.38 1.35

Upper San Gabriel Valley Municipal Water District

Holdings Report

Account #10214

As of June 30, 2022



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US TREASURY									
91282CBA8	US Treasury Note 0.125% Due 12/15/2023	100,000.00	12/17/2020 0.19%	99,816.41 99,910.31	96.02 2.93%	96,019.50 5.46	1.89% (3,890.81)	Aaa / AA+ AAA	1.46 1.44
91282CBE0	US Treasury Note 0.125% Due 1/15/2024	100,000.00	01/12/2021 0.24%	99,644.53 99,817.23	95.80 2.93%	95,800.80 57.67	1.89% (4,016.43)	Aaa / AA+ AAA	1.55 1.52
91282CBM2	US Treasury Note 0.125% Due 2/15/2024	100,000.00	02/16/2021 0.20%	99,761.72 99,870.50	95.61 2.91%	95,605.50 46.96	1.89% (4,265.00)	Aaa / AA+ AAA	1.63 1.60
91282CBR1	US Treasury Note 0.25% Due 3/15/2024	100,000.00	03/10/2021 0.33%	99,769.53 99,868.99	95.55 2.94%	95,554.70 73.37	1.89% (4,314.29)	Aaa / AA+ AAA	1.71 1.68
91282CBV2	US Treasury Note 0.375% Due 4/15/2024	100,000.00	04/14/2021 0.36%	100,035.16 100,020.98	95.54 2.95%	95,539.10 78.89	1.89% (4,481.88)	Aaa / AA+ AAA	1.79 1.76
91282CCC3	US Treasury Note 0.25% Due 5/15/2024	100,000.00	05/12/2021 0.35%	99,707.03 99,816.83	95.12 2.94%	95,121.10 31.93	1.88% (4,695.73)	Aaa / AA+ AAA	1.88 1.84
91282CCG4	US Treasury Note 0.25% Due 6/15/2024	100,000.00	06/09/2021 0.31%	99,820.31 99,882.78	94.91 2.94%	94,910.20 10.93	1.87% (4,972.58)	Aaa / AA+ AAA	1.96 1.93
91282CCL3	US Treasury Note 0.375% Due 7/15/2024	100,000.00	07/13/2021 0.42%	99,863.28 99,907.07	94.94 2.95%	94,937.50 173.00	1.88% (4,969.57)	Aaa / AA+ AAA	2.04 2.00
912828YE4	US Treasury Note 1.25% Due 8/31/2024	100,000.00	08/05/2021 0.39%	102,605.47 101,840.80	96.43 2.96%	96,425.80 417.80	1.91% (5,415.00)	Aaa / AA+ AAA	2.17 2.11
91282CCX7	US Treasury Note 0.375% Due 9/15/2024	100,000.00	09/10/2021 0.44%	99,804.69 99,856.19	94.47 2.98%	94,468.80 110.05	1.87% (5,387.39)	Aaa / AA+ AAA	2.21 2.17
91282CDB4	US Treasury Note 0.625% Due 10/15/2024	100,000.00	10/14/2021 0.63%	99,992.19 99,994.04	94.82 2.98%	94,824.20 131.49	1.87% (5,169.84)	Aaa / AA+ AAA	2.30 2.24
912828YM6	US Treasury Note 1.5% Due 10/31/2024	100,000.00	09/23/2021 0.52%	103,003.91 102,261.55	96.70 2.98%	96,695.30 252.72	1.91% (5,566.25)	Aaa / AA+ AAA	2.34 2.26
91282CDH1	US Treasury Note 0.75% Due 11/15/2024	100,000.00	11/29/2021 0.81%	99,816.41 99,852.58	94.90 2.99%	94,898.40 95.79	1.87% (4,954.18)	Aaa / AA+ AAA	2.38 2.32
912828YV6	US Treasury Note 1.5% Due 11/30/2024	75,000.00	09/29/2021 0.57%	77,188.48 76,670.21	96.55 2.99%	72,413.10 95.29	1.43% (4,257.11)	Aaa / AA+ AAA	2.42 2.35
91282CDN8	US Treasury Note 1% Due 12/15/2024	100,000.00	12/09/2021 1.00%	100,003.91 100,003.20	95.32 2.99%	95,316.40 43.72	1.88% (4,686.80)	Aaa / AA+ AAA	2.46 2.40

Upper San Gabriel Valley Municipal Water District

Holdings Report

Account #10214

As of June 30, 2022



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US TREASURY									
91282CDS7	US Treasury Note 1.125% Due 1/15/2025	100,000.00	03/16/2022 2.06%	97,437.50 97,699.94	95.45 3.00%	95,453.10 518.99	1.89% (2,246.84)	Aaa / AA+ AAA	2.55 2.46
912828ZF0	US Treasury Note 0.5% Due 3/31/2025	100,000.00	04/04/2022 2.63%	93,921.88 94,406.57	93.43 3.01%	93,425.80 125.68	1.85% (980.77)	Aaa / AA+ AAA	2.75 2.69
91282CEH0	US Treasury Note 2.625% Due 4/15/2025	100,000.00	04/27/2022 2.72%	99,738.28 99,753.75	99.02 2.99%	99,015.60 552.25	1.96% (738.15)	Aaa / AA+ AAA	2.79 2.66
91282CEQ0	US Treasury Note 2.75% Due 5/15/2025	100,000.00	06/01/2022 2.84%	99,738.28 99,745.32	99.33 2.99%	99,328.10 351.22	1.97% (417.22)	Aaa / AA+ AAA	2.88 2.73
Total US Treasury		2,675,000.00	1.00%	2,669,684.59 2,670,963.94	2.75%	2,584,935.90 5,357.26	51.10% (86,028.04)	Aaa / AA+ AAA	1.71 1.66
TOTAL PORTFOLIO		5,191,368.40	1.08%	5,193,034.29 5,187,942.76	2.70%	5,056,644.23 12,198.08	100.00% (131,298.53)	Aaa / AA+ AAA	1.47 1.43
TOTAL MARKET VALUE PLUS ACCRUED						5,068,842.31			



Brokerage Account Statement

June 1, 2022 - June 30, 2022
Account Number: GPC-016100

UPPER SAN GABRIEL VALLEY
WATER DISTRICT
602 E HUNTINGTON DR STE B
MONROVIA CA 91016-3600

Portfolio at a Glance

	This Period
BEGINNING ACCOUNT VALUE	\$461,618.38
Dividends, Interest and Other Income	0.14
Net Change in Portfolio¹	-2,655.00
ENDING ACCOUNT VALUE	\$458,963.52
Accrued Interest	\$414.40
Account Value with Accrued Interest	\$459,377.92
Estimated Annual Income	\$0.15

¹ Net Change in Portfolio is the difference between the ending account value and beginning account value after activity.

Your Registered Representative:
KRISTAIN MILLS
(714) 619-3000

Your Account Information

TAX LOT DEFAULT DISPOSITION METHOD

Default Method for Mutual Funds: First In First Out
Default Method for Stocks in a Dividend Reinvestment Plan: First In First Out
Default Method for all Other Securities: First In First Out

BOND AMORTIZATION ELECTIONS

Amortize premium on taxable bonds based on Constant Yield Method: Yes
Accrual market discount method for all other bond types: Constant Yield Method
Include market discount in income annually: No



Your Account Information (continued)

ELECTRONIC DELIVERY

Your electronic delivery selections for account communications are listed below:

Electronic Delivery

Enrollment

Statements and Reports

Trade Confirmations

Tax Documents

Notifications

Prospectus*

Proxy/Shareholder Communications*

Please log in to your account or contact your Registered Representative to make any changes to your electronic delivery preferences.

E-mail notifications are delivered to the following e-mail address(es):

evelyn@usgvmwd.org

*evelyn@usgvmwd.org is on file for these documents

Portfolio Holdings

Description	Quantity	Opening Balance	Closing Balance	Accrued Income	Income This Year	30-Day Yield
CASH, MONEY FUNDS AND BANK DEPOSITS 1.00% of Portfolio						
Money Market						
GOLDMAN SACHS FSQ GOVT CMS	623.5200	623.38	623.52	0.00	0.15	0.26%
Total Money Market		\$623.38	\$623.52	\$0.00	\$0.15	
TOTAL CASH, MONEY FUNDS AND BANK DEPOSITS						

Description	Quantity	Market Price	Market Value	Accrued Interest	Estimated Annual Income
FIXED INCOME 99.00% of Portfolio (In Maturity Date Sequence)					
U.S. Treasury Securities					
UNITED STS TREAS RTS 0.250% 08/31/25 B/E DTD 08/31/20 1ST CPN DTE 02/28/21 CPN PMT SEMI ANNUAL ON FEB 28 AND AUG 31 Moody Rating Aaa Security Identifier: 91282CAJ0	500,000.0000	91.6680	458,340.00	414.40	
Total U.S. Treasury Securities			\$458,340.00	\$414.40	
TOTAL FIXED INCOME					
	500,000.0000		\$458,340.00	\$414.40	\$0.15
Total Portfolio Holdings					
			Market Value	Accrued Interest	Estimated Annual Income
			\$458,963.52	\$414.40	\$0.15





June 1, 2022 - June 30, 2022
UPPER SAN GABRIEL VALLEY

Portfolio Holdings Disclosures

Pricing

This section includes the net market value of the securities in your account on a settlement date basis, including short positions, at the close of the statement period. The market prices, unless otherwise noted, have been obtained from independent vendor services, which we believe to be reliable. In some cases the pricing vendor may provide prices quoted by a single broker or market maker. Market prices do not constitute a bid or an offer, and may differ from the actual sale price. Securities for which a price is not available are marked "N/A" and are omitted from the Total.

THE AS OF PRICE DATE ONLY APPEARS WHEN THE PRICE DATE DOES NOT EQUAL THE STATEMENT DATE.

Estimated Annual Figures

The estimated annual income (EAI) and estimated annual yield (EAY) figures are estimates and for informational purposes only. These figures are not considered to be a forecast or guarantee of future results. These figures are computed using information from providers believed to be reliable; however, no assurance can be made as to the accuracy. Since interest and dividend rates are subject to change at any time, and may be affected by current and future economic, political, and business conditions, they should not be relied on for making investment, trading, or tax decisions. These figures assume that the position quantities, interest and dividend rates, and prices remain constant. A capital gain or return of principal may be included in the figures for certain securities, thereby overstating them. Refer to www.pershing.com/disclosures for specific details as to formulas used to calculate the figures. Accrued interest represents interest earned but not yet received.

Reinvestment

The dollar amount of Mutual Fund distributions, Money Market Fund dividend income, Bank Deposit interest income, or dividends for other securities shown on your statement may have been reinvested. You will not receive confirmation of these reinvestments. Upon written request to your financial institution, information pertaining to these transactions, including the time of execution and the name of the person from whom your security was purchased, may be obtained. In dividend reinvestment transactions, Pershing acts as your agent and receives payment for order flow.

Option Disclosure

Information with respect to commissions and other charges incurred in connection with the execution of option transactions has been included in confirmations previously furnished to you. A summary of this information is available to you promptly upon your written request directed to your introducing firm. In order to assist your introducing firm in maintaining current background and financial information concerning your option accounts, please promptly advise them in writing of any material change in your investment objectives or financial situation. Expiring options which are valuable are exercised automatically pursuant to the exercise by exception procedure of the Options Clearing Corporation. Additional information regarding this procedure is available upon written request to your introducing firm.

Foreign Currency Transactions

Pershing will execute foreign currency transactions as principal for your account. Pershing may automatically convert foreign currency to or from U.S. dollars for dividends and similar corporate action transactions unless you instruct your financial organization otherwise. Pershing's currency conversion rate will not exceed the highest interbank conversion rate identified from customary banking sources on the conversion date or the prior business day, increased by up to 1%, unless a particular rate is required by applicable law. Your financial organization may also increase the currency conversion rate. This conversion rate may differ from rates in effect on the date you executed a transaction, incurred a charge, or received a credit. Transactions converted by agents (such as depositories) will be billed at the rates such agents use.

Proxy Vote

Securities not fully paid for in your margin account may be lent by Pershing to itself or others in accordance with the terms outlined in the Margin Agreement. The right to vote your shares held on margin may be reduced by the amount of shares on loan. The Proxy Voting Instruction Form sent to you may reflect a smaller number of shares entitled to vote than the number of shares in your margin account.

Account Number: GPC-016100
ADD576C5F3001-SD

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EXCELLENCE

Clearing through Pershing LLC, a wholly owned
subsidiary of The Bank of New York Mellon
Corporation (BNY Mellon)
Pershing LLC, member FINRA, NYSE SIPC

Income and Expense Summary

	Current Period		Year-to-Date	
	Taxable	Non Taxable	Taxable	Non Taxable
Dividend Income				
Money Market-Non-Qualified	0.14	0.00	0.15	0.00
Interest Income				
Bond Interest	0.00	0.00	625.00	0.00
Total Income	\$0.14	\$0.00	\$625.15	\$0.00

Activity Summary (All amounts shown are in base currency)

	Current Period		Year-to-Date		Net Year-to-Date
	Debits This Period	Met This Period	Credits Year-to-Date	Debits Year-to-Date	
Dividends and Interest					
	\$0.14	\$0.14	\$625.15	\$0.00	\$625.15
Fees					
	\$0.00	\$0.00	\$0.00	-\$2.00	-\$2.00
Totals	\$0.14	\$0.14	\$625.15	-\$2.00	\$623.15

Transactions in Date Sequence

Process/ Settlement Date	Activity Type	Description	Quantity	Price	Accrued Interest	Amount	Currency
06/30/22	MONEY MARKET FUND	GOLDMAN SACHS FSQ				0.14	USD
	INCOME RECEIVED						
	PER382220						

Total Value of Transactions

The price and quantity displayed may have been rounded.

				\$0.00	\$0.14	USD
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Money Market Fund Detail

Date	Activity Type	Description	Amount	Balance
Sweep Money Market Fund				
GOLDMAN SACHS FSQ GOVT CMS				
Current Yield: 0.56% Activity Ending: 06/30/22				
06/01/22	Opening Balance		623.38	623.38
06/30/22	Deposit	INCOME REINVEST	0.14	623.52
06/30/22	Closing Balance			\$623.52
Total All Money Market Funds				\$623.52

Upper San Gabriel Valley Municipal Water District
Summary of Director Outreach Expenses
For the period of July 1, 2021 through June 30, 2022

Director	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Actual to Date	Balance Remaining
Director Chavez	\$ 210.00	-	-	-	-	-	300.00	500.00	2,000.00	-	-	1,870.00	\$ 4,680.00	\$ 320.00
Director Fellow	50.00	2,750.00	1,097.00	-	-	150.00	-	550.00	-	-	-	162.50	4,759.50	240.50
Director Treviño	1,950.00	220.00	-	500.00	-	180.00	-	-	-	-	1,600.00	350.00	4,800.00	200.00
Director Santana	50.00	300.00	750.00	-	1,000.00	250.00	-	-	366.00	-	195.00	162.50	3,073.50	1,926.50
Director Garcia	-	500.00	750.00	650.00	-	-	-	-	-	100.00	250.00	-	2,250.00	2,750.00
Total	\$ 2,260.00	3,770.00	2,597.00	1,150.00	1,000.00	580.00	300.00	1,050.00	2,366.00	100.00	2,045.00	2,345.00	\$ 19,563.00	\$ 5,437.00

Upper San Gabriel Valley Municipal Water District
 Director Public Outreach Program Expenses
 For the period of July 1, 2021 through June 30, 2022

Director Chavez

<u>Paid Date</u>	<u>Description</u>	<u>Amount</u>	<u>Check #</u>	<u>Recipient</u>
07/19/21	Conservation Ad	210.00	22945	San Gabriel Valley Examiner
01/12/22	State of the District Breakfast	300.00	23110	Hacienda La Puente Unified School District
02/03/22	2022 Because We Care Program Sponsorship	500.00	23119	Delhaven Community Center
03/08/22	State of the City Luncheon Sponsorship	2,000.00	23148	El Monte/S. El Monte Chamber of Commerce
06/24/22	4th of July Parade	250.00	23245	Hacienda Heights Kiwanis
06/30/22	Conservation Ad	1,420.00	23254	Mid Valley Media Center LLC
	Total	<u><u>4,680.00</u></u>		
	Outreach Fund Balance	<u><u>320.00</u></u>		

Upper San Gabriel Valley Municipal Water District
 Director Public Outreach Program Expenses
 For the period of July 1, 2021 through June 30, 2022

Director Fellow

<u>Paid Date</u>	<u>Description</u>	<u>Amount</u>	<u>Check #</u>	<u>Recipient</u>
07/19/21	Membership Renewal 2021-2022	50.00	22942	Temple City Chamber of Commerce
08/01/21	Conservation Ad	2,750.00	21208	Civic Publications, Inc.
09/17/21	Basketball Team Jerseys for Arcadia League Sponsorship	500.00	23004	Media Marketing Services, Inc.
09/17/21	Membership Dues: 10/01/21 - 09/30/22	307.00	23005	Monrovia Chamber of Commerce
09/17/21	Membership Dues: 10/01/21 - 09/30/22	290.00	23009	Arcadia Chamber of Commerce
12/08/21	Honoring Margaret Clark Sponsorship	150.00	23081	Greater LA Area Council, BSA
02/18/22	Camellia Festival Sponsorship	300.00	23137	City of Temple City
02/18/22	12th Annual Neighborhood Conference Sponsorship	250.00	23138	City of Monrovia
06/16/22	Membership Dues: 07/01/22 - 07/01/23	162.50	23230	El Monte/S. El Monte Chamber of Commerce
	Total	<u>4,759.50</u>		
	Outreach Fund Balance	<u>240.50</u>		

Upper San Gabriel Valley Municipal Water District
 Director Public Outreach Program Expenses
 For the period of July 1, 2021 through June 30, 2022

Director Treviño

<u>Paid Date</u>	<u>Description</u>	<u>Amount</u>	<u>Check #</u>	<u>Recipient</u>
07/19/21	Day of the Dead Fundraiser Sponsorship	500.00	22947	Vecinos De South Pasadena
07/19/21	2021 Local 300 Scholarship Fundraiser Sponsorship	1,000.00	22948	Local 300 Scholarship Fund
07/19/21	32nd Anniversary Celebration Sponsorship	400.00	22949	Asian Youth Center
07/19/21	Membership Renewal 2021-2022	50.00	22950	Temple City Chamber of Commerce
08/17/21	Membership Renewal 7/01/21 - 7/01/22	220.00	22981	San Gabriel Chamber of Commerce
10/26/21	2021 Virtual Tiger Run Sponsorship	500.00	23036	South Pasadena High School Tiger Booster
12/01/21	San Gabriel Chamber 2021 Harvest & Installation Dinner	140.00	21356	U.S. Bank Corporate
12/08/21	2021 Holiday Mixer Sponsorship	40.00	23082	South Pasadena Chamber of Commerce
05/11/22	Parti Gras Sponsorship	600.00	23205	South Pasadena Education Foundation
05/11/22	2022 Local 300 Scholarship Fundraiser	1,000.00	23206	Local 300 Scholarship Fund
06/10/22	Membership Renewal 3/01/22 - 3/01/23	100.00	23226	South Pasadena Chamber of Commerce
06/16/22	Scholarship Fund	250.00	23237	Kiwanis of South Pasadena
	Total	<u><u>4,800.00</u></u>		
	Outreach Fund Balance	<u><u>200.00</u></u>		

Upper San Gabriel Valley Municipal Water District
 Director Public Outreach Program Expenses
 For the period of July 1, 2021 through June 30, 2022

Director Santana

<u>Paid Date</u>	<u>Description</u>	<u>Amount</u>	<u>Check #</u>	<u>Recipient</u>
07/20/21	Membership Renewal 2021-2022	50.00	22952	Baldwin Park Business Association
08/17/21	Veteran's Charity Golf Tournament Sponsorship	300.00	22982	American Legion Post 241
09/03/21	Information Booth and Sponsorship	250.00	22990	City of Duarte
09/17/21	Day of the Dead Family Festival Sponsorship	500.00	23007	Downtown El Monte Business Association
11/30/21	18th Annual Tamalada Fundraiser	1,000.00	23072	Community Partners FBO
12/08/21	2021 Drive Thru Holiday Toy Drive	250.00	23083	El Monte/South El Monte Emergency Resource Association
03/08/22	Mental Health Awareness Fair Sponsorship	35.00	23153	City of Baldwin Park
03/17/22	2022 Annual Membership	331.00	23158	Duarte Chamber of Commerce
05/27/22	Summer Concerts Sponsorship	195.00	23220	City of Baldwin Park
06/16/22	Membership Dues: 07/01/22 - 07/01/23	162.50	23230	El Monte/S. El Monte Chamber of Commerce
	Total	<u>3,073.50</u>		
	Outreach Fund Balance	<u>1,926.50</u>		

Upper San Gabriel Valley Municipal Water District
 Director Public Outreach Program Expenses
 For the period of July 1, 2021 through June 30, 2022

Director Garcia

<u>Paid Date</u>	<u>Description</u>	<u>Amount</u>	<u>Check #</u>	<u>Recipient</u>
08/03/21	2021 Film Festival Sponsorship	500.00	22966	Film It West Covina
09/17/21	Annual Oak Tree Challenge 5K/1Mile Run/Walk Sponsorship	500.00	23006	Charter Oak Education Foundation
09/17/21	First Annual Golf Tournament Sponsorship	250.00	23010	Optimist International
10/27/21	Christmas Parade Sponsorship	500.00	23043	City of Covina
10/27/21	Charity Golf Tournament Sponsorship	150.00	23047	Kiwanis Club of West Covina
04/13/22	Donation for Cyclist	100.00	23187	Police Unity Tour
05/18/22	Mcintyre Classic Gold Tournament Sponsorship	250.00	23213	K-9 Partners of Covina
		Total		
		<u>2,250.00</u>		
	Outreach Fund Balance			
		<u>2,750.00</u>		

RESOLUTION NO. 08-22-644

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM, AND REAUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD FOR THE NEXT MEETING

WHEREAS, the Upper San Gabriel Valley Municipal Water District ("District") is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions: and

WHEREAS, the Board of Directors on June 8, 2022 adopted Resolution Number 06-22-643, finding that the requisite conditions exist for the legislative bodies of District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953 and these emergency conditions persist to exist; and

WHEREAS, the Board of Directors does hereby find that the COVID-19 pandemic, the Delta and Omicron variant viruses and the fact that not all people have been vaccinated have caused, and will continue to cause, conditions of peril to the safety of persons within the District boundaries that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the District's legislative bodies shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that the Board shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953 by providing virtual and audio access to the public, staff and Directors.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. The Board of Directors hereby considers the conditions of the state of emergency in the District boundaries and proclaims that since a local emergency persists throughout those boundaries, and in view of the fact that substantial part of the population remains unvaccinated and COVID-19 virus continues to mutate to new variants, holding in-person meetings would create a health risk to the public, staff and Directors.

Section 3. The Board hereby ratifies the Governor Newsom's Proclamation of State of Emergency.

Section 4. The staff and consultants of the District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. This Resolution shall take effect immediately upon its adoption and shall be effective until such time the Board of Directors, at a noticed meeting, makes additional findings or adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the District's legislative bodies may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED, APPROVED, AND ADOPTED this 10th day of August, 2022.

AYES: FELLOW, TREVIÑO, GARCIA, SANTANA, CHAVEZ

NOES:

ABSTAIN:

ABSENT:

Ed Chavez, President

ATTEST:

Katarina Garcia, Secretary

(SEAL)

APPROVED AS TO FORM:

Steve O'Neill, District Counsel



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

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ALHAMBRA, CALIFORNIA 91803-1331
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<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

June 2, 2022

IN REPLY PLEASE
REFER TO FILE: T-5

Mr. Thomas Love
General Manager
Upper San Gabriel Valley Municipal Water District
602 East Huntington Drive, Suite B
Monrovia, CA 91016

Attention Ms. Christine Hawkins

Dear Mr. Love:

**NEGOTIATED TAX EXCHANGE RESOLUTION
ANNEXATION OF PROJECT TRACT 83168
TO COUNTY LIGHTING MAINTENANCE DISTRICT 1687**

We request that the Upper San Gabriel Valley Municipal Water District participate in the exchange of ad valorem property tax in conjunction with the annexation of the territory known as Tract 83168 to County Lighting Maintenance District (CLMD) 1687. This proposed exchange would provide revenue to CLMD 1687 to partially fund the operation and maintenance of new street lighting services to be provided within the annexed territory. This territory, whose boundary is shown on the enclosed proposed annexation map, is being processed for the Board of Supervisors' concurrent approval of the annexation and transfer of ad valorem property tax between the affected taxing agencies and CLMD 1687.

For new annexations to a CLMD, our procedures require us to process the exchange of property tax revenues with all nonexempt taxing agencies. Under Section 99.01 of the California Revenue and Taxation Code, special districts providing new services to an area as a result of a jurisdictional change are entitled to a share of the annual tax increment generated in the area being annexed. CLMD 1687 meets the definition of a special district under Section 95(m) of the California Revenue and Taxation Code. CLMD 1687's share of the annual tax increment is to be taken from all of the other local taxing agencies providing services within the annexed area with the exception of school entities, which are exempted by law. If a taxing agency involved in the negotiation does not adopt a resolution providing for the exchange of property tax revenues, the Board can determine the exchange of property tax revenues for that taxing agency.

**JOINT RESOLUTION OF
THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES,
THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY VECTOR
CONTROL DISTRICT, THE BOARD OF DIRECTORS OF THE COUNTY SANITATION
DISTRICT NO. 15 OF LOS ANGELES COUNTY, AND THE BOARD OF DIRECTORS
OF THE UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
APPROVING AND ACCEPTING THE NEGOTIATED EXCHANGE OF
PROPERTY TAX REVENUES RESULTING FROM
ANNEXATION OF TRACT 83168
TO COUNTY LIGHTING MAINTENANCE DISTRICT 1687**

WHEREAS, pursuant to Section 99.01 of the California Revenue and Taxation Code, prior to the effective date of any jurisdictional change that will result in a special district providing one or more services to an area where those services have not previously been provided by any local agency, the special district and each local agency that receives an apportionment of property tax revenue from the area must negotiate an exchange of property tax increment generated in the area subject to the jurisdictional change and attributable to those local agencies; and

WHEREAS, the Board of Supervisors of the County of Los Angeles, acting on behalf of the County Lighting Maintenance District (CLMD) 1687, Los Angeles County General Fund, Los Angeles County Public Library, Los Angeles County Road District 1, the Consolidated Fire Protection District of Los Angeles County, Los Angeles County Flood Control Drainage Improvement Maintenance District, and Los Angeles County Flood Control District; the Board of Trustees of the Greater Los Angeles County Vector Control District; the Board of Directors of the County Sanitation District No. 15 of Los Angeles County; and the Board of Directors of the Upper San Gabriel Valley Municipal Water District have determined that the amount of property tax revenue to be exchanged between their respective agencies as a result of the annexation proposal identified as Tract 83168 to CLMD 1687 is as shown on the attached Property Tax Transfer Resolution Worksheet.

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ANNEXATION TO: CO LIGHTING MAINT DIST NO 1687
 ACCOUNT NUMBER: 019.40
 TRA: 15342
 EFFECTIVE DATE: 07/01/2022
 ANNEXATION NUMBER: TR 83168 PROJECT NAME: TRACT 83168
 DISTRICT SHARE: 0.021359188

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
001.05	LOS ANGELES COUNTY GENERAL	0.315338726	31.5351 %	0.021359188	0.006735391	-0.006894270	0.308444456
001.20	L.A. COUNTY ACCUM CAP OUTLAY	0.000115488	0.0115 %	0.021359188	0.000002466	0.000000000	0.000115488
003.01	L A COUNTY LIBRARY	0.023215893	2.3215 %	0.021359188	0.000495872	-0.000495872	0.022720021
005.05	ROAD DIST # 1	0.005796242	0.5796 %	0.021359188	0.000123803	-0.000123803	0.005672439
007.30	CONSOL. FIRE PRO.DIST.OF L.A.CO.	0.174083460	17.4083 %	0.021359188	0.003718281	-0.003718281	0.170365179
007.31	L A C FIRE-FEW	0.007323007	0.7323 %	0.021359188	0.000156413	0.000000000	0.007323007
030.10	L.A.CO.FL.CON.DR.IMP.DIST.MAINT.	0.001726986	0.1726 %	0.021359188	0.000036887	-0.000036887	0.001690099
030.70	LA CO FLOOD CONTROL MAINT	0.009767683	0.9767 %	0.021359188	0.000208629	-0.000208629	0.009559054
061.80	GREATER L A CO VECTOR CONTROL	0.000370983	0.0370 %	0.021359188	0.000007923	-0.000007923	0.000363060
066.50	CO SANIT DIST NO 15 OPERATING	0.005898739	0.5898 %	0.021359188	0.000125992	-0.000125992	0.005772747
368.05	UPPER SAN GAB. VY. MUN. WATER	0.000566500	0.0566 %	0.021359188	0.000012099	-0.000012099	0.000554401
400.00	EDUCATIONAL REV AUGMENTATION FD	0.063332702	6.3932 %	0.021359188	0.001365550	EXEMPT	0.063932702
400.01	EDUCATIONAL AUG FD IMPOUND	0.131877650	13.1877 %	0.021359188	0.002816799	EXEMPT	0.131877650
400.15	COUNTY SCHOOL SERVICES	0.001421004	0.1421 %	0.021359188	0.000030351	EXEMPT	0.001421004
400.21	CHILDREN'S INSTIL TUITION FUND	0.002816901	0.2816 %	0.021359188	0.000060166	EXEMPT	0.002816901
695.01	WHITTIER CITY SCHOOL DISTRICT	0.088418568	8.8418 %	0.021359188	0.001888548	EXEMPT	0.088418568
695.06	CO.SCH.SERV.FD.- WHITTIER	0.000007532	0.0007 %	0.021359188	0.000000160	EXEMPT	0.000007532
695.07	DEV.CTR.HDCPD.MINOR-WHITTIER	0.000037659	0.0037 %	0.021359188	0.000000804	EXEMPT	0.000037659
789.02	WHITTIER UNION HIGH SCHOOL DIST	0.101802616	10.1802 %	0.021359188	0.002174421	EXEMPT	0.101802616

TRACT 83168



LEGEND

-  PROPOSED ANNEXATION AREA
-  EXISTING LIGHTING MAINTENANCE DISTRICT 1687
-  CITY/COUNTY BOUNDARY

PROPOSED ANNEXATION TO COUNTY LIGHTING
 MAINTENANCE DISTRICT 1687 AND COUNTY
 LIGHTING DISTRICT LLA-1 (UNINCORPORATED ZONE)



PROJECT LOCATION
 VICINITY MAP

T.G. page 637-E5

IRA
 15342

LOS ANGELES COUNTY PUBLIC WORKS TRAFFIC SAFETY AND MOBILITY DIVISION STREET LIGHTING SECTION	
CLMD 1687	
AVOCADO HEIGHTS AREA	
Prepared By	TD
Sheet	1 of 1
Sup. Chk. 1	
Recommended By	<i>Tiguel Dasta</i>
Date	05/24/2022
Approved By	<i>JHerrera</i>
DWG	59312022



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

June 27, 2022

IN REPLY PLEASE
REFER TO FILE: T-5

Mr. Thomas Love
General Manager
Upper San Gabriel Valley Municipal Water District
602 East Huntington Drive, Suite B
Monrovia, CA 91016

Attention Ms. Christine Hawkins

Dear Mr. Love:

**NEGOTIATED TAX EXCHANGE RESOLUTION
ANNEXATION OF PROJECT TRACT 82498
TO COUNTY LIGHTING MAINTENANCE DISTRICT 1687**

We request that the Upper San Gabriel Valley Municipal Water District participate in the exchange of ad valorem property tax in conjunction with the annexation of the territory known as Tract 82498 to County Lighting Maintenance District (CLMD) 1687. This proposed exchange would provide revenue to CLMD 1687 to partially fund the operation and maintenance of new street lighting services to be provided within the annexed territory. This territory, whose boundary is shown on the enclosed proposed annexation map, is being processed for the Board of Supervisors' concurrent approval of the annexation and transfer of ad valorem property tax between the affected taxing agencies and CLMD 1687.

For new annexations to a CLMD, our procedures require us to process the exchange of property tax revenues with all nonexempt taxing agencies. Under Section 99.01 of the California Revenue and Taxation Code, special districts providing new services to an area as a result of a jurisdictional change are entitled to a share of the annual tax increment generated in the area being annexed. CLMD 1687 meets the definition of a special district under Section 95(m) of the California Revenue and Taxation Code. CLMD 1687's share of the annual tax increment is to be taken from all of the other local taxing agencies providing services within the annexed area with the exception of school entities, which are exempted by law. If a taxing agency involved in the negotiation does not adopt a resolution providing for the exchange of property tax revenues, the Board can determine the exchange of property tax revenues for that taxing agency.

Mr. Thomas Love
June 27, 2022
Page 2

Enclosed is a Joint Resolution between Los Angeles County and Upper San Gabriel Valley Municipal Water District (Municipal Water District) approving and accepting the negotiated exchange of property tax revenues resulting from the annexation of the subject territory to CLMD 1687. Attached to the Joint Resolution is a Property Tax Transfer Resolution Worksheet listing the share of the annual tax increment to be exchanged with Municipal Water District, other affected taxing agencies, and CLMD 1687. The tax sharing ratio(s) listed on the worksheet were calculated using a formula approved by the County Auditor-Controller and County Counsel. As shown on the Property Tax Transfer Resolution Worksheet for Tract 82498, Tax Rate Area 04390, the current tax share ratio for the Municipal Water District is 0.000594376. Out of the Municipal Water District's tax share, the Municipal Water District would allocate 0.000012695 to CLMD 1687, with a net share to the Municipal Water District of 0.000581681. Monetarily speaking, a \$10,000 increment in assessed valuation of a parcel means that the parcel will pay an additional \$100 in property taxes, of which the Municipal Water District would receive \$0.0582 and CLMD 1687 would receive \$0.0013.

Please have the resolutions executed and returned to us in the enclosed self-addressed envelope by August 3, 2022.

If you have any questions, please contact Ms. Tigist Desta, Traffic Safety and Mobility Division, at (626) 300-4755 or tdesta@pw.lacounty.gov.

Very truly yours,

MARK PESTRELLA, PE
Director of Public Works

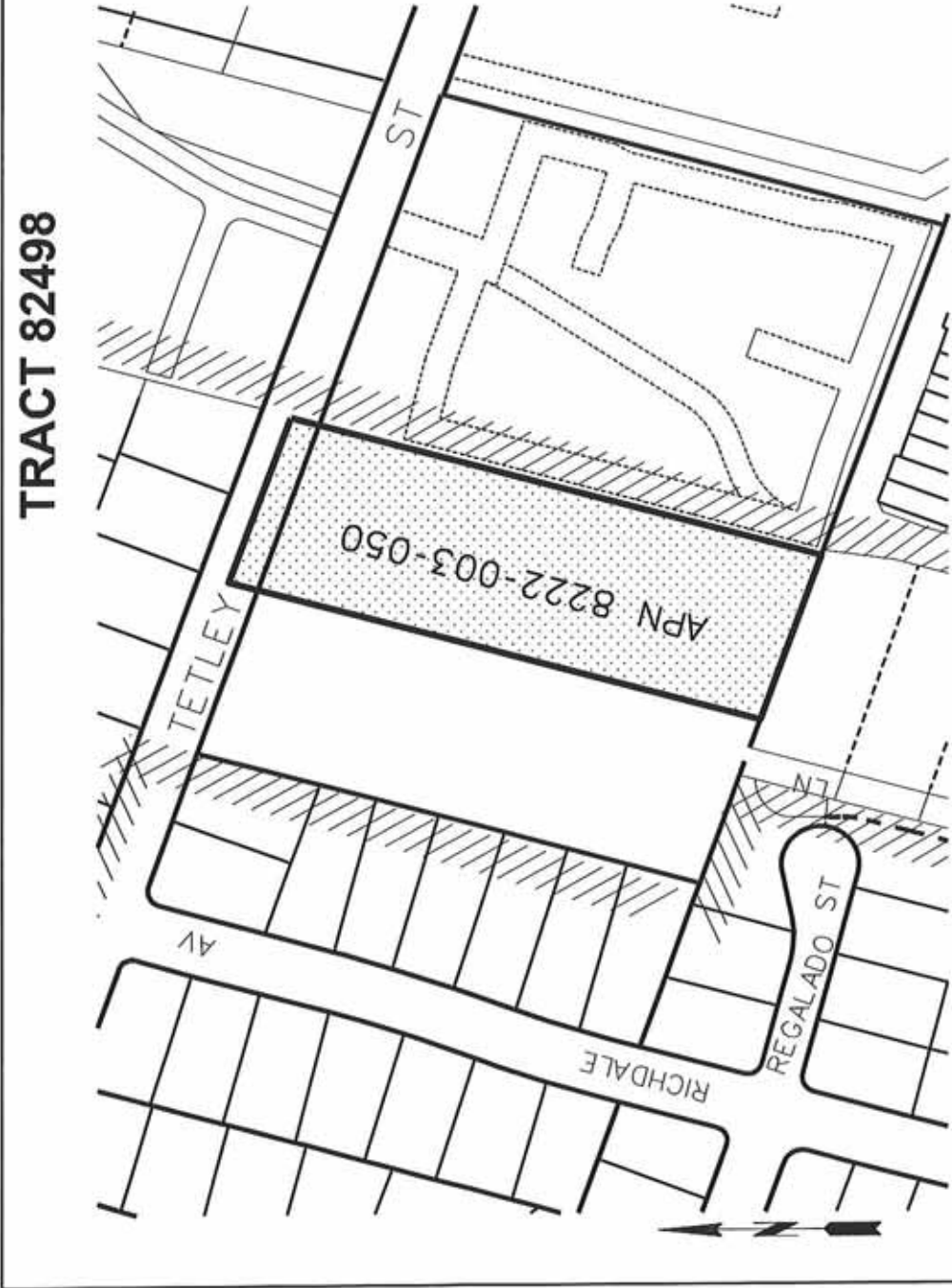


ELAINE KUNITAKE
Assistant Deputy Director
Traffic Safety and Mobility Division

TD:dn
SP1:DOCS\STRITLGT\PROJ\DL\1TRCT\TR2498\JEIMP2022000250\TXEXCH\NGLTRSTR2498

Enc.

TRACT 82498



PROJECT LOCATION
VICINITY MAP
T.G. page 678-B4

IRA
04390

LEGEND

-  PROPOSED ANNEXATION AREA
-  EXISTING LIGHTING MAINTENANCE DISTRICT 1687

PROPOSED ANNEXATION TO COUNTY LIGHTING
MAINTENANCE DISTRICT 1687 AND COUNTY
LIGHTING DISTRICT LLA-1 (UNINCORPORATED ZONE)

LOS ANGELES COUNTY PUBLIC WORKS
TRAFFIC SAFETY AND MOBILITY DIVISION
STREET LIGHTING SECTION

CLMD 1687
HACIENDA HEIGHTS AREA

Prepared By	TD	Sheet	1 of 1	Sub. Dist.	1
Recommended By	Teresa Herrera		Date	6/2/2022	
Approved By	JHerrera		Date	6/2/2022	

**JOINT RESOLUTION OF
THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES,
THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY VECTOR
CONTROL DISTRICT, THE BOARD OF DIRECTORS OF THE COUNTY SANITATION
DISTRICT NO. 21 OF LOS ANGELES COUNTY, AND THE BOARD OF DIRECTORS
OF THE UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
APPROVING AND ACCEPTING THE NEGOTIATED EXCHANGE OF
PROPERTY TAX REVENUES RESULTING FROM
ANNEXATION OF TRACT 82498
TO COUNTY LIGHTING MAINTENANCE DISTRICT 1687**

WHEREAS, pursuant to Section 99.01 of the California Revenue and Taxation Code, prior to the effective date of any jurisdictional change that will result in a special district providing one or more services to an area where those services have not previously been provided by any local agency, the special district and each local agency that receives an apportionment of property tax revenue from the area must negotiate an exchange of property tax increment generated in the area subject to the jurisdictional change and attributable to those local agencies; and

WHEREAS, the Board of Supervisors of the County of Los Angeles, acting on behalf of the County Lighting Maintenance District (CLMD) 1687, Los Angeles County General Fund, Los Angeles County Public Library, Los Angeles County Road District 4, the Consolidated Fire Protection District of Los Angeles County, Los Angeles County Flood Control Drainage Improvement Maintenance District, and Los Angeles County Flood Control District; the Board of Trustees of the Greater Los Angeles County Vector Control District; the Board of Directors of the County Sanitation District No. 21 of Los Angeles County; and the Board of Directors of the Upper San Gabriel Valley Municipal Water District have determined that the amount of property tax revenue to be exchanged between their respective agencies as a result of the annexation proposal identified as Tract 82498 to CLMD 1687 is as shown on the attached Property Tax Transfer Resolution Worksheet.

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NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues between the CLMD 1687, Los Angeles County General Fund, Los Angeles County Public Library, Los Angeles County Road District 4, the Consolidated Fire Protection District of Los Angeles County, Los Angeles County Flood Control Drainage Improvement Maintenance District, Los Angeles County Flood Control District, the Greater Los Angeles County Vector Control District, the County Sanitation District No. 21 of Los Angeles County, and the Upper San Gabriel Valley Municipal Water District resulting from the annexation Tract 82498 to CLMD 1687 is approved and accepted.

2. For fiscal years commencing on or after July 1, 2023, or the July 1 after the effective date of this jurisdictional change, whichever is later, the property tax revenue increment generated from the area within as Tract 82498, Tax Rate Area 04390, shall be allocated to the affected agencies as indicated on the Property Tax Transfer Resolution Worksheet.

3. No transfer of property tax revenues other than those specified in Paragraph 2 shall be made as a result of the annexation of as Tract 82498.

4. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect, thus, producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year.

PASSED, APPROVED, AND ADOPTED this _____ day of _____ 2022, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

UPPER SAN GABRIEL VALLEY
MUNICIPAL WATER DISTRICT

By _____
President, Board of Directors

ATTEST:

Secretary

Date

ANNEXATION TO: CO LIGHTING MAINT DIST NO 1687
 ACCOUNT NUMBER: 019.40
 TRA: 04390
 EFFECTIVE DATE: 07/01/2022
 ANNEXATION NUMBER: TR 82498 PROJECT NAME: TRACT 82498
 DISTRICT SHARE: 0.021359188

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
001.05	LOS ANGELES COUNTY GENERAL	0.330872496	33.0883 %	0.021359188	0.007067177	-0.007231972	0.323640524
001.20	L.A. COUNTY ACCUM CAP OUTLAY	0.000117223	0.0117 %	0.021359188	0.000002503	0.000000000	0.000117223
003.01	L A COUNTY LIBRARY	0.024179912	2.4179 %	0.021359188	0.000516463	-0.000516463	0.023663449
005.20	ROAD DIST # 4	0.006000979	0.6000 %	0.021359188	0.000128176	-0.000128176	0.005872803
007.30	CONSOL. FIRE PRO.DIST.OF L.A.CO.	0.180259569	18.0259 %	0.021359188	0.003850198	-0.003850198	0.176409371
007.31	L A C FIRE-FFW	0.007598254	0.7598 %	0.021359188	0.000162292	0.000000000	0.007598254
030.10	L.A.CO.FL.CON.DR.IMP.DIST.MAINT.	0.001810246	0.1810 %	0.021359188	0.000038665	-0.000038665	0.001771581
030.70	LA CO FLOOD CONTROL MAINT	0.010244593	1.0244 %	0.021359188	0.000218816	-0.000218816	0.010025777
061.80	GREATER L A CO VECTOR CONTROL	0.000388966	0.0388 %	0.021359188	0.000008307	-0.000008307	0.000380659
066.80	CO SANIT DIST NO 21 OPERATING	0.013158027	1.3158 %	0.021359188	0.000281044	-0.000281044	0.012876983
368.05	UPPER SAN GAB. VY. MUN. WATER	0.000594376	0.0594 %	0.021359188	0.000012695	-0.000012695	0.000581681
400.00	EDUCATIONAL REV AUGMENTATION FD	0.066407845	6.6407 %	0.021359188	0.001418417	EXEMPT	0.066407845
400.01	EDUCATIONAL AUG FD IMPOUND	0.131877650	13.1877 %	0.021359188	0.002816799	EXEMPT	0.131877650
400.15	COUNTY SCHOOL SERVICES	0.001453954	0.1453 %	0.021359188	0.000031055	EXEMPT	0.001453954
400.21	CHILDREN'S INSTIL TUITION FUND	0.002885584	0.2885 %	0.021359188	0.000061633	EXEMPT	0.002885584
809.04	MT.SAN ANTONIO COMMUNITY COLLEGE	0.031142794	3.1142 %	0.021359188	0.000665184	EXEMPT	0.031142794
809.20	MT SAN ANTONIO CHILDRENS CTR FD	0.000300588	0.0300 %	0.021359188	0.000005420	EXEMPT	0.000300588
870.03	HACIENDA-LA PUENTE UNIF. SCH.DIS	0.182122274	18.2122 %	0.021359188	0.003889983	EXEMPT	0.182122274
870.06	CO.SCH.SER.FD.HACIENDA-LA PUENTE	0.007694269	0.7694 %	0.021359188	0.000164343	EXEMPT	0.007694269

ANNEXATION NUMBER: TR 82498 PROJECT NAME: TRACT 82498 TRA: 04390

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
870.07	DEV.CTR.HDCPD.MINOR-HACI-LA FUTE	0.000890401	0.0890 %	0.021359188	0.000019018	EXEMPT	0.000890401
***019.40	CO LIGHTING MAINT DIST NO 1687	0.000000000	0.0000 %	0.021359188	0.000000000	0.000000000	0.012286336
TOTAL:							1.000000000
							100.0000 %
							0.021359188
							-0.012286336
							1.000000000



MEMORANDUM



ITEM 8. (b)

DATE: July 29, 2022
TO: Administration and Finance Committee and Board of Directors
FROM: General Manager
SUBJECT: Executive Management Employees Personnel Manual

Recommendation

Staff recommends that the Board of Directors approve the Executive Management Employees Personnel Manual (Executive Manual).

Background

At its June 2022 meeting, the Administration and Finance Committee discussed the proposed Executive Manual and recommended board approval. Subsequent to the meeting, staff requested District Counsel for one final review of the manual. The attached manual includes some additional clarifying language suggested by District Counsel.

As presented to the Committee last month, the Executive Manual includes the following:

1. Titles were changed from Director to Executive Manager.
2. The General Manager may designate one or more Executive Managers as Assistant General Manager.
3. Six months of severance pay if terminated without cause.
4. Communications allowance - \$125, Auto allowance - \$300.
5. Six days administrative leave.
6. Allows board approved cost-of-living adjustments independent of employee approved COLAs.

Attachment

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**Upper San Gabriel Valley
Municipal Water District
Personnel Manual
Executive Management Employees**

(Approved on _____)

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Chapter I: INTRODUCTION

This Personnel Manual (Manual) has been prepared to summarize the policies, rules, pay, and benefits which apply to the Executive Management Group employees of Upper District, as defined below. Provisions of this Manual do not apply to temporary or contract personnel, unless otherwise specifically noted in this Manual, Upper District Policy, or the employee's employment contract with Upper District. This Manual does not create any contract of employment, expressed or implied, or any rights in the nature of a contract.

Any changes to this Manual must be approved by Upper District's Board of Directors.

The Executive Management Group includes the following classifications, as well as those which may be added from time to time at Upper District's discretion:

- General Manager – who has a contract with Upper District
- Executive Manager – Finance and Administration
- Executive Manager – Government and Community Affairs

The General Manager may, at his/her discretion, appoint one or both Executive Managers as Assistant General Manager who will act on behalf of the General Manager in his/her absence.

This Manual cannot anticipate every situation or answer every question about employment, nor can it provide information that answers every possible question. Additionally, circumstances may require that the guidelines, practices, and benefits described in this Manual be changed. Accordingly, Upper District must reserve the right to modify, supplement, or rescind any provision of this Manual from time to time, as it deems necessary or appropriate, including, but not limited to, medical, dental and vision benefits to the extent permitted by law.

1. The Organization

Upper San Gabriel Valley Municipal Water District (Upper District) is a California Special District. Upper District was formed by voters in the San Gabriel Valley at an election held on December 8, 1959 to help solve water problems in the rapidly developing San Gabriel Valley. Upper District was then incorporated on January 7, 1960. On March 12, 1963, residents of Upper District voted to annex to the Metropolitan Water District of Southern California, through whose facilities supplemental water, first from the Colorado River, and now from the State Water Project, is brought into the Valley. The principal purpose and function of Upper District is to provide a reliable and cost-effective supply of high-quality water for municipal, industrial and aquifer recharge applications within the San Gabriel Valley.

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Upper District covers 144 square miles in the main San Gabriel Valley and serves more than 1.3 million people.

The five-member Board of Directors is the policy-making body of Upper District. The General Manager of Upper District serves as the Chief Executive Officer of the organization.

Unless notified otherwise, meetings of the Board are held twice a month of each calendar month at the Upper District office, as designated by the Board. Committee meetings shall be designated by the respective committee's chair. Meeting notices will be posted and held as provided by law.

The present standing committees are as follows:

1. Administration and Finance Committee
2. Water Resources and Facility Management Committee
3. Government Affairs and Community Outreach Committee

The General Manager has the authority to manage the day-to-day affairs of the Upper District including, but not limited to: designation of job titles and determination of duties of all Upper District employees, hiring and termination of employees, enforcement of disciplinary action against employees, authorization for travel outside the Upper District boundaries, and creation of office policy.

2. Changes in Policy

Upper District reserves the right to change any of these personnel policies at any time to the extent permitted by law, including, but not limited to, retirement, medical, dental and vision benefits. Employees will be notified of any such changes by posting them on the bulletin board or by other appropriate means. Changes will be effective on dates determined by Upper District, and employees may not rely on policies that have been superseded.

Any employee who is uncertain or has questions about any policy or procedure should check with their supervisor or Upper District's General Manager.

3. Employment Relationship

Employment with Upper District is entered into voluntarily, and employees are free to resign at any time, for any reason, with or without notice. Employment of all Upper District employees is "at will". Accordingly, Upper District employees shall have no property interest whatsoever in their continued employment with Upper District and shall have no due process rights before the termination of such employment. Such employment shall have no definite or specified term and may be terminated at any time at the will of either the employee or Upper District. Upper District employees

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serve at the pleasure of Upper District and Upper District is free to terminate the employment relationship at any time, with or without cause, and without any evidentiary hearing or any other pre-termination process.

Although there is no obligation to provide notice of termination, Upper District requests that resigning employees provide at least two weeks' notice of their resignation.

Upper District's General Manager is responsible for all employment decisions, including but not limited to hiring, discipline and termination of Upper District employees.

This Manual supersedes all previous employee manuals and Upper District memos which may have been issued on subjects covered herein.

Chapter II: EMPLOYMENT POLICIES

1. Equal Employment Opportunity

Upper District maintains a policy of nondiscrimination with employees and applicants for employment. No aspect of employment with Upper District, including but not limited to hiring, firing, promotions, training, wages and benefits, layoff, recall, and social/recreational programs, will be influenced in any manner by race, color, religion, sex, pregnancy, childbirth, breast feeding or related medical conditions, marital status, sexual orientation, gender identity or expression, age (40 and above), national origin, ancestry, mental or physical disability, medical condition, veteran status or past military service, genetic information, and/or political affiliation, citizenship, having applied for leave under a legally mandated leave program or enrollment in a public assistance program, or any other characteristic protected by state and/or federal laws.

Workers' compensation or injury claims shall not be denied based on an employee's sex, race, color, religion, ancestry, national origin, marital status, gender identity or expression, or sexual orientation or any other basis that is prohibited by law.

2. Hiring

Upper District's General Manager has the sole responsibility for hiring personnel required to conduct the business of Upper District.

3. Rehired Employees

Employees who are rehired following a break in service in excess of one (1) year, other than an approved leave of absence, must serve another initial evaluation process, as detailed in Section 5(f) below, whether or not such a period was previously completed. Such employees are considered new employees from the effective date of their reemployment for all purposes, including eligibility for benefits.

4. Termination

a. Voluntary Termination

Employees desiring to terminate employment should give Upper District two (2) weeks' notice in writing.

b. Discharge

As described in Chapter I, Section 3, all employees are "at will" and serve at the pleasure of Upper District. Employees may be terminated

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by the General Manager with or without cause, and without any evidentiary hearing or any other pre-termination process. Employees shall be notified of discharge in writing.

5. Definitions of Employment Status

The following terms will be used to describe the classification of employees and their employment status:

a. Exempt

Employees whose positions are exempt from overtime pay requirements. All employees in the Executive Management Group are designated as exempt employees.

b. Non - Exempt

Employees whose positions are eligible to receive overtime pay.

c. Full - Time

Employees regularly scheduled to work at least 35 hours per week.

d. Part - Time

Employees regularly scheduled to work between 20 and 35 hours per week may be eligible for certain benefits. Such employees are not eligible or entitled to benefits, unless otherwise expressly provided in this Manual.

e. Temporary

Employees who are hired for a pre-established period, usually during peak workloads or for vacation relief. They may work a full-time or part-time schedule. Such employees are not eligible or entitled to benefits, unless otherwise expressly provided for in this Manual.

f. Initial Evaluation Period

The initial evaluation period is part of Upper District's selection process and is primarily for the purpose of determining an employee's ability to satisfactorily perform the duties described for the position and for assessing the employee's ability to work with other employees. The initial evaluation period is six (6) months, which period shall apply to both new hires and promoted employees, and which period may be extended for any employee(s) at the sole discretion of the General Manager. At the end of this period, the employee's performance will be evaluated by the General Manager.

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If the review is favorable, as determined by the General Manager, the initial evaluation period will cease. The completion of the initial evaluation period does not render an employee "permanent" or give rise to any permanency or property right to a position with Upper District. If the review is unfavorable, the employee will be terminated or the initial evaluation period may be extended, as recommended by the General Manager.

New hire employees are afforded medical coverage when they become eligible under the medical plans.

Consistent with the "at will" status of all Upper District employees, as described in Chapter I, Section 3, during the initial evaluation period, an employee may be rejected/terminated, or, in the case of the promoted employee, returned to his or her previous or other open position with or without cause and without appeal.

Nothing in this Section 5 shall, in any way, amend, modify, or otherwise affect an employee's at-will status, which is further described in Chapter I, Section 3.

6. Immigration Law Compliance

Upper District is committed to employing only those individuals who are authorized to work in the United States and does not unlawfully discriminate on the basis of citizenship or national origin.

In compliance with the Immigration Reform and Control Act of 1986, each new employee, as a condition of employment, must complete the Employment Eligibility Verification Form I-9 and present documentation establishing identity and employment eligibility. Former employees who are rehired must also complete the form if they have not completed an I-9 with Upper District within the past three (3) years, or if their previous I-9 is no longer retained or valid. Employees may raise questions or complaints about immigration law compliance without fear of reprisal.

7. Employment of Relatives

The employment of relatives in the same area of an organization may cause serious conflicts and problems with favoritism and employee morale. In addition to claims of partiality in treatment at work, personal conflicts from outside the work environment can be carried into day-to-day working relationships. In the interests of avoiding the negative impact on supervision, safety, security, morale, or efficiency of supervision or function of other employees, or actual, potential, or perceived conflicts of interest, Upper District shall limit the employment of relatives as follows:

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No relatives of an employee shall be considered for employment within Upper District in any position, whether full or part-time or otherwise, in which the relative's employment has the potential for negatively impacting the safety, security, morale, or efficiency of supervision or function of other employees, or in which there may be an actual, potential, or perceived conflict of interest.

No employee shall directly or indirectly participate in the recruitment or selection for any vacant position for which any applicant is a relative. Any decision to hire a relative must be reviewed by the Board to ensure compliance with this Policy and applicable non-discrimination laws.

No employee shall directly or indirectly supervise a relative. "Direct Supervision" applies when a person supervises, assigns, and evaluates an employee's work. Direct supervision includes, but is not limited to, situations where one employee can schedule the work, provide technical supervision, provide input during a subordinate employee's performance evaluation, or otherwise directly controls the subordinate employee's terms or conditions of employment. "Indirect Supervision" applies when a relative is hired, promoted, or transferred into the chain of command of another relative, and one of the related employees has management or supervisory responsibilities in the division or department in which both employees would work, even if the management or supervisory employee would not directly supervise or interact with the other. This includes, for example, situations where one person assigns and evaluates the work of his or her relative's supervisor.

Upper District may refuse to allow an employee to be in a position where he or she is engaged or involved in the following, non-exhaustive list of work activities, vis-a-vis a relative: evaluate performance, add comments to the evaluation, make disciplinary or hiring recommendations, or sit on any conduct review boards or committees where a hiring, disciplinary, transfer, or other employment decision is made or to which it is appealed. Upper District may also refuse to allow an employee to assign or authorize overtime, bonuses, special assignments or make other employment decisions which financially benefit that employee's relative.

If the relative relationship is established after employment, the General Manager will confer with the individuals concerned before the General Manager decides who is to be transferred. Absent exigent circumstances, the decision to transfer shall be made within thirty (30) calendar days. This requirement will not prohibit either employee from voluntarily following normal procedures for transfer to or participation in an active recruitment for another position. The reassignment/transfer/separation of employees shall remain in effect as long as the relationship is maintained.

In other cases where a conflict or the potential for conflict arises, even if there is no supervisory relationship involved, the parties may be separated by

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reassignment or terminated from employment, for purposes of avoiding the negative impact on supervision, safety, security, morale, or efficiency of supervision or function of other employees, or actual, potential, or perceived conflicts of interest.

For the purposes of this policy, relatives are defined to include spouses, registered domestic partners, fiancé(e)'s, parents, guardians or wards, parent of a domestic partner, grandparents, grandparent of a domestic partner, children, grandchildren, spouses of children, spouses of step-children, nieces or nephews, brothers, sisters, brothers- and sisters-in-law, fathers and mothers-in-law, stepparents, stepbrothers, stepsisters, stepchildren, or anyone with a half or in-law relation. This policy also applies to individuals who are not legally related but who reside with another employee.

Any failure to comply with this policy may be grounds for disciplinary action or disqualification from employment or promotion with Upper District.

8. Personnel Records

Regular performance reviews, change of status records, commendations, corrective action warnings, and training/educational attainment records are examples of records maintained in an employee's personnel file.

An employee may review his or her own personnel file at Upper District upon his or her providing Upper District with reasonable notice. Requests for inspection should be made to Upper District's Executive Manager - Finance and Administration. Employees and their authorized representatives may request inspection and a copy of their personnel file. Upper District complies with requests within at least 30 days, or 35 days by agreement with the employee. Upper District will produce personnel file documents in accordance with the California Labor Code, including section 1198.5. The records will be made available on site or at a mutually agreeable location for employees.

Each employee is responsible for notifying Upper District's Executive Manager - Finance and Administration of changes in address, telephone number, and /or family status (births, marriage, death, divorce, legal separation, etc.), as income tax status and group insurance may be affected by these changes. This responsibility includes employees on lay-off status and leaves of absence.

9. Updating Employee Information

Having employees' current address and phone number on file are essential for many purposes. Employees must notify Upper District in writing of any changes to their contact information as soon as possible. Employees are solely responsible to notify the Executive Manager - Finance and

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Administration of changes in their personal status including, but not limited to:

- Name and/or marital status
- Address and/or telephone number
- Number of eligible family members
- Tax payroll deductions
- Emergency contact information
- Changes to deferred compensation

10. Hours of Work: Time Records

The normal workweek consists of forty (40) hours, worked Monday through Friday. Should Upper District decide to change an employee's work schedule, notice will be provided as soon as practicable.

Any employee needing to leave work early for any reason must obtain prior approval from their Supervisor.

11. Job Descriptions

Upper District uses job descriptions to aid in staffing, wage and salary administration, and training. These descriptions also assist employees and Upper District management to communicate about job responsibilities.

12. Performance Appraisals

Employees will receive a performance appraisal from their supervisor, which shall be reviewed and approved by the General Manager, during their first 6 months of employment with Upper District. Thereafter, employees will receive performance appraisals once a year (based on prior fiscal year's performance).

The performance appraisal reviews the employee's strengths and, if applicable, points out ways to improve the employee's performance.

13. Outside Employment

An employee may hold a job with another organization as long as he or she continues to satisfactorily perform his or her job responsibilities with Upper District; however, employees are required to immediately notify his or her supervisor or the General Manager in the event that such employee attains any outside employment. Employees should consider the impact that outside employment may have on their health, physical endurance, and ability to perform their job responsibilities at Upper District. All employees will continue to be evaluated by the same performance standards, as applicable, and will be subject to Upper District's scheduling demands, including overtime requirements, regardless of any existing outside work requirements.

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If an employee's outside employment presents a conflict of interest with or negatively impacts the operations of Upper District, the employee will be asked to terminate the outside employment as a condition of continued employment with Upper District.

If Upper District determines that an employee's outside employment interferes with an employee's performance or ability to meet the requirements of Upper District, as may be modified from time to time, the employee may be asked to terminate the outside employment as a condition of continued employment with Upper District.

14. Employment Reference Checks

All inquiries regarding a current or former Upper District employee must be referred to the Executive Manager - Finance and Administration or the General Manager. Upper District will respond to reference requests through the Executive Manager - Finance and Administration or the General Manager. Upper District will provide general information concerning the employee such as date of hire, date of discharge, and positions held.

15. Driver License Requirements

Upper District has established and maintains a Driving Record Review Program. As part of this program, it has enrolled in the Department of Motor Vehicles (DMV) Employer Pull Notice Program. This is a free service for public agencies that provides driver record reports on employees. Employees include temporary, seasonal, and part-time employees and volunteers.

a. Procedures

Upper District obtains from the DMV a copy of the driving record of all of its employees that are authorized to operate vehicles for District business.

1. As a public agency, Upper District is entitled to receive copies of the driving records from the DMV without charge.
2. A copy of the employee's driving record shall be obtained as soon as possible after the employee is hired and annually thereafter.
3. Upper District shall order and interpret all driving records, as needed.
4. To ensure uniformity in the application of this program, the driving record review criteria was developed, as detailed below in subsection (b).

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5. Upper District may be notified that an employee who is authorized to operate vehicles for District business may be jeopardizing Upper District's integrity and exposing it to liability through poor driving techniques and habits. Any and all related complaints of this nature will be investigated immediately, and corrective action shall be taken to correct the problem, at the discretion of the General Manager.

b. Driving Record Review Criteria

The following criteria reflect good risk management procedures followed by Upper District in order to control its auto liability and physical damage exposures. An Upper District Supervisor will review employees' Driver Record Reports to determine which, if any, of the following categories the employee will fall into and whether the employee should therefore be restricted from driving while performing work for Upper District: (i) Class I—Immediate Attendance in Defensive Driving Program: two points within thirty-five months, any moving violation in an Upper District vehicle, any accident, or two failure-to-appear notices within 36 months; (ii) Class II – 12 month Driving Probation. Any additional point violations within this probation period will trigger a Class III recommendation: three to five points within thirty-six months, any accident in which the driver was charged with a public offense within thirty-six months, except for DUI, reckless driving, or speed contest violations, any chargeable accident while on Upper District business, a violation for an expired license, four failure to appear notices within thirty-six months; (iii) Class III – 120 Day Suspension notices within thirty-six months. Four or more points within twenty-four months, six or more points within thirty-six months, DUI, reckless driving, or speed contest, not during Upper District business, five failure-to-appear notices within thirty-six months, two chargeable accidents within twenty-four months, any citation incurred while license is suspended.

c. License Requirements

1. Employees permitted to drive Upper District vehicles shall be advised by Upper District of the class and/or type of California driver's license(s) they must maintain as a condition of employment before an employee is assigned a job.
2. Any employee who fails to obtain and/or maintain an appropriate California driver's license(s) as required by Upper District shall be subject to demotion or dismissal in accordance with these provisions at the discretion of the General Manager.

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d. Reporting Requirements

Employees permitted to drive Upper District vehicles must report the following to Upper District within 24 hours of their occurrence:

1. Loss or suspension of driver's license;
2. Written reports regarding all accidents concerning Upper District vehicles in which the employee is involved regardless of the employee's fault or the severity. Failure to comply with the reporting requirements of this section may result in discipline up to and including dismissal.

16. Insurability Requirements

a. Insurability

1. Employees permitted to drive Upper District vehicles, as a condition of employment, shall remain insurable under the terms of all Upper District vehicle and liability insurance policies. Any employee excluded from coverage under the liability program will not drive for Upper District business or drive Upper District vehicles until reinstated.
2. Any employee who is not insurable shall not be permitted to drive any Upper District vehicles.
3. Employees permitted to drive their own personal vehicles on Upper District business shall remain insurable under their own vehicle and liability insurance policy. A copy of the summary sheet of the policy shall be provided to Upper District upon each renewal and retained in the employee's personnel file. Any vehicle and liability insurance policy must be approved by Upper District prior to use of the vehicle for Upper District business.

Chapter III: WAGE AND SALARY POLICIES

1. General Wage and Salary Policy

Upper District strives to pay salaries that are competitive with those in our community and industry, recognizing individual effort and contribution to the success of the organization. The wage and salary plan classifies each position based on multiple factors, including the following:

- a. Knowledge and ability requirements
- b. Variety and scope of responsibilities
- c. Physical and mental demands

Established wage or salary ranges are reviewed annually, as part of budget preparations for Upper District.

2. Wage or Salary Increase Policy

Wage and salary increases, if any, may be within the approved salary range and are based upon individual performance. Evaluations will be conducted as described in Chapter II, Section 12. There is no guarantee of a wage or salary increase at the time of a performance evaluation, or at any other time. The decision of whether to increase wages or salary is at the sole discretion of Upper District's General Manager.

Each fiscal year, the Board of Directors considers adjusting District wages and salaries to account for inflation using the Consumer Price Index (CPI) for the Los Angeles County area. With the exception of the General Manager, salary ranges of executive management employees, shall be increased by the cost of living adjustment approved by the board. Salary increases, if any, will be based on performance and at the discretion of the General Manager. From time to time the Board will adopt a salary resolution, establishing the salary ranges for each position that is not held by contract.

3. Acting Pay

Any employee performing the duties of an executive management classification for more than two (2) complete and consecutive pay periods may be designated as "Acting". An employee who is designated as "acting" shall receive an increase of five percent of his/her normal rate of pay or shall be placed at the minimum range established for the acting position, whichever is higher; however, the employee's salary shall not exceed the maximum range established for the acting position at any time. An employee shall receive acting pay until officially released of those duties with the following conditions:

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- a. Compensation shall be requested in advance in writing by the employee, outlining the circumstances, and the request is subject to the approval of the General Manager, or designated representative(s).
- b. Compensation shall only be requested if the additional duties are to be undertaken for more than two (2) complete consecutive pay periods.
- c. Acting pay will be effective at the beginning of the first pay period following completion of two (2) complete and consecutive pay periods of performing the duties of a higher job classification.
- d. If the employee is scheduled to receive a merit increase for the position in which he/she normally fills while serving in an acting status, the necessary forms shall be completed to document such increase, and such increase shall be implemented upon conclusion of the acting pay duties. The employee may receive a corresponding increase in compensation for acting pay duties. The employee's merit review date shall not be affected by time spent in acting pay duties.

4. Paydays

Employees are paid once a month on the 1st day of the month. Each paycheck will include earnings for all work performed through the end of the previous payroll period.

In the event that a regularly scheduled payday falls on a day off (e.g., a weekend or holiday), employees will be paid on the workday immediately preceding the regularly scheduled payday.

5. Final Pay

Final paychecks will be distributed on the next regularly scheduled pay day or earlier if required by law.

Chapter IV: EMPLOYEE BENEFITS AND SERVICES

Upper District provides a comprehensive package of employee benefit programs for its employees. This package is subject to change at Upper District's discretion, at any time.

Complete and official details of insurance benefits are contained in separate booklets provided to Upper District employees by our insurance and benefit providers.

Some descriptions of insurance benefits in this Manual may be only brief summaries or general information. Contact the Upper District Executive Manager - Finance and Administration for more details.

The existence of these employee benefits and plans, in and of themselves, does not indicate or imply that an employee is eligible for these benefits and plans.

Upper District shall only provide medical, dental, and optical insurance benefits for qualified program participants in accordance with Resolution Number 7-21-622 and/or other subsequent amendments or applicable policies.

1. Retirement

Upper District provides retirement benefits to its employees through the California Public Employees Retirement System (CalPERS).

For new members hired on or after January 1, 2013, the following reforms under the California Public Employee's Pension Reform Act (PEPRA) apply:

- Employees must contribute at least 50% of the cost of their pensions. Therefore, Upper District will not "pick up" the employee share. Upper District will not offer a Supplemental Defined Benefit Plan.
- The retirement formula for miscellaneous employees will be 2% at 62 with a maximum benefit of 2.5% at 67. Upper District will use the formula closest to the one existing on December 31, 2012. Pensions will be based on the highest 36 months of base salary (instead of the final year's compensation), excluding compensation such as leave payouts and overtime. Annual cap for compensation used to calculate pension is set by CalPERS.

These new members, also known as PEPRA members, are defined as those who (1) have never been in any California public retirement system, (2) are new in this pension system and are not subject to reciprocity with another agency, or (3) were active members in the system and returned to work for a different employer after a break exceeding 6 months.

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For non-PEPRA “Classic” members, the full Benefit Retirement Formula is based upon 2.7% percent of the highest year salary, multiplied by the number of years of CalPERS service, at the age of fifty-five (55) years. Included in the CalPERS program are a 1959 Survivor Benefit and membership for part time employees. Contributions to CalPERS are based on a percentage of the employee’s gross wages. Upper District pays the member contribution to CalPERS (8%) as additional compensation for all employees.

Because Upper District employees are members of CalPERS, Upper District does not participate in the Social Security System.

2. Health Benefits

Directors, upon being sworn-in, and eligible employees, after two months of employment with Upper District are offered a choice between the ACWA’s Anthem Blue Cross “Classic PPO” and “Kaiser HMO” medical insurance plans or other plan as selected and approved from time to time by the Directors. The payment of this premium and the benefits provided may be altered at the discretion of Upper District.

For directors and employees who began service with the Upper District on or before June 30, 2021, Upper District will pay the premiums, dues, or other charges for a Health and Accident and Major Medical Payments Insurance Policy, as selected and approved by the Board of Directors from time to time, for each director, employee and their eligible dependents.

For directors and employees who began service with the Upper District on or after July 1, 2021, Upper District will pay the premiums, dues, or other charges for a Health and Accident and Major Medical Payments Insurance Policy, as selected and approved by the Board of Directors from time to time, for each director or employee and one dependent only. The director or employee may upgrade their health coverage to cover all eligible dependents at their own expense.

In addition, Upper District will reimburse qualified program participants, through its existing health reimbursement arrangement (HRA) program for their out-of-pocket expenses paid on account of deductions required under insurance coverage provided by the Upper District for major medical, health, accident and hospitalization, and for reasonable costs incurred for the prevention, diagnosis, or treatment of a disease, illness, or injury, dental, hearing, and vision including eligible expenses allowed under Internal Revenue Code Section 213(d), subject to the following conditions:

- a. Consistent with the Affordable Care Act (ACA), HRA reimbursements are only available to directors and/or employees who are enrolled in an ACA-compliant group health plan, other than the HRA.

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- b. At the end of each calendar year, employees/directors may opt out of the HRA, forfeiting any remaining amounts in the HRA. Upon termination of employment, employees/directors may also permanently opt out of the HRA, waiving any future reimbursements therefrom.
- c. Employees and directors may permanently opt out of the HRA and waive future reimbursement from the HRA.

Total HRA reimbursement by Upper District must not exceed the following amounts or, if federal law mandates a lower limit in any given year, then such lower limit: Four Thousand Dollars (\$4,000.00) per calendar year for each qualified program participant in a single plan. Qualified program participants on a two-party plan shall have a combined maximum of Eight Thousand Dollars (\$8,000.00) in eligible reimbursements each calendar year. Qualified program participants on a family plan shall have a maximum of Twelve Thousand Dollars (\$12,000) in eligible reimbursements each calendar year.

Any misuse of the HRA Plan by directors or employees will result in immediate and permanent removal from participation in the Upper District's HRA Reimbursement Policy, and employees shall be subject to discipline, up to and including, termination from Upper District employment.

Please see Upper District's Executive Manager - Finance and Administration for proper documentation.

3. Retiree Health Benefits

Officers or full-time employees who began service with the Upper District, on or before June 30, 2021, who has served the Upper District continuously for a period of ten (10) years or more and is either (a) deceased while employed full-time with the Upper District, or (b) has reached the age of 55 years or older while employed full-time with the Upper District shall receive medical benefits the same or equivalent to those offered to active employees.

Officers and full-time employees who began service with the Upper District, on or after July 1, 2021, and has served the Upper District continuously for a period of ten (10) years or more and is either (a) deceased while employed full-time with the Upper District, or (b) has reached the normal retirement age set by CalPERS while employed full-time with Upper District, but has not yet attained the age of 65 years or eligibility for Medicare (Medicare Age) shall receive medical benefits the same or equivalent to that offered to active employees of the same tier. Once the retired officer, retired employee, or their surviving spouse reaches Medicare Age, retiree medical benefits through the Upper District shall cease.

Retiree medical benefits provided to a surviving spouse shall cease upon remarriage of the surviving spouse.

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Employees must enroll in the plan they wish to retire into during the open enrollment period prior to retirement. No dependents may be added to the plan upon or after retirement.

4. Benefits Continuation (Under Cal-COBRA or COBRA)

The Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) or California COBRA may give employees and their qualified beneficiaries the opportunity to continue health insurance coverage under Upper District's health plan when a "qualifying event" would normally result in the loss of eligibility. Some common qualifying events are resignation, termination of employment, death of an employee; a reduction in an employee's hours or a leave of absence; an employee's divorce or legal separation; and a dependent child no longer meeting eligibility requirements.

When COBRA or Cal-COBRA applies, the employee or beneficiary pays the full cost of coverage at Upper District's group rates plus an administration fee. Upper District provides each eligible employee with a written notice describing rights granted under COBRA or Cal-COBRA when the employee becomes eligible for coverage under Upper District's health insurance plan. The notice contains important information about the employee's rights and obligations.

5. Life Insurance

Upper District's eligible employees and directors are afforded life insurance at no premium cost to the employee or Director at the same time as becoming eligible for the health insurance. The assigned beneficiary of a full-time employee will receive one and half times the last reported annual salary amount not to exceed \$100,000.00. The assigned beneficiary of a director will receive \$10,000. The benefit is received after the date of death of the employee or director and terminates at retirement.

Please see Upper District's Executive Manager - Finance and Administration for proper documentation.

Upper District may change, eliminate or reduce this benefit in its discretion.

6. Disability Insurance

Upper District provides State Disability Insurance ("SDI") Coverage Benefits to its employees as provided by Section 709 of the California Unemployment Insurance Code. Upper District contributes the rate of taxable wages and maximum amount to contribute for each employee as required and determined annually by the Employment Development Department. Upper Districts' contribution is computed into the employee's salary. If SDI deductions are made from an employee's paychecks, then such employee may be eligible for Disability Insurance or Paid Family Leave under the

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California Unemployment Insurance Code. When such employees are unable to work or reduce their hours because of (1) the need to care for a family member who is seriously ill or to bond with a new child, or (2) a sickness, injury or pregnancy, such employees may be eligible to receive: (a) Disability Insurance benefits or (b) Paid Family Leave benefits, depending on the type of qualifying event. A claim must be filed within 49 days of the first day of the disability or family leave.

7. Worker's Compensation

Upper District provides a comprehensive workers' compensation insurance program at no cost to employees. This program covers any injury or illness sustained in the course of employment that requires medical, surgical, or hospital treatment. Subject to applicable legal requirements, workers' compensation insurance provides benefits after a short waiting period or, if the employee is hospitalized, immediately.

Whenever an employee of Upper District has completed six months of continuous, active service in Upper District's employment and such employee is compelled to be absent from active duty as a result of injuries arising out of and in the scope and course of his employment, such employee shall be entitled to receive his/her regular pay until the commencement of his/her workmen's compensation pay. In addition thereto, said employee shall be entitled to receive compensation from Upper District equal to the difference between his/her monthly salary and the compensation benefits received from the workers' compensation insurance carrier, for one month for each year of continuous Upper District employment.

Employees who sustain work-related injuries or illnesses should inform their supervisor immediately. No matter how minor an on-the-job injury may appear, it is important that it be reported immediately. This will enable an eligible employee to qualify for coverage as quickly as possible. Employees who have any questions regarding this workers' compensation coverage should contact Upper District's Executive Manager - Finance and Administration.

8. Unemployment Insurance

Upper District pays for this insurance on a quarterly basis to the State of California Employment Development Department as required by law.

9. Deferred Compensation Plan

Upper District makes available to all regular full-time employees and directors voluntary deferred compensation plans established in accordance with the provisions of Section 457 of the Internal Revenue Service Code. Employees and directors may choose from among plans offered by Upper District. Upper District retains the right to choose which plans to offer.

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Upper District will provide matching contribution of up to \$500 per month to directors and PEPRA employees. For non-PEPRA employees, Upper District will provide matching contribution of up to \$250 per month. Please see Upper District's Executive Manager - Finance and Administration for more information and proper forms.

10. Direct Deposit

An Upper District employee can participate in the direct deposit of his/her paycheck into the financial institution(s) of his/her choice, upon request. Please see Upper District's Executive Manager - Finance and Administration to request direct deposit.

11. Communication Allowance

Members of the Executive Management Group shall receive a communication allowance as follows or as provided for in any contract entered with the employee.

Executive Managers - \$125 per month
General Manager - \$175 per month or as established by the Board of Directors

12. Vehicle Allowance

Members of the Executive Management Group shall receive a vehicle allowance as follows or as provided for in any contract entered with the employee.

Executive Managers - \$300 per month
General Manager - \$600 per month or as established by the Board of Directors

All automobile travel in the State of California within a 150-mile radius of the Upper District headquarters is covered by the District's vehicle allowance policy. Mileage incurred for travel within this limitation is not reimbursable.

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13. Longevity Incentive Pay

Employees shall receive the following one-time payments on the employees' designated anniversary dates:

- 5 years of service - \$50
- 10 years of service - \$100
- 15 years of service - \$150
- 20 years of service - \$200
- 25 years of service - \$250
- 30 years of service - \$300

14. Professional Memberships

Upper District will reimburse each executive management employee up to a maximum of five hundred dollars (\$500) per fiscal year for the costs of joining and maintaining membership in district-approved professional organizations related to the employee's work at the Upper District.

15. Administrative/Personal Leave

On July 1st of each year, executive management employees shall be credited with six (6) days of administrative/personal leave, prorated as of hire date and to be taken at the request of the individual, with approval by the General Manager. It is recommended that administrative/personal leaves be used within twelve (12) months of when it is credited.

Each year, employees may cash-out up to six (6) unused accrued administrative/personal days at their respective salary range. The maximum amount of administrative/personal leave executive management employees may have accrued and unused at any time shall be six (6) days.

Employees who leave Upper District employment shall be compensated for all administrative/personal leave accrued, but not yet taken. Compensation shall be at the employee's rate of pay at the time of separation.

16. Vacation Leave

In order to take vacation days, employees must work full-time for Upper District for no less than six months. After six full months of employment with Upper District, employees will be entitled to five-sixths (5/6) of a working day per each month worked thereafter as paid vacation time, in accordance with the vacation earning schedule set forth below. The amount of vacation time employees earn each year increases with the length of their years of eligible service with Upper District, as shown in the following table:

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VACATION EARNING SCHEDULE

Years of Eligible Service	Vacation Days Earned Per Month	Vacation Days Earned Per Year
0 to 5 years	5/6 day	10 days
6 to 10 years	1-1/4 day	15 days
11 to 15 years	1-5/12 day	17 days
16 th years +	1-2/3 day	20 days

Employees may decline up to ten (10) days of earned vacation days in any one year and add those days to the next year's vacation entitlement. Thus, the maximum vacation time that an employee can earn and hold on the books is the vacation days earned according to the eligible service years, plus ten (10) days. After that point, employees must use or cash-out some vacation days before any more vacation days will accrue.

Once each year, employees may cash-out up to ten (10) vacation days at their respective salary range, provided that after the cash-out of any number of vacation days, the employee will have at least ten (10) vacation days remaining.

All vacations shall be taken subject to the approval of the General Manager and at the convenience of the Board of Directors.

Upon retirement or termination of employment, employees will be paid for all of their earned, accumulated and unused vacation entitlement, if any, at the rate of pay at the time of retirement or termination.

17. Sick Leave

Abuse of sick leave privileges may result in disciplinary action. Sick leave may be used for legitimate illness or injury of an employee, immediate family member, spouse or registered domestic partner, for physical disability, by reason of illness, sickness, injury or serious illness of oneself or an immediate family member, spouse or registered domestic partner, child (whether biological or by adoption, step-child or foster child), sibling, grand-parent, grand-child, parent, parent in-law, or to bond with a new child or newly adopted child or foster child. Sick leave may be used for preventive health care. In addition, victims of crime (including but not limited to domestic violence, stalking and sexual assault) may use sick leave to take off time needed to safeguard health and safety. Additional unpaid leave is available to attend judicial proceedings related to a crime of which the employee or a family member was a victim.

When ill or unable to attend work, it is the employee's responsibility to notify their supervisor at the beginning of the first workday and beginning of each workday thereafter on which they are unable to work.

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Upper District may request documentation from a licensed health care provider verifying that an employee needed to be absent from work due to an illness or injury. Such verification generally will not be requested unless an employee has been absent from work for more than three consecutive days or Upper District has reason to suspect the employee has been abusing sick leave.

Full-time Employees

Full-time employees shall begin to accrue paid sick leave benefits under this policy on July 1, 2015 or on their first day of work, whichever is later. Full-time employees will accrue sick leave benefits at the rate of 12 days per year (1 day for every full month of service), not to exceed a total of 120 days. Sick leave benefits are calculated on the basis of a "benefit year," or the 12-month period that begins when the employee starts to earn sick leave benefits. Upon two months of service to Upper District, full-time eligible employees are entitled to take accrued paid sick leave in accordance with Upper District's Sick Leave policy.

Accumulated sick leave will not be paid upon termination of employment. However, upon retirement, as that term is defined under the CalPERS policy, payment for one-half (1/2) of all earned, accumulated and unused sick leave entitlement up to a maximum of 120 days will be made.

18. Bereavement

In the event of a death in the immediate family, an employee may utilize up to three working days with pay to handle family affairs and attend the funeral. For the purposes of this policy, "immediate family" is defined as a spouse, registered domestic partners, children, grandchildren, parents, grandparents, brothers, sisters, mother-in-law, father-in-law.

19. Personal Leaves of Absence

Employees who have been continuously employed with Upper District for at least one (1) year, may, due to special circumstances, request a personal leave of absence without pay, for a reasonable period of time up to one hundred and eighty (180) days. Requests for personal leaves of absence will be considered by the General Manager on a case-by-case basis, considering factors such as of length of service, performance, responsibility level, the reason for the request, whether other individuals are already out on leave, and the expected impact on Upper District.

Requests must be submitted in writing and be approved in writing by the General Manager before the leave begins. A request for an extension of a personal leave of absence must be submitted in writing and approved in writing by the General Manager before the extended period begins. It is the

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employee's responsibility to report to work at the end of the approved leave. If the employee fails to report to work on the day after the approved leave expires, said employee will be considered to have voluntarily resigned.

Upper District does not pay for group insurance premiums during any portion of a non-mandated, unpaid leave of absence beyond the end of the month in which the leave begins. Accordingly, premiums beyond that point for such coverage are the employee's complete responsibility and offered through COBRA or Cal-COBRA. To keep the insurance in force, premiums for the period of the leave must be paid according to the schedule outlined in the COBRA or Cal-COBRA notification form.

20. Holidays

Employees of Upper District will receive the following paid holidays:

New Year's Day	January 1
Martin Luther King's Birthday	January 21
President's Day	3 rd Monday in February
César Chávez Day	March 31
Memorial Day	Last Monday in May
Independence Day	July 4 th
Labor Day	1 st Monday in September
Veterans Day	November 11
Thanksgiving Day and Day after	4 th Thurs and Fri in November
Christmas Day	December 25

When Upper District recognizes a holiday that falls on Sunday, the following Monday will be observed as the holiday. If the recognized holiday falls on Saturday, the preceding Friday will be observed as the holiday.

Upper District employees will also receive two floating holidays in addition to Upper District's regular paid holidays. The first floating holiday may be used anytime within a week of the employee's birthday with approval by the employee's immediate supervisor. The second floating holiday may be used either the day before or the day after Christmas, as determined by the General Manager.

21. Jury Duty

For employees required to serve on a jury, Upper District will pay normal earnings for the actual time spent on mandatory jury duty service. Pay for jury duty service shall not exceed the employee's regularly scheduled number of work hours. Employees must, however, remit to Upper District all court fees received for jury service (excluding mileage reimbursement). Upper District's General Manager must be promptly notified after the employee receives notification to appear as a juror.

22. Educational Assistance

Upper District recognizes that education can enhance the capability of employees to conduct Upper District business in the most efficient and effective manner possible.

In the event that Upper District approves of an educational program or course pursuant to the approval process set forth more-fully below, Upper District shall reimburse eligible employees for education-related costs up to One Thousand Dollars (\$1,000) per unit, but not to exceed Five Thousand Dollars (\$5,000) per fiscal year per employee. Subject to the additional conditions set forth below, educational expense reimbursement is applicable towards programs required to obtain a certificate or degree curriculum from an accredited college or university.

Employees are eligible for the reimbursement of costs associated with education expenses provided the following conditions are met:

1. Employee has worked with Upper District in a full-time, permanent position for at least one year;
2. Actual selected units or courses are directly related to duties of employee's present position or advancement within Upper District as determined by the supervising officer and the General Manager. These include courses that are prerequisites to work-related courses and those that are required to obtain a degree in a work-related field;
3. Employee has obtained a written approval from the supervising officer and the General Manager prior to registration in the course. Request shall include the following information:
 - Educational objective(s) for the course;
 - Course outline;
 - Completion schedule of the course; and
 - Direct benefit(s) the course will provide to the employee's current essential job duties with Upper District;
4. Employee has obtained passing grade of "C" or better and submitted a proof of completion of the approved course(s) no later than sixty (60) days from completion date;
5. Any financial assistance, such as a grant or scholarship, received from non-District sources must be disclosed and applied toward the cost of the course before any District reimbursement is applied or remitted to the employee. Reimbursement provided for under this section shall be limited to those expenses not covered by the non-District funding; and
6. Employee has not terminated employment prior to submission of the required course grade or verification of completion and fee/cost receipts.

Participation in Upper District's tuition reimbursement program is entirely voluntary and will in no event conflict with the employee's job responsibilities or regular work hours without prior approval from the General Manager.

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Tuition reimbursement is limited to the following items: registration, books, course related materials, and parking fees.

Employees who terminate employment with Upper District within one (1) year from the reimbursement date shall immediately, upon the effective date of termination, return a prorated amount of such reimbursement to Upper District. Specifically, the amount of reimbursement the employee shall return to Upper District will be prorated based on the amount of reimbursement already received and applied to units or courses completed by the employee, as of the effective date of termination. By accepting reimbursement, the employee consents to such return upon termination of employment.

23. Time Off to Vote

Upper District encourages employees to fulfill their civic responsibilities by participating in elections. Generally, employees are able to find time to vote either before or after their regular work schedule. If employees are unable to vote in an election during their non-working hours, Upper District will grant time off needed to vote. For non-exempt employees, up to two hours off shall be without loss of pay. For exempt employees, time off to vote shall be without loss of pay.

Employees should request time off to vote from their supervisor at least two working days prior to the Election Day. Advance notice is required so that the necessary time off can be scheduled at the beginning or end of the work shift, whichever provides the least disruption to the normal work schedule.

Employees must submit a voter's receipt on the first working day following the election to qualify for time off.

24. Travel

a. General Rules

Occasionally employees may be reimbursed for the cost of authorized travel to any business-related meeting or training-related meeting. Reimbursement may be made upon written request and accompanied by appropriate receipts, if the travel and associated reimbursement have been budgeted, scheduled, and previously authorized by an Upper District supervisor.

b. Covered Expenses

No per diem limit is set; however, employees are expected to use prudence and good judgement in selecting the mode of travel, accommodations, meals, fees, and incidentals. Costs that are

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otherwise reimbursable shall not be reimbursed if deemed excessive by the General Manager. Travel expenses for spouses, domestic partners, or guests of staff members will not be reimbursed.

Authorized travel expenses include those costs incurred in the use of common carriers, e.g. plane, bus, train, etc. from the point of origin to destination and return, rental car fees (where necessary), bus, and taxi fares. Expense for the use of personal auto will be at the mileage rate established by the IRS unless covered by the vehicle allowance under Section 12.

Example of Allowable Costs

Examples of typical allowable costs would be airfare, train fare, or mileage; reasonable hotel; reasonable meals; transportation to and from hotel and airport; work-related telephone calls, including a reasonable number of calls to check on dependent care; reasonable tips and parking fees.

c. Reimbursement Procedure

Employees requesting reimbursement for expenses incurred in connection with authorized travel shall have the trip scheduled and approved before travel.

Upon completion of the trip, an expense form must be completed, signed, and submitted to the General Manager for review and authorization. Copies of all receipts shall be attached to the statement. Reimbursement will be made for that portion of expenses directly attributable to Upper District activities.

d. Request for Advance Funds

Upper District's General Manager must approve requests for advance funds for business expenses in advance of any such funds being expended. Employees must account for all expense advances within two working days after returning from a trip. Receipts must be provided, and residual funds returned to Upper District.

25. Military Leave

Military leaves of absence will be granted consistent with state and federal law. In order to be eligible, employees must submit written verification from the appropriate military authority.

Military reserve duty may be taken with regular pay if the employee elects to take the time as vacation. If leave is not classified as vacation by the employee, it will be considered a leave of absence without pay.

Upper District complies with Uniformed Services Employment and Reemployment Rights Act of 1994 (USERRA), including, but not limited to, rights relating to reemployment, benefits, and non-discrimination/retaliation.

If an employee leaves his or her job to perform military service, he or she has the right to elect to continue existing Upper District-based health plan coverage for self and dependents for up to 24 months while in the military. Even if the employee does not elect to continue coverage during military service, the employee has the right to be reinstated in Upper District's health plan when reemployed, generally without any waiting periods or exclusions (e.g. pre-existing condition exclusions) except for service-connected illnesses or injuries.

26. Return to Work Program

In an effort to minimize serious disability due to on-the-job and off-the-job injuries and illnesses and to reduce workers' compensation costs (if applicable), Upper District has developed a return to work policy.

This policy is consistent with Upper District's responsibilities under federal and state law to provide reasonable accommodations to persons with disabilities.

The applicable Upper District supervisor will assist by directing the employee to the appropriate care and assisting in the proper reporting of the injury or illness while maintaining communication with the injured worker. Upper District will conduct a reasonable accommodation meeting with an employee returning to work after a leave due to injury to ascertain whether a reasonable accommodation is needed to perform essential job duties. An employee requesting a reasonable accommodation may be asked to provide a reasonable and sufficient health care provider certification. If a reasonable and sufficient health care provider's certification is not provided, Upper District reserves the right to request the employee be examined by a physician, at Upper District's cost, to determine whether there are functional limitations requiring a reasonable accommodation to perform essential job duties. If the first two opinions differ, a third opinion may be obtained from a mutually agreed-upon independent physician at Upper District's cost.

27. Family Leave

Upper District will grant employees, with at least one year of continuous service or a minimum of 1250 hours up to 12 workweeks of unpaid leave in a 12-month period for certain family care responsibilities and for the employee's own serious medical condition in conjunction with the Family and Medical Leave Act (FMLA) and the California Family Rights Act (CFRA). Leave is permitted for one or more of the following reasons:

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- a. The birth of the employee's child, or placement of a child with the employee for adoption or foster care (FMLA/CFRA);
- b. To care for the employee's spouse, registered domestic partner, child, or parent who has a serious health condition (FMLA/CFRA);
- c. To care for the employee's adult child, child of domestic partner, registered domestic partner, grandparent, grandchild, sibling, and parent in law with a serious health condition (CFRA);
- d. For a serious health condition that makes the employee unable to perform his or her job (FMLA/CFRA);
- e. Any period of incapacity or treatment due to pregnancy or prenatal care (FMLA or PDL);
- f. For any "qualifying exigency" because an employee's spouse, child, or parent is on active military duty or has been notified of an impending call or order to active duty in a foreign country or in support of a contingency operation involving the Reserves or United States Armed Forces (FMLA/CFRA) (also includes employee's domestic partner, grandparent, grandchild, sibling, and parent-in-law under CFRA); or
- g. To care for a spouse, child, parent, or "next of kin" servicemember or veteran who was in the United States Armed Forces at some time during the preceding five years and who has a serious injury or illness incurred in the line of duty while on active military duty or existed before the beginning of the member's active duty and was aggravated by service in the line of duty on active duty in the Armed Forces (this leave can run up to 26 weeks of unpaid leave during a single 12 -month period) (FMLA only).

h. Definitions:

"Child" includes a biological, adopted, or foster child; a stepchild, a legal ward, a child of a domestic partner, or a child of a person standing in loco parentis (who has parents' rights) who is either under the age of 18, or an adult dependent child. Under CFRA there is no age limitation.

"Family member's serious health condition," means an illness, injury (including on-the-job injury), impairment, physical or mental condition, which warrants the participation of a family member to provide care during a period of treatment or supervision and involves either inpatient care in a hospital, hospice or residential health care facility, or continuing treatment or supervision by a health care provider.

"Parent" means the biological adoptive, step or foster parent of an employee, or an individual who stands or stood in loco parentis (in place of a parent) to

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an employee when the employee was a child. Under CFRA, this term also includes parents-in-law (parents of spouse/domestic partner).

A "domestic partner" is as defined in California law.

"12-Month Period" means a rolling 12-month period measured backward from the date leave is taken and continuous with each additional leave day taken.

"Single 12-month period" means a 12-month period which begins on the first day the eligible employee takes FMLA leave to take care of a covered service member and ends 12 months after that date.

28. Leave For Pregnancy, Childbirth, Or Related Medical Condition

Leave because of an employee's disability for pregnancy, childbirth, or related medical conditions is not counted as time used under CFRA but is counted under the federal FMLA. Employees taking time off for pregnancy disability and who are eligible for family and medical leave will be placed on FMLA that runs at the same time as their pregnancy disability leave (PDL). Once the pregnant employee is no longer disabled, the employee may apply for leave under CFRA, for purposes of baby bonding. If leave is requested for the birth, adoption or foster care placement of a child of the employee, leave must be concluded within one year of the birth or placement of the child.

Upper District may require employees to use accrued time off during FMLA and CFRA leave but not during PDL leave. Employees using PDL leave may choose to use accrued sick and vacation time if they wish.

Under the FMLA, the spouse, parent, child or next of kin of military service personnel may take (a) up to 26 weeks in a 12-month period to care for a service person ill or injured in the line of duty on active duty, and/or (b) up to 12 weeks for an exigency arising due to notice of an impending call to active duty. Under the CFRA, an employee who works at least 20 hours per week can take up to 10 days unpaid leave when their spouse is on leave from deployment. This may run concurrently with the FMLA exigency leave.

Requested leaves must be submitted to and be approved by the Upper District Supervisor before the leave begins, whenever possible. Reasonable notice is required when the need for leave is known in advance. Upon request, an employee must provide a certification of the need for leave from a health care provider.

Upper District will maintain coverage under any group health plan for the duration of the leave (for a maximum of 12 weeks or 26 weeks for injured service member leave) and under the conditions coverage that would have been provided had the employee been employed continuously during the

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leave. If an employee fails to return to work at the end of the leave period, Upper District has the right to collect from the employee the cost of the health benefit premiums, unless the employee does not return because of circumstances that are beyond the employee's control, including a FMLA-qualifying medical condition. An employee who returns to work for at least 30 days is considered to have "returned to work". Employees returning from leave must provide a certification from a doctor that they may return to work. Failure to return to work at the end of a 12-week FMLA leave without valid reason and advance notice to Upper District may be considered resignation.

Employees on FMLA or CFRA leave will be credited with all service prior to the commencement of their disability, but not for the period of their disability.

Upper District will notify employees when their leave is designated as FMLA or CFRA leave and if their FMLA leave runs concurrently with their workers' compensation or CFRA leave.

29. Pregnancy Disability Leave

Any full or part-time regular employee who is disabled by pregnancy, childbirth, or a related medical condition will, upon request, be granted a pregnancy disability leave of absence (PDL) without pay not to exceed 4 months.

An employee who is granted a PDL may utilize any accrued sick leave benefits and earned vacation benefits during the period of her leave. Any portion of the leave that occurs after all sick and vacation benefits have been exhausted shall be without pay. Employees may apply for SDI, however.

Group insurance benefits ordinarily provided by Upper District will remain in effect until the end of the month in which the leave terminates. The employee is expected to pay for the full costs of these coverages thereafter (or Cal. COBRA/COBRA payments if applicable).

If you require PDL, you must notify the Upper District Supervisor as soon as possible. The written notice should specify the commencement date of the leave, the expected duration of the leave, and be accompanied by a physician's statement.

Written extension requests of PDL, not to exceed the 4-month limitation, must be received by the Upper District Supervisor prior to the expiration of the approved leave or within three days of an absence. Employees who do not report for work without valid reason and notice to Upper District at the end of an approved PDL (or PDL followed by CFRA/FMLA leave where applicable) will be considered to have voluntarily resigned. Employees

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returning from a PDL shall be required to provide a physician's statement that indicates that they are medically able to return to work.

For employees on PDL, Upper District guarantees reinstatement to the same or comparable job with the same or comparable duties, pay, and location unless granting such a leave would substantially undermine Upper District's ability to operate its business safely and efficiently. Employees on PDL will be credited with all service prior to the commencement of their disability, but not for the period of their disability.

30. California's New Parent Leave Act

The New Parent Leave Act provides for 12 work weeks of unpaid leave within one year of child's birth, adoption, or placement in foster care. This leave is unpaid and must be taken for a minimum of two weeks at one time. Employees can use accrued sick or vacation time, if desired.

To qualify, an employee must have worked for Upper District for at least 12 months, and at least 1,250 hours during the previous 12-month period. All health benefits continue during the leave.

Employees are not eligible for leave under the New Parent Leave Act if they are covered under both the FMLA and the CFRA. Conversely, an employee could be eligible for leave under the New Parent Leave Act, but not the FMLA or CFRA.

31. Lactation Accommodation

An employee needing to express breast milk can reserve the small meeting room which can be locked. Should this room be unavailable, Upper District will endeavor in good faith to work with such employee in finding a suitable alternate location at which the employee can express breast milk. The employee and applicable Upper District supervisor will work together to schedule the break time needed to accommodate the employee's needs.

31. Donated Leave Program

Purpose

The purpose of this policy is to provide guidelines and clarify requirements and procedures for leave donations.

Background

Upper District recognizes the benefits of establishing a program that facilitates employees' donation, on a voluntary and confidential basis, of a portion of their vacation, personal and/or administrative leave to assist fellow employees who have used all of their leave balances or may use all

of their leave balances for medical emergencies due to a catastrophic illness or injury.

Policy

A. Definition of Terms

1. *Catastrophic illness or injury* - a serious illness or injury expected to incapacitate the employee or an immediate family member for an extended period of time, creating a financial hardship because the employee has exhausted all accumulated leave. A “catastrophic illness or injury” for these purposes is further defined as a medically verified debilitating illness or injury of the employee or an immediate family member, resulting in the employee being required to take time off from work for at least 20 work days and involves:
 - a. A period of incapacity or treatment connected with the inpatient care in a hospital, hospice, or residential medical care facility; or
 - b. A period of incapacity involving continuing treatment by or under the supervision of a licensed health care provider; or
 - c. A period of incapacity for treatment due to a chronic health condition (e.g. diabetes);
 - d. A period of long-term incapacity due to a condition for which treatment may be ineffective (e.g. stroke, terminal disease, etc.); or
 - e. Absence from work to receive multiple treatments, including any period of recovery therefrom, either for restorative surgery after an accident or injury, or for a chronic condition such as cancer or kidney disease.

Pregnancy or elective surgery is not considered catastrophic illness or injury unless life-threatening conditions arise from such pregnancy or elective surgery. Conditions which are short term in nature including, but not limited to, flu, measles, common illnesses, common injuries, etc., are not deemed catastrophic. Chronic illnesses or injuries which result in intermittent absences from work might be considered catastrophic. Generally, such chronic illnesses or injuries must be both long term in nature and require a long recuperation period.

2. *Donated Leave Bank (Leave Bank)* – the accumulated hours donated by employees for utilization in accordance with this regulation.
3. *Donor* – a regular full time District employee who has passed the initial probationary period, is eligible to accrue and use leaves and will have at least 20 days of combined accrued leave balances remaining after donation, may request approval to participate as a donor of emergency leave. Donation of leave will be reviewed for compliance with the program guidelines.

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4. *Donated Hours* – earned vacation, compensatory time and/or administrative leave hours that an employee agrees to donate to another employee under this program.
5. *Recipient* – a regular full time District employee who has completed the probationary period and is:
 - a. Eligible to accrue and use leaves;
 - b. Suffering from or whose immediate family member is suffering from a catastrophic illness or injury;
 - c. Has exhausted all accrued leave including, but not limited to, vacation, sick, administrative, personal and/or compensatory time, or will do so before the return-to-work date; and
 - d. On an approved leave of absence or is able to work but his/her health care provider has prescribed multiple and/or ongoing treatments for an eligible condition, requiring periodic absences from work.

Recipient employee must submit a written request at the time the emergency leave donation will be used. Retroactive applications will not be accepted.

6. *Health Care Provider* – A doctor of medicine authorized to practice medicine or surgery, as appropriate, by the state in which the doctor practices.
7. *Immediate Family Member* – an employee's spouse, registered domestic partners, children, grandchildren, parents, grandparents, brothers, sisters, mother-in-law and father-in-law.
8. *12-Month Period* – measured forward from the date an employee first receives donated hours.

B. Program Guidelines

1. All donations shall be voluntary and confidential.
2. Donations must be made in whole hour increments, with a two-hour minimum donation from any employee and a maximum total of 80 hours per calendar year.
3. Donations are irrevocable. Hence, employees are encouraged to exercise caution in making large donations that they may need for their own use in the future.
4. The donor/recipient shall not receive/offer anything of value in exchange for the donation.
5. Donated hours will be converted to dollars at the hourly rate of the donor. The dollars shall then be converted to sick leave at the hourly rate of the recipient.
6. Upon written request, an eligible employee may receive up to 320 hours of donated leave time within a 12-month period, at the employee's current rate of pay.
7. Recipient employees must use all of their own leave before using

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- donated hours received.
8. Full time employees that are out due to their own catastrophic illness/injury may only receive enough leave to cover any unpaid portion of their waiting period prior to receiving disability benefits.
 9. In no event will an employee receive more than their regular pay as a result of the leave donation.
 10. Recipients shall not accrue vacation, sick, administrative and/or compensatory time and will not be eligible for overtime while using donated hours.
 11. Nothing in this policy shall be construed to require an employee to disclose any employee medical or health information. However, consistent with the FMLA, CFRA, PDL, state medical leave laws, and the ADA, recipients may be required to submit to Upper District management a certification from a health care provider that a qualifying medical leave is needed and a verification of fitness for duty and the ability to work upon recovery.
 12. Wage garnishments will continue during the use of donated hours.
 13. Donation requests will be processed on a first come, first served basis by the Executive Manager - Finance and Administration and approved by the General Manager.
 14. Unless authorized by the General Manager, donors may not designate a specific employee to receive their donation.
 15. If more than one request is received at the same time and the leave bank does not have sufficient balance to cover all requests for leave donation, the balance shall be distributed equally among the approved recipients until the leave bank is depleted, an employee is no longer in need of donated hours, or an employee has reached the maximum time allowed, whichever comes first.
 16. Any donated hours not used by the recipient will revert to and/or remain in the leave bank.
 17. Upper District reserves the right to grant or deny requests made under this program for any reason. This program does not guarantee that any and/or all requests for leave time will be granted.
 18. Upper District also reserves the right to require any employee to undergo a fitness for duty examination to determine their return-to-work status.
 19. Employees who attempt to provide false and/or misleading information in an attempt to secure benefits or continue benefits under this program may be subject to disciplinary action up to and including termination.
 20. All policies and regulations related to this program are subject to change at any time and without advance notice.

Chapter V: EMPLOYEE SAFETY AND HEALTH

Upper District strives to provide safe working conditions for its employees.

Safety is also every employee's shared responsibility, and all employees are expected to exercise every reasonable means necessary to keep Upper District a safe place to work.

Employees are responsible for becoming familiar with safety procedures and policies and observing them at all times. Any employee who notes safety problems, or has safety concerns, is required to inform their supervisor immediately.

1. Fires and Emergencies

Upper District has an emergency procedure to follow in the event of fire or disaster. Exits, fire extinguishers, and first-aid kits are located throughout Upper District's facilities. Exits and areas around the fire extinguishers must be unobstructed and kept clear at all times.

2. Accidents

No matter how insignificant an on-the-job injury or accident may seem when it occurs, the appropriate Upper District supervisor must be notified immediately.

3. Injury and Illness Prevention Program

Upper District's Injury and Illness Prevention Program defines Upper District's safety practices and establishes responsibilities for the administration and coordination of the safety program. It covers the following areas: responsibilities, inspections, accident investigations, training, safety and emergency procedures, reporting procedures, two-way communication, disciplinary procedures and effectiveness measures. It also covers workplace safety pandemic protocols.

4. Cellular Phone Safety

The use of cellular phones while driving on Upper District business is considered a dangerous distraction and is prohibited. Employees required to keep their cell phones turned on while driving must safely pull off the road and stop before conducting Upper District business over the phone. Under no circumstances may an employee driver initiate or answer a cellular phone call or text message while driving a vehicle on Upper District business.

Chapter VI: STANDARDS OF CONDUCT

1. General Standards of Conduct

Groups of people who are working together for any purpose require certain guidelines governing appropriate conduct and relationships. Accordingly, employees must be aware of their responsibilities to Upper District and to their Upper District co-workers.

Upper District reserves the right to search, for work-related purposes (e.g., investigation of work-related misconduct), Upper District property, such as desks and cabinets, computers, hard-drives, exchange servers, District network, emails and District cloud storage, on Upper District property, to the extent permitted by law. Employees understand and agree that they shall have no reasonable expectation of privacy in such property.

The following is a non-exhaustive list of violations which will result in corrective action, up to and including termination:

- a. Falsifying employment application, timecard, or other Upper District documents or records.
- b. Unauthorized possession of Upper District property, or the property of other employees; gambling; carrying weapons or explosives; or violating criminal laws on Upper District premises.
- c. Fighting, throwing things, horseplay, practical jokes, or other disorderly conduct Upper District premises.
- d. Engaging in acts of dishonesty, fraud, theft, or sabotage.
- e. Threatening, intimidating, coercing, using vulgar language, or interfering with the performance of other employees, including any violation of Upper District policy prohibiting harassment, discrimination and unlawful retaliation.
- f. Insubordination or refusal to comply with supervisor's instructions, or failure to perform reasonable duties which are assigned.
- g. Violation of Upper District policy regarding alcohol and drugs.
- h. Unauthorized use of Upper District time, equipment, or property.
- i. Damaging or destroying Upper District property.
- j. Performance which, in Upper District's opinion, does not meet the requirements of the position.

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- k. Failure to observe fire prevention and safety rules.
- l. Failure to maintain the appearance and upkeep of the office and individual work areas.
- m. Excessive lateness or absences or unexcused absences.
- n. Violation of any Upper District policies, including but not limited to policies against Discrimination or Retaliation.
- o. Working unauthorized overtime, encouraging others to work uncompensated overtime, or maintaining any informal method of compensation for hours or overtime.
- p. Misuse of Upper District property, including but not limited to real and personal property, office equipment, computers, phones, technology, vehicles, and/or funds.
- q. Failure to report to work for three consecutive days without excuse or notice.
- r. Sleeping on the job.
- s. Unprofessional conduct.

This list is intended to be representative of the types of activities which may result in disciplinary action and is not intended to be comprehensive. This illustrative list does not alter the at-will nature of employment.

2. Harassment and Retaliation Prohibited

Harassment in employment on the basis of sex, pregnancy, childbirth, breastfeeding or related medical conditions, race (including traits historically associated with race, including, but not limited to, hair texture and protective hairstyles), color, national origin, ancestry, genetic information, citizenship, religion, age (40 and older), physical or mental disability, medical condition, sexual orientation, gender identity or expression, veteran or military status, or marital status, or having taken FMLA, PDL, CFRA or workers compensation leave, is unlawful. Upper District does not tolerate harassment in the workplace or in a work-related situation, including but not limited to employment, Upper District events, and training programs. Harassment is a violation of Upper District's rules of conduct.

- a. Unlawful harassment in employment may take many different forms. Some examples are:
 - 1. Verbal conduct, such as epithets, derogatory comments, slurs, or unwanted comments and jokes;

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2. Visual conduct, such as derogatory posters, cartoons, drawings, or gestures;
 3. Physical conduct, such as blocking normal movement, restraining, touching, or otherwise physically interfering with the work of another individual;
 4. Threatening or demanding that an individual submit to certain conduct or to perform certain actions in order to keep or get a job, to avoid some other loss, or as a condition of job benefits, security, or promotion; and
 5. Retaliation by any of the above means, for having reported harassment or discrimination, or having assisted another employee to report harassment or discrimination.
- b. Sexual harassment under these laws includes unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:
1. Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment, including but not limited to promotion, wages, benefits, or participation in a training program;
 2. Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or
 3. Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment.

c. Internal Complaint Procedure

Each employee is entitled to work free of discrimination and harassment based on sex, pregnancy, childbirth, breast-feeding or related medical condition, race, color, national origin, ancestry, genetic information, citizenship, religion, age (40 and older), physical, or mental disability, medical condition, sexual orientation, gender identity or expression, veteran or military status, or marital status. Accordingly, discrimination and harassment will not be tolerated. Violation of this policy will result in corrective/disciplinary action up to, and including, immediate discharge.

Any such individual who believes that he or she has experienced harassment or discrimination on any prohibited basis, or who has observed harassment or discrimination of another employee, must notify an Upper District Supervisor, the General Manager, or Upper District's General Counsel. Upper District will investigate the matter and will take such corrective and preventive action as is warranted under the circumstances.

d. Retaliation Prohibited

Retaliation, as prohibited under state and federal law, is not permitted. Prohibited retaliation includes retaliation for any of the following actions: disclosing a possible violation of a state or federal law, rule or regulation to a government agency (including but not limited to the California State Attorney General's whistleblower hotline), filing a formal complaint or charge against Upper District, refusing to participate in an activity that would result in a violation of a state or federal law, rule or regulation, exercising whistleblowing rights in a current or former job, complaining about prohibited discrimination or harassment or participating in a related investigation, proceeding or hearing. This policy also prohibits retaliation against any employee who reports any unsafe or unhealthful working condition or practice. No Upper District official may make any policy, or adopt or enforce a rule, regulation or policy that prevents any employee from being a whistleblower. Further, employees will not be subject to discrimination or harassment for having exercised their right to apply for workers' compensation, CFRA, FMLA, PDL leave, or a reasonable accommodation for a disability, whether or not the application is ultimately granted.

e. Required Sexual Harassment Prevention Training

Pursuant to AB 1825, as expanded by SB 1343, employers with five or more employees are required to provide sexual harassment and anti-bullying prevention training to all supervisors and employees.

In addition to supervisors receiving two hours of sexual harassment prevention training, nonsupervisory employees must receive one hour of sexual harassment prevention training. Training must take place within six months of hire or promotion and once every two years thereafter. Upper District will provide the training or reimburse employees for the cost of such training with prior approval of the course. The Upper District will retain a copy of certifications of compliance.

3. Workplace Violence

Safeguarding the safety and security of employees and customers is very important to the Upper District. Threats, threatening behavior, acts of violence, or any related conduct which disrupts employees' work performance or the Upper District's ability to execute its daily business will not be tolerated.

To maintain a workplace that is safe and free of violence for all employees, Upper District prohibits the possession or use of dangerous weapons on Upper District property. A license to carry a weapon does not supersede this policy. Upper District property is defined as all Upper District owned or leased buildings and surrounding areas such as sidewalks, walkways,

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driveways, and parking lots under Upper District's ownership or control. This policy applies to all vehicles that come onto Upper District property.

Any person who makes threats, exhibits threatening behavior, or engages in violent acts on Upper District property may be removed from the premises pending the outcome of an investigation. Threats, threatening behavior, or other acts of violence outside of Upper District property directed at Upper District employees, Upper District Board members, or the public while conducting business for the Upper District, is a violation of this policy.

Off-site threats include but are not limited to threats made via telephone, fax, electronic or conventional mail, or any other communication medium. Violations of this policy will lead to disciplinary action that may include suspension, termination, or other disciplinary action as appropriate; in addition to arrest and prosecution. In addition, if the source of any such inappropriate behavior is a member of the public, the response may also include barring the person(s) from Upper District property, and/or termination of business relationships with that individual

Employees are responsible for notifying the Executive Manager - Finance and Administration, General Manager, or any other supervisor of any threats which they have witnessed, received, or have been told that another person has witnessed or received. Employees should also report any behavior they have witnessed, on Upper District property or in connection with Upper District employment, which they believe may be threatening or violent.

Any employee that receives a protective or restraining order that lists Upper District premises as a protected area is required to provide the Executive Manager - Finance and Administration with a copy of such order.

4. Attendance Standards

Punctuality and regular attendance are essential to the proper operation and administration of Upper District. Upper District recognizes that employees may have periodic absences for illness or personal matters. However, recurring and excessive absences and/or tardiness adversely affects productivity, morale, workflow, and service and directly impacts Upper District's ability to meet its goals. Unexcused absence or excessive tardiness may result in termination.

Notice of Absence

Any employee who is unable to report for work for any reason, (except employees on approved leave) will arrive late or must leave early should notify their immediate supervisor before the start of the workday or work shift. Upper District's phone number is (626) 443-2297.

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Upper District intends to maintain a positive environment that supports its goals while recognizing individual needs and circumstances. If attendance issues arise, employees should speak with their supervisor who can discuss the impact of the employee's attendance on Upper District's goals and the employee's individual performance.

5. Alcohol and Drugs

Upper District recognizes that behavior resulting from the use of alcohol and/or drugs may detrimentally affect the safety and work performance of its workforce and can present a risk to the health and welfare of its employees and members.

In recognition of Upper District's responsibility to maintain a safe work environment, and the employee's responsibility to perform safely, Upper District will act to eliminate any substance abuse which increases the risk of injuries, accidents, or substandard performance. For the purpose of this policy, substance abuse includes the use or possession of illegal drugs, alcohol, or prescription drugs that would impair an employee's work performance and/or ability to perform his/her job safely. An employee may be considered "impaired" if, in the opinion of an industrial safety consultant or hygienist, such amount was in fact impairing under the circumstances. The level of impairment need not reach the level required for conviction under the Vehicle Code.

It is expected that:

- (a) Employees shall not be at work, drive a vehicle on Upper District business, or operate Upper District's equipment if they have any amount of alcohol or illegal drugs in their system which would result in a confirmed positive test. Employees shall not possess open containers of alcohol, or use or possess illegal drugs while on duty, and shall not manufacture, distribute, dispense, sell, or provide illegal drugs to any person while on duty.
- (b) If the use of a prescription drug combined with the duties of the required job creates an unsafe working condition, this fact shall be reported to the Upper District Supervisor prior to reporting to work. Employees whose job performance is restricted as such may be subject to reassignment, medical examination, or in any other manner the Upper District Supervisor deems in the best interests of safety.
- (c) An illegal or prohibited drug, for purposes of this policy, means (i) any drug or substance that is not legally obtainable, or (ii) any drug that is legally obtainable but was not legally obtained, or (iii) any drug that has been legally obtained but is being sold, distributed or used unlawfully or contrary to prescription. Illegal refers to illegality under either California or federal law and includes marijuana, heroin, cocaine, quaaludes and

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other substances listed in Schedules 1 through V of Section 202 of the federal Controlled Substances Act (21 USC 812) and 21 CFR Sections 1300.01 through 1300.05. CBD (cannabidiol) oil derived from industrial hemp, containing more than 0.3 percent of THC (tetrahydrocannabinol) concentration is treated as illegal or prohibited for purposes of this policy.

Pre-Placement/Post Offer Controlled Substance Testing

Any offer of employment for a position involving any of the following duties will be conditioned upon a negative drug screening analysis: any position for which an employee may operate a vehicle or heavy equipment, any position which may handle financial or other confidential information, and/or any position whose public relations duties involve work with vulnerable populations such as children. The Upper District Supervisor will coordinate this process. Either (a) a positive test indicating the presence of illegal controlled substances or (b) a refusal to submit to such testing, will disqualify an applicant for the position and will result in a withdrawal of any conditional offer of employment.

Fitness for Duty or Reasonable Suspicion Testing

Employees may be referred for drug and alcohol testing if the Upper District has reasonable suspicion that an employee is under the influence of drugs and/or alcohol. Reasonable suspicion may be based on various indicia, including, but not limited to, significant and observable changes in employee performance, appearance, or behavior or speech at work. Should Upper District determine such reasonable suspicion exists, the employee will be referred to a medical professional for a fitness for duty evaluation. The medical professional will evaluate the employee, and based on the evaluation, determine whether a test for drugs and/or alcohol shall be administered.

A test for alcohol will be administered on those employees for whom there is a reasonable suspicion of intoxication while performing safety sensitive functions or immediately before performance of safety sensitive functions, such as contemporaneous articulable observations of behavior, appearance, odors or speech suggesting drug or alcohol impairment. For such employees, the test will be performed within two (2) hours of the reasonable suspicion of intoxication with alcohol (or within eight (8) hours with a documented explanation as to why the test was not performed earlier). Employees should not consume drugs or alcohol while awaiting such tests.

When any employee has been found in violation of these rules by testing or by the employee's own admission, the employee may be subject to discipline and/or required to submit to periodic substance testing as a condition of remaining in or return to Upper District employment.

Post-Accident Testing

Testing may be required when an accident occurs during a work shift, the nature of which creates reasonable suspicion of an employee's impairment of ability or judgment due to alcohol or drugs. Post-accident alcohol tests shall be administered within two (2) hours following an accident or within eight (8) hours with a written documentation as to the reason it was not conducted earlier. A post-accident drug test shall be administered within thirty-two (32) hours following an accident. Therefore, employees involved in an accident shall not consume drugs and alcohol during the applicable window of time until the test is completed.

An "accident" is defined as an incident involving a vehicle

--where there is a fatality; or

--where Upper District has a reasonable suspicion an Upper District was, at least in part, the cause of the incident or the employee is written a citation, and, as a result of damage:

(i) bodily injury occurs to the driver and/or another individual(s) which requires medical attention to said driver and/or another individual, and/or which results in death, or (ii) a vehicle must be transported away from the site of the accident, or (iii) a vehicle cannot depart from the site in its usual manner without some repair and/or maintenance, or (iv) a vehicle can depart from the site in its usual manner but will later require some repair and/or maintenance for safe operation, or (v) the accident results in at least \$10,000 of property damage.

Process

Upper District will make every effort to protect the confidentiality of drug and/or alcohol test results.

Non-compliance with a supervisor's request to submit to a fitness for duty test and/or drug or alcohol test under these policies; noncompliance with a supervisor's request that the employee leave the work area; or any other reasonable request designed to safeguard the quality of care, the working environment and/or safety of the workplace, the employees, or the public constitutes insubordination and shall subject an employee to appropriate disciplinary action.

Employees who voluntarily self-disclose and request assistance or leave for treatment of alcohol and/or drug dependency may be granted leave. Upper District will give such employees information about Employee Assistance Programs. Upper District is not required to grant leave for current users of illegal drugs who are not seeking treatment.

Negative test results may warrant re-instatement and pay for the time off work if the employee was terminated or suspended without pay solely based on prohibited drug or alcohol use, unless other factors warrant

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termination or discipline, such as an admission of current illegal drug use or poor performance.

Violation of this policy may lead to corrective action, up to and including immediate termination of employment.

All test results will be reviewed by an appropriate licensed medical professional using the appropriate methodology to avoid false positive results and to ensure any positive results were not caused by legitimate use of prescription medication. An employee will have the opportunity to consult with a medical professional about a positive result. An employee will also have the opportunity to supply evidence of a legitimate prescription.

Test results are not revealed to outside agencies or employees unless required by law; the information is placed at issue in a formal dispute between the employer and employee, to the extent necessary to administer an employee benefit plan (such as a health insurance plan); or where the information is needed by medical personnel to treat an employee during an emergency when the employee is unable to authorize disclosure. (Cal. Civil Code § 56.20(c).)

In addition, the Upper District must notify a federal contracting agency within 10 days after receiving notice that an employee working pursuant to a federal contract or grant has been convicted of a criminal drug violation in the workplace.

6. Smoking Policy

Every employee is entitled to a smoke-free workplace. Smoking is prohibited inside the Upper District building.

7. Dress and Personal Appearance

Employees are expected to maintain an appropriate appearance that is neat and clean, as determined by the requirements of the work area, department and/or Upper District. Out of respect to Upper District and others, any time an employee is involved in a meeting with others, the employee should dress in "Professional Business Attire", unless specifically informed otherwise by those responsible for the meeting. All personnel will be expected to use reasonable judgment and to always promote the integrity and positive image of Upper District. Reasonable accommodations are made for religious dress, provided such accommodations are consistent with reasonable safety standards. Upper District's dress and personal appearance policy shall be enforced in a manner in keeping with the District's EEO policy.

Attire Definitions

“Professional Business Attire” is defined as dresses, suit/sport jackets, ties, and dress shoes.

“Business Casual” means slacks/shirts/blouses and footwear that are generally appropriate for an office environment, including “Professional Business Attire”

“Casual Dress” includes “Professional Business Attire”, “Business Casual” as well as jeans.

8. Housekeeping

Employees are expected to keep his/her work areas clean and organized and pick up after the use of the workroom. Common areas such as lunchrooms should be kept clean by each individual using them, including clean-up after meals or breaks and proper disposal of trash. Upper District provides recycling containers for aluminum cans. It is the responsibility of Upper District’s staff to dispose of recyclables in a timely manner.

9. Computer and E-Mail Usage

Employees understand and agree that they do not have a reasonable expectation of privacy over any District equipment, containers, or supplies.

Computers, computer files, the e-mail system, and software furnished to employees are Upper District’s property intended for business use. To ensure compliance with this policy computer and e-mail usage may be monitored.

Employees are further reminded that, under some circumstances, communications sent by e-mail may be subject to disclosure under the Public Records Act or during litigation. Therefore, it is important not to compromise employees or Upper District under these circumstances.

Upper District strives to maintain a workplace free of harassment and sensitive to diversity of its employees. Consistent with Upper District’s anti-harassment and non-discrimination policies, Upper District further prohibits the use of computers and the e-mail system in ways that are disruptive, illegal, unprofessional, create a conflict of interest, are discriminatory, crude, harassing, infringe a copyright, trademark or trade secret, or are harmful to morale.

For example, the display and transmission of sexually explicit images, messages, and cartoons is prohibited. Other examples of prohibited misuse include, but are not limited to, ethnic slurs, racial comments, off-color jokes, or anything that may be construed as harassment, discrimination, unprofessional conduct, or disrespect of others.

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Incidental and occasional personal use of the e-mail system is permitted, but such messages are subject to the access and disclosure statement set forth in this policy. E-mail may not be used to solicit others for commercial ventures, religious or political causes, outside organizations, or other non-Upper District business matters.

Upper District's computers, hard-drives, network, and email systems may be audited and reviewed at any time by Upper District management and/or its IT contractors and network administrators.

Violation of this section will subject an employee to discipline, up to and including, termination.

10. Telephone Use

Upper District's telephones are to be used for business purposes in the course of normal Upper District operation. All calls are to be answered promptly and courteously, with the staff person identifying Upper District and him/herself. On occasion, personal calls may be necessary; but employees are asked to cooperate in limiting them to emergencies or essential personal business and in keeping them brief.

When calls are to be transferred, the staff person answering the telephone should obtain the name of the caller and should transfer the call only after announcing the name of the caller.

Long distance calls should be kept to a minimum to keep operating costs down.

11. Security

For purposes of the safety and welfare of employees, access to Upper District's facilities is restricted to those with proper authorization. Employees are asked to not discuss or share security information pertaining to Upper District premises, facilities, or services with any individual not employed by Upper District.

Keys to the facilities, and all safes, drawers, file cabinets, etc., shall be under the control of an authorized employee. Any loss or breach of security must be reported to Upper District's General Manager immediately.

Additionally, neither Upper District nor its insurance carriers take any liability for employees' personal belongings. Employees are encouraged to secure personal belongings to the best of their ability.

12. Off-Duty Conduct

While the Upper District does not seek to interfere with the off-duty and personal conduct of its employees, certain types of off-duty conduct may interfere with the Upper District's legitimate business interests. Examples include conflicts of interest and unlawful conduct. For this reason, employees should conduct their personal affairs in a manner that does not adversely affect Upper District's legitimate business interests. Conduct which adversely affects Upper District's legitimate business interests may be subject to review by the General Manager, and depending on the circumstances, an employee engaging in such conduct may be subject to discipline.

Chapter VII: SEPARATION FROM SERVICE

1. At-Will

The employment status of all Executive Management employees shall be "at-will". As described in Chapter 1, Section 3.

2. Disciplinary Action

Violation of Upper District's policies and rules may subject employees to disciplinary action as determined by the General Manager or his designee. Disciplinary action shall be implemented without the consideration of progressive discipline or due process procedures, and in no way limits or alters the at-will employment relationship.

3. Separation from Service

Any Executive Manager of Upper District may be laid off at any time and for any reason in the best interest of Upper District. Executive Management employees being separated shall receive severance payment equal to six (6) months base salary or as specified in the employment contract in effect at the time of employment. Any severance pay shall be paid at the employee's current rate of pay.

4. Termination

An employee who voluntarily resigns his/her employment or fails to report to work for three (3) consecutive scheduled workdays without notice to, or approval by his/her supervisor, will be considered to have voluntarily terminated employment with Upper District. All Upper District owned property, including but not limited to vehicles, phones, laptops, tablets, keys, credit cards, materials, etc., must be returned immediately upon termination of employment.

An employee who wishes to leave the Agency's employment in good standing should file a written resignation with the General Manager at least two (2) weeks prior to the date of resignation.

MANUAL RECEIPT AND ACKNOWLEDGEMENT

I acknowledge that I have received a copy of the Upper San Gabriel Valley Municipal Water District Personnel Manual for Executive Management employees.

I understand that the Manual contains important information concerning Upper District's general personnel policies as well as my privileges and obligations as an Executive Management employee. I understand that my employment is governed by the content of this Manual. I further understand that Upper District may change, delete, reduce or add to any policies, benefits, or practices described in the Manual, from time to time in its sole discretion, including, but not limited to, medical, dental, and vision benefits to the extent permitted by law. Further, I understand that in the event the Manual conflicts with any other written policies, this Manual shall govern in regard to workplace employee policies.

Employee Signature

Date

Employee Name (Print)

(Sign and return to the General Manager)

General Manager Signature

Date

Please keep a copy of this acknowledgement for your records.

MEMORANDUM



DATE: August 10, 2022
TO: Board of Directors
FROM: General Manager
SUBJECT: WaterSMART grant application for the Water Smart Home Kit Program.

Recommendation

Staff recommends the Board adopt Resolution 08-22-XXX “A Resolution of the Board of Directors of Upper San Gabriel Valley Municipal Water District Endorsing WaterSMART: Water and Energy Efficiency Grant for 2023.”

Background

As part of continued efforts to leverage funding opportunities by other funding sources, Upper District is actively applying for grants to augment the newly implemented Water Smart Home Kit Program. Currently, the program is being funded through Metropolitan’s Member Agency Administered (MAA) program for \$150,000 under the restriction of equipping the DAC community within the service area. Utilizing this funding, Upper District should be able to provide over 1,000 residents within the DAC community with a Water Smart Home Kit to identify leaks and make repairs. While this is an amazing opportunity to continue to provide additional resources to those who are the most in need of services, Upper District would like to provide additional kits to those residents who do not currently qualify under the DAC funding umbrella through this secondary grant funding source provided by the United States Bureau of Reclamation (USBR).

USBR has announced that applications for grant funding are being accepted for their WaterSmart Water and Energy Efficiency Grant for 2023 program. The grants provide cost-shared funding for projects that seek to conserve and use water more efficiently, increase the use of renewable energy and improve energy efficiency, benefit endangered and threatened species, facilitate water markets, or carry out other activities to address climate-related impacts on water or prevent any water-related crisis or conflict. The federal share (USBR plus any other sources of federal funding) of any one proposed project shall not exceed 50 percent of the total project costs.

An application has been prepared for this funding opportunity in an effort to increase Upper District’s Water Smart Home Kit program and double the number of kits that can be distributed to residents within the service area. The grant application requires the submittal of a resolution adopted by the Board supporting the grant application, identifying the person authorized to enter into agreements regarding the grant, and verifying the capability to provide the non-grantor share of the project costs.

The application for USBR’s WaterSmart Water and Energy Efficiency Grant for 2023 was due on July 28, 2022 and requires that the Board of Directors adopt a resolution of support to be adopted within 30 days of the application submittal. Upper District proposed a grant request of \$163,090 and the matching funds will be spread over FY 2022-23 and FY 2023-24.

It is anticipated that the results of the grant application will be available in Spring 2023 at which time, the current program will have been in place for approximately six months.

RESOLUTION NO. 08-22-645**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
ENDORING WATERSMART: WATER AND ENERGY
EFFICIENCY GRANT FOR 2023**

WHEREAS, the United States Bureau of Reclamation is currently offering grant opportunities through the WaterSMART: Water and Energy Efficiency Grants for Fiscal Year ("FY") 2023; and

WHEREAS, said WaterSMART: Water and Energy Efficiency Grants for FY 2023 is a cost-shared program emphasizing water and energy efficiency; and

WHEREAS, the Board of Directors of Upper San Gabriel Valley Municipal Water District ("Board") supports the submission by the Upper San Gabriel Valley Municipal Water District ("Upper District") of a grant application, prepared and approved by the Upper District, to the WaterSMART: Water and Energy Efficiency Grants for FY 2023; and

WHEREAS, Upper District is capable of providing the amount of matching funds of up to \$163,090 in cash and/or in-kind contributions required in the grant application process; and

WHEREAS, if selected for a WaterSMART: Water and Energy Efficiency Grants for FY 2023, Upper District will work with the United States Bureau of Reclamation to meet established deadlines for entering into a cooperative agreement.

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE UPPER SAN
GABRIEL VALLEY MUNICIPAL WATER DISTRICT as follows:**

Section 1. The Board approves the submission of the application for the WaterSMART: Water and Energy Efficiency Grants for FY 2023 by Upper District for fiscal year 2023-24 and fiscal year 2024-25.

Section 2. In the event grant funding is provided by the United States Bureau of Reclamation, the Board authorizes the General Manager of Upper District or his designee to accept the grant and sign any contract for administration of the grant funds and delegate the Chief Financial Officer to act as a fiscal agent for any grant funding received.

Section 3. This resolution shall take effect immediately.

Section 4. The Secretary shall certify to the adoption of this resolution and henceforth and thereafter the same shall be in full force and effect.

PASSED, APPROVED, AND ADOPTED on August 10, 2022.

Ed Chavez, President

ATTEST:

Katarina Garcia, Secretary

(SEAL)

APPROVED AS TO FORM:

Steve O'Neill, District Counsel



MEMORANDUM



8. (d) ACTION

DATE: August 04, 2022
TO: Board of Directors
FROM: General Manager
SUBJECT: Disposal of Surplus Asset

Recommendation

Staff recommends that the Board of Directors declare the existing Cummins emergency electrical generator as surplus and authorize the General Manager to sell the generator for at least \$10,000.

Background

In 2013, Upper District purchased a Cummins generator more specifically described as “internal combustion engine with Model No. QSB5-G3 NR3, 145 bhp, 4-cycle, 4-cylinders, turbocharged, aftercooled, diesel-fueled” for \$37,649.50 as part of its emergency preparedness efforts. Since then, the unit provided uninterrupted power supply to Upper District’s current office during power outages, logging in 97.8 engine hours.

With the anticipated completion of the Foothill building renovation project in October 2022, the generator unit has become unsuitable and unnecessary for District use. Staff has been seeking buyers for the unit and has so far received two offers from out-of-state companies – one for \$3,500 and another verbal offer for \$10,000. Staff will continue soliciting offers from interested buyers and will sell the generator to the highest bidder.

Water conservation increasing statewide, Southern California saving less than Bay Area

Statewide urban water use fell 7.6% in June, short of Gov. Gavin Newsom’s 15% target, but double the savings in May



Water conservation increasing statewide, Southern California saving less than Bay Area

By [PAUL ROGERS](#) |

PUBLISHED: August 3, 2022 at 1:47 p.m. |

UPDATED: August 3, 2022 at 2:38 p.m.

After months of failing to conserve water, Californians are finally starting to make significant progress as the state’s three-year drought worsens,

summer heats up and local agencies are increasing rules and penalties for water wasters.

New numbers out Tuesday showed that statewide, California’s urban residents cut water use 7.6% in June compared to June 2020, the baseline year.

That’s still short of the 15% goal that Gov. Gavin Newsom set last July. But it is a considerable jump from the 3.1% savings in May compared with May 2020. And it is a major change from March and April, when residents cranked up lawn sprinklers during an unseasonably dry spring, actually increasing water use statewide by 18.7% and 17.8% compared to those months two years ago.

“The numbers are an improvement to say the least,” said Joaquin Esquivel, chairman of the State Water Resources Control Board, which released the monthly data on Tuesday. “In March and April, we saw increased usage, and here in June we are starting to see a real response.”



California’s urban water use dropped 7.6% in June 2022 compared with June 2020, according to new data from the State Water Resources Control Board released on Aug. 2, 2022. (Source: SWRCB) Northern California continued to close in on Newsom’s goal, with the Bay Area saving 12.6% in June compared to June 2020 — the biggest savings of any region in California — while the

South Coast area, which includes Los Angeles, Orange and San Diego counties, reduced by 5.9%.

In the Bay Area, the Marin Municipal Utility District dropped its water use by 25.3% while San Jose Water Company users reduced theirs by 17.5%, followed by the Santa Clara Valley Water

District (15%), Alameda County Water District (13.2%), the East Bay Municipal Utility District (12.2%), the Contra Costa Water District (11.2%) and the San Francisco PUC (5.7%).

Local water agencies said Tuesday that any water saved now will help if the drought drags into a fourth year.

“Our residents and businesses are being mindful of their water use, and are fixing leaks and trading their grassy lawns for drought-tolerant gardens,” said Doug Linney, board president of the East Bay Municipal Utility District, which provides water to 1.5 million people in Alameda and Contra Costa counties. “These actions lead to long-term savings, which prepare us in case next year is dry, and help us respond to a climate that is changing in front of our eyes.”

On May 23, Newsom told the leaders of the state’s largest water agencies that lagging conservation was a “black eye” as the state struggled with shrinking reservoirs and disappearing groundwater.

At the time, he said his office would monitor the situation over the next 60 days, and he told the agencies to step up outreach and education efforts to communicate the urgency of the crisis to the public. A few weeks later, the state water board required most cities and water districts to limit outdoor watering to two days a week and ban the irrigation of “non-functional turf,” or grass at office parks and industrial sites, but not at schools, parks or golf courses.

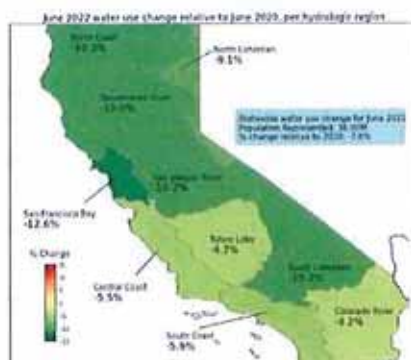
Esquivel said that those measures are behind some of the improved conservation numbers now.

Newsom met again Friday with local water agency leaders from around the state. Since his request for 15% voluntary savings a year ago, the state cumulatively has a way to go, having reduced urban water use over the past year by just 2.7%.

So far, Newsom has not told the water board to shift to mandatory statewide targets with fines for agencies that fall short, as Gov. Jerry Brown did during in 2015 during the state’s last drought. But he continues to meet with local water leaders and is watching closely, Esquivel said.

“He’s keeping all those options open,” Esquivel said. “The options are on the table. We are moving in the right direction.”

Regional changes for June



Hydrologic Region	Percent of State Population	Percent change from 2020
San Francisco Bay	18.0%	-12.6%
North Coast	1.1%	-10.3%
San Joaquin River	4.6%	-10.2%
South Lahontan	2.3%	-10.2%
Sacramento River	7.7%	-10.0%
North Lahontan	0.3%	-9.1%
South Coast	55.1%	-5.9%
Central Coast	3.5%	-5.5%
Tulare Lake	5.4%	-4.7%
Colorado River	2.1%	-4.2%
STATEWIDE		-7.6%

Many water agencies oppose mandatory state targets. Some say they have ample local supplies, having made major investments in new reservoirs, groundwater projects or, in the case of

San Diego, which used 4.1% more water this June than in 2020, building a desalination plant.

Meanwhile, light rain that sporadically wet the Bay Area and much of Northern California on Monday may have helped curb fire risk for a few days, but it didn't make a dent in the drought. Most places got one-hundredth of an inch of measurable rainfall — about the thickness of two sheets of paper — if any.

After three dry years in a row, 97% of the state was in a severe drought on Thursday and 59% in an extreme drought, the third and fourth most severe of five drought categories, according to the U.S. Drought Monitor, a weekly federal report.

The state's largest reservoir, Shasta, near Redding, was just 37% full Tuesday. Its second-largest, Oroville, in Butte County, was 41% full.

Some urban residents grumble about conserving since agriculture is responsible for 80% of the water that Californians use. But Esquivel said that when local areas save, they are often preserving local supplies in reservoirs and groundwater banks. And he noted that farmers have seen major reductions in water use this year with near zero deliveries from the Central Valley Project and State Water Project, and new state rules curtailing how much they can divert from streams and rivers.

"Ag is taking a haircut just like everyone else," he said. "This is a society-wide challenge we are facing with climate change and these droughts. We have never seen conditions like this."

Water conservation in California

Major agencies' water use in June, compared with June 2020:

• Santa Clara Valley Water District: -15% • San Jose Water Company: -17.5% • East Bay Municipal Utility District: -12.2% • Contra Costa Water District: -11.2% • San Francisco PUC: -5.7% • Alameda County Water District: -13.2% • Marin Municipal Utility District: -25.3% • City of Sacramento: -11.3% • Los Angeles Department of Water and Power: -7.5% • City of San Diego: +4.1%



BERKELEY, CALIFORNIA – AUGUST 1: Joyce Martin, of Berkeley, shields herself from the rain as she walks on Solano Avenue in Berkeley, Calif., on Monday, Aug. 1, 2022. The Bay Area was lucky enough to get some much needed rain from a passing thunderstorm. (Jose Carlos Fajardo/Bay Area News Group)



STATE RELEASES JUNE WATER CONSERVATION NUMBERS

BY ACWA STAFF AUG 3, 2022 WATER NEWS

SACRAMENTO – The State Water Resources Control Board announced Aug. 2 that statewide water use in June was 7.6% lower than in June 2020, and more than double the statewide savings in May (3.1%), putting California solidly back on track toward meeting Gov. Gavin Newsom’s call for 15% voluntary conservation.

“Californians throughout the state are responding to the need to conserve water,” said ACWA Executive Director Dave Eggerton. Despite already using 16% less water than in 2013, they continue to make steady progress toward achieving the governor’s statewide conservation goal.”

According to a State Water Board news release, regional numbers show a decline in water use by about 10% in most of the state for June. Exceptions included the San Francisco Bay Area, which saw a 12.6% decrease in its June numbers, with the Central and South Coast reporting 5.5% and 5.9% reductions. The lower Central Valley reported at 4.7% reduction, while the southeastern corner bordering the Colorado River saw a 4.2% decrease in June water use over June 2020 figures.

ACWA member agencies have been doing their part by promoting conservation, offering rebate and incentive programs and educating customers about water efficiency. However, conservation is just one component of the comprehensive strategy needed to address long-term climate resilience.

“We appreciate Governor Newsom’s continued approach to drought response that empowers water suppliers to manage their water supply based on local conditions,” Eggerton said. “As the severe drought continues in California, water managers throughout the state are addressing the challenges of managing and maintaining a safe and reliable water supply for communities, the environment and local economies. A critical component of this effort is investment in water infrastructure, especially to capture more water during wet years to be available during the state’s longer and drier periods.”

ACWA staff continue to advocate at the state and federal levels for further investments in water infrastructure.



SANTA ANA RIVER WATERSHED PROJECTS AWARDED \$5M IN DWR GRANT FUNDING

BY SANTA ANA WATERSHED PROJECT AUTHORITY JUL 28, 2022
MEMBER SUBMITTED NEWS

RIVERSIDE – In June, the following projects, submitted by the Santa Ana Watershed Project Authority (SAWPA), were awarded \$5 million by the Department of Water Resources (DWR) for the Urban and Multi-benefit Drought Relief Grant Program:

\$1,590,000 was awarded to the Box Springs Mutual Water Company for their Reservoir Improvement Project.

\$885,000 was awarded to the City of Colton for their Production Well 32 Project.

\$472,000 was awarded to the Devore Mutual Water Company for their Booster Pump Station and Valve Vault Project.

\$1,448,000 was awarded to the Marygold Mutual Water Company for their Well 7 Rehabilitation and Systems Upgrade Project.

\$505,000 was awarded to the City of Fullerton for their Well 6 Rehabilitation Project.

As the Integrated Regional Water Manager for the Watershed, SAWPA works with the DWR to provide support and assistance to underrepresented communities, including disadvantaged communities and economically distressed areas in the Santa Ana River Watershed with important drinking water infrastructure needs.

"We're excited to continue to implement projects through our Disadvantaged Community Involvement (DCI) Program to address drought-related issues and provide water reliability benefits to these communities" Jeff Mosher, SAWPA General Manager, said.

SAWPA's DCI Program aims to determine the strengths and needs of disadvantaged, economically distressed, or underrepresented communities in the Santa Ana River Watershed through engagement and education, uncover and share the needs and capacities within the water agencies and communities, and support the technical planning to address these water needs in preparation of future implementation. More information on SAWPA's DCI Program is provided at our website.

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The Santa Ana Watershed Project Authority (SAWPA), a joint powers authority located in Riverside, California, focuses on a broad range of water resource issues including water supply reliability, water

Agency -
Terms

quality improvement, recycled water, wastewater treatment, groundwater management, brine disposal, and integrated regional planning. SAWPA's mission is to develop and maintain regional plans, programs, and projects that will protect the Santa Ana River basin water resources to maximize beneficial uses within the watershed in an economically and environmentally responsible manner. To learn more, please visit sawpa.org and follow SAWPA_Water on Twitter and Instagram and Santa Ana Watershed Project Authority on LinkedIn.

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Here's how low California's reservoirs are and what to expect in the future



An illustration of the proposed Sites Reservoir from sitesproject.org

By **KURT SNIBBE** | ksnibbe@scng.com | Orange County Register

PUBLISHED: July 23, 2022 at 3:29 p.m. | UPDATED: July 24, 2022 at 1:53 p.m.

Here's a look at the status of California's reservoirs during another drought:

There has not been much good news about California's water supply lately, but there could be some relief on the way. The North-of-Delta Offstream Storage project, often referred to as the planned Sites Reservoir, was authorized by Congress in 2003. The long delayed project got a financial boost in March when the federal government signaled its intent to loan the project nearly \$2.2 billion — about half of the cost to design, plan and build it.

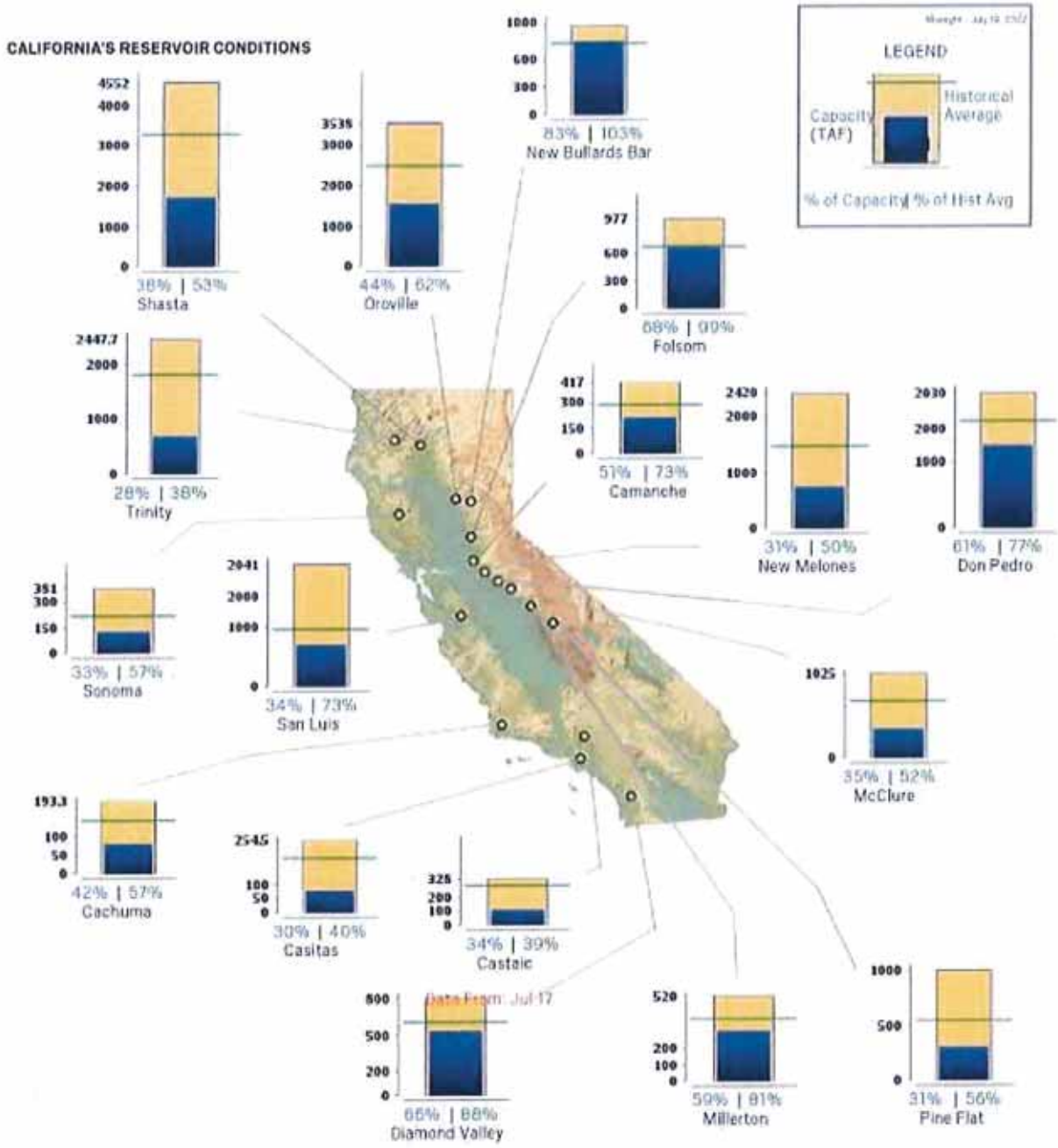
The proposal would flood what's left of the town of Sites, which has just a handful of residents in a valley of the coastal range mountains in rural Colusa County. The new reservoir could increase Northern California's water storage capacity by up to 15% and would hold enough water to supply about 1.5 million to 3 million households for one year — although much of the water would be for agricultural purposes.



What scientists are calling a megadrought caused by climate change and is the worst in 1,200 years has given the project new life. It is also in line to get about \$875 million from a voter-approved bond, plus another \$450 million loan from the U.S. Department of Agriculture. The proposed reservoir is an offstream facility that would not dam a major river nor block fish migration or spawning. But environmental groups, including the Natural Resources Defense Council, have said the project would take too much water from the Sacramento River, harming endangered salmon species.

Environmental reviews are continuing and it's not likely there will be a groundbreaking until 2024.

California reservoir conditions:



DIAMOND IN THE ROUGH TIME

Southern California's largest reservoir is filled to 66% of its total capacity.

Diamond Valley Lake near Hemet is a key asset in making up for the shortfall in water from other sources after another year of below-normal precipitation.

"The lake has a purpose that helps us in emergencies like earthquakes, but primarily in droughts like this," said Brent Yamasaki, Metropolitan Water District's head of operations. "It actually holds more water when it's full than Lake Havasu."

PRADO PROPOSAL

In September, a multi-agency report was released that showed enough water for 60,000 Orange County residents can be generated by more efficient release of rainwater from the Prado Dam into the Santa Ana River.

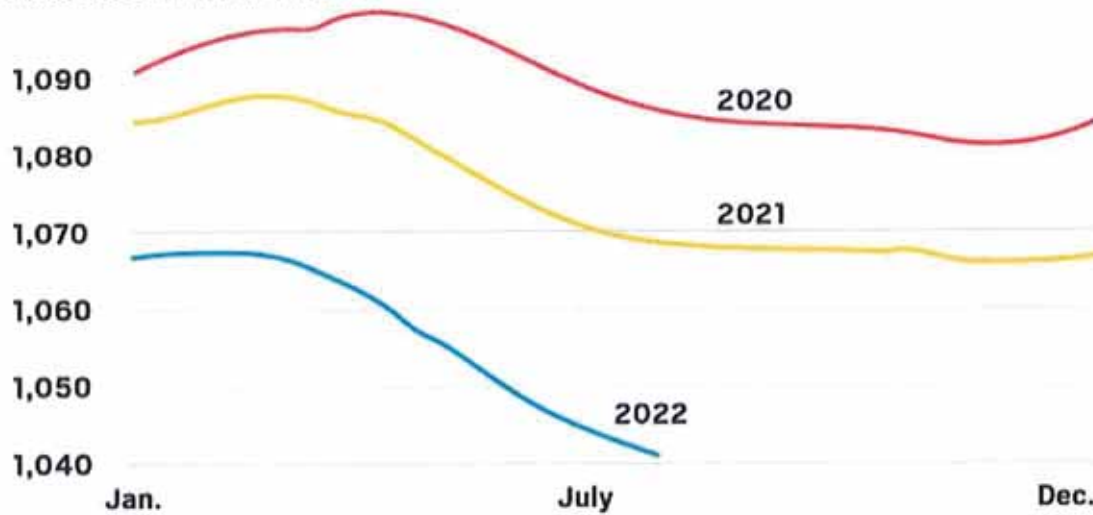
LAKE MEAD

Lake Mead, the nation’s largest reservoir, provides water to roughly 25 million people in Arizona, Nevada, California and Mexico. It is losing water at an alarming rate. It is currently at just 27% of its capacity. California is entitled to 4.4 million acre-feet of water, unless the lake reaches lower levels.

If the lake stays at its current level, a Tier 2 shortage will be declared, further decreasing the amount of water Arizona, Nevada and Mexico can use from the Colorado River. If the forecast is below 1,045 feet, which the latest forecast would suggest, then parts of California would be forced to cut their Colorado River water consumption, too.

At Tier 3 — something the forecast suggests is possible starting in January 2024 — water cuts could be deep enough to extend beyond agriculture and impact household and industrial water use.

Lake Mead water level



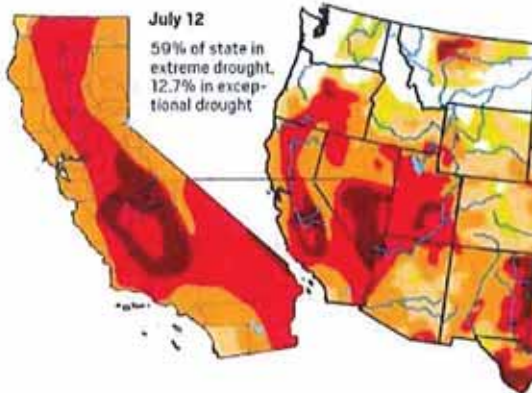
In the latest maps, extreme and exceptional drought areas expanded over central Nevada and exceptional drought was expanded to include more of the San Joaquin Valley in California.



Feb. 16, 2016
 38.38% of the state was in exceptional drought, the gravest intensity there is.



Feb. 7, 2017
 41% of state is in no drought at all.



Sources: U.S. Drought Monitor, KABC news, The Associated Press, Norcalwater.org, California Department of Water Resources, U.S. Department of Interior

Dramatic NASA photos reveal Lake Mead water levels at lowest point since 1937



NASA satellite images reveal declining water levels in Lake Mead. (NASA)

BY [NATHAN SOLIS](#) STAFF WRITER

JULY 21, 2022 **UPDATED** 12:52 PM PT

Recent satellite images from NASA show the dramatic water loss that has occurred over the last 22 years at drought-stricken Lake Mead, the nation's largest reservoir and a lifeline for California, neighboring states and Mexico.

The images show how a deep blue strand of water snaking through the Nevada desert in August 2000 has drastically receded and narrowed amid the parched landscape by July of this year. Lake Mead and much of the Colorado River Basin are in the midst of a 22-year drought.

Water levels at Lake Mead — formed by the Hoover Dam — are at their lowest levels since 1937, when the reservoir was being filled. As of July 18, the lake was at 27% capacity, according to the U.S. Bureau of Reclamation.

The drought has brought a reduced snowpack, massive dust storms, persistent wildfires and vegetation that requires more water. Climate change and accelerated carbon emissions have exacerbated the drought's effects, which makes it more difficult for reservoirs to recharge, according to Michael Cohen of the Pacific Institute.

The way people live in the West is being threatened, he said.

"Our way of life is already impacted," Cohen said. "You can certainly argue that people's lives are changing right now, because of climate change. And a lot of climate change just gets manifested in water, which means hotter, drier, less water available."

Severe water restrictions are in place across the Western states as reservoirs and other sources of water dwindle. Bureau of Reclamation Commissioner Camille Calimlim Touton said during a

Senate hearing in Washington last month that larger reductions in water usage are needed to maintain reservoirs such as Lake Mead and Lake Powell.

“A warmer, drier West is what we are seeing today,” Tauton told the Senate Energy and Natural Resources Committee. “And the challenges we are seeing today are unlike anything we have seen in our history.”

Cohen said agencies that regulate water use and irrigation are grappling with the effects of climate change. He says those agencies need to reach out to state and federal lawmakers to push for more action on carbon emissions and climate change, because reservoirs will not be able to recharge.

“Because without that, we’re not going to catch up. What people associate with life in the West, it’s just gonna go away,” Cohen said.



Lake Mead serves about 25 million people. Roughly 74% of nine Western states are experiencing some form of drought, with 35% seeing “extreme drought,” according to the U.S. Drought Monitor.

Over the last several months, the lake’s receding shoreline has revealed sunken boats and human remains, including a

probable homicide victim.

Water levels at Lake Mead dropped from 1,204 feet in June 2000 to 1,043 feet in June 2022, according to federal data. The last time the reservoir approached full capacity was in the summer of 1983 and 1999, nearing 1,220 feet.

Projections from the Bureau of Reclamation show that next summer could see a 20-foot reduction in water at Lake Mead.

A white band of dried rock surrounds the lake like a bathtub ring and tells a story of where the water levels once reached. The exposed lake bed reveals a sweeping pattern of cracked mud

baking in the sun, mineralized areas of the shore that were once underwater, now littered with dead fish.

The latest satellite images confirm the alarms climate scientists have sounded about climate change and overuse of the Colorado River, which feeds into Lake Mead. The situation may present one of the worst droughts in the West in the last 1,200 years, according to climate data.

Extreme heat, drought will permanently scar California and its social fabric



White surfaces on Lake Mead's rocky banks show how low water levels have dropped after more than a decade of drought. (Luis Sinco / Los Angeles Times)

BY HAYLEY SMITHSTAFF WRITER

JUNE 30, 2022 **UPDATED** 7:53 AM PT

Unprecedented dryness across the western United States is meeting with increasingly warm temperatures to create climate conditions so extreme that the

landscape of California could permanently and profoundly change, a growing number of scientists say.

The Golden State's great drying has already begun to reduce snowpack, worsen wildfires and dry out soils, and researchers say that trend will likely continue, along with the widespread loss of trees and other significant shifts.

Some say what's in store for the state could be akin to the conditions that drove people thousands of years ago to abandon thriving cities in the Southwest and other arid parts of the world as severe drought contributed to crop failures and the crumbling of social norms.

But unlike in those ancient civilizations, California's current transformation is being accelerated by carbon emissions and human-caused climate change, which is creating not only longer and more severe droughts, but also hotter ones. It's a process known as aridification, and many say it's here to stay.

"All the factors in the Southwest are leading to a drier and drier climate," said Jonathan Overpeck, co-author of a 2020 paper on aridification. "And because they are being driven by human-caused increases in greenhouse gases in the atmosphere, we expect this drying out to just get worse and worse until we stop."

Hundreds of years ago, the Ancestral Puebloans of what is now known as the Four Corners region of the American Southwest were a prosperous people known for their art and

architecture. But sometime in the late 1200s, they abruptly abandoned their established home for reasons long considered to be a mystery.

Now, a growing body of evidence suggests that a prolonged period of dryness known as the Great Drought is to blame, at least partially, for their exodus. A similar drying has also been linked to the collapse of ancient cities in Mesopotamia and the Mayan Empire. Researchers say that can offer clues about what's to come.

"We can use these sort of ancient, old climates to potentially learn about something that's relevant for today," said Jessica Tierney, a professor at the University of Arizona who studies past climates. "We know it's going to get hotter and drier. It's happening already. So I think the question we have to ask ourselves is, how do we adapt to those conditions?"



Satellite photos taken in August 2000 and August 2021 show the shrinking of Lake Mead, the largest reservoir in the United States. (NASA)

According to Tierney, part of the challenge is that while there have been megadroughts and periods of high atmospheric carbon dioxide in the past, the pace of the current warming and drying is unlike anything ever experienced.

"Ecosystems, living things, don't have time to adjust when you change CO₂ as fast as we're

changing it, and the geological record tells us that humans are changing CO₂ faster than anything that we know about in the last 66 million years," she said, adding that "our entire society was built under CO₂ of just a little bit under 300 parts per million."

Carbon dioxide levels in the atmosphere last year surpassed 419 parts per million and are continuing to climb. Tierney said living in a drier Southwest is certainly possible through adaptation, but "we just have to make smart decisions about it."

“There were big droughts previously, like during the medieval times around 1,000 years ago ... but we’ve actually kind of surpassed that now,” she said. “We’re kind of going into this unknown territory.”

One important factor that distinguishes today’s conditions from those of the past is temperature, according to Matthew Kirby, a paleoclimatologist and professor at Cal State Fullerton. While drought alone is often seen as a measure of precipitation, aridification also accounts for the factor of heat.

Because average temperatures are increasing, “we’re going to start drying the soil moisture and changing the dynamics of snowpack, snowfall and rainfall,” Kirby said. “And all of that impacts water availability in ways that — without the temperature change — we might not see.”

And while drought can be a naturally occurring process tied to La Niña and other Earth systems, aridification is “without a doubt” linked to human-caused climate change, he said.

“What makes today unusual is the fact that we have humans involved. Humans weren’t changing climate 8,000 years ago, but they’re changing climate today, and that is the big unknown,” he said.

While some of what that means for California remains to be seen, parts of the process have already begun, including the steady decline of the Colorado River. Lake Mead, the nation’s largest reservoir which is located along that river, is now only 150 feet from dipping below its lowest intake valve, officials announced this month.

Also likely to be affected by aridification are California’s trees. Drier soils and intense summer heat waves will worsen the two main causes of massive die-offs in Western forests: bark beetle outbreaks and wildfires, according to UCLA climate scientist Park Williams.

And because so many of the state’s forests are full of trees that were established under wetter, cooler conditions, “it is therefore very likely that when vegetation comes back after these mass tree mortality events, we’ll get something different than what was there before,” Williams said.

That means fewer conifer trees such as pines, cedars and firs in California, and more grasses and shrubs that are attuned to the drier conditions, especially at lower elevations.

The warmer atmosphere will also make more precipitation fall as rain instead of snow, affecting the timing and availability of water in the state, and will increase the likelihood of erosion as it

saps moisture from plants and soil, said Williams, who recently published a study that found that the current megadrought was the driest 22-year-period in at least 1,200 years.

He likened California's changing climate to a yo-yo on an escalator. The yo-yo is the state's droughts, which will continue to oscillate, and may even give way to extreme precipitation events such as atmospheric rivers or floods, as in the Oroville Dam crisis in 2017.

But the escalator — aridification — is only moving in one direction: up.

"We'll have a period of relative wetness again," Williams said, but at the same time, "we have this slow and steady aridification trend that we do not expect to reverse any time soon."

It's not only trees and forests that will experience the shift, but also other living things, said Andrew Hoell, a research meteorologist with the National Oceanic and Atmospheric Administration's Physical Sciences Laboratory.

"When you think of an area like the Southwest, or even semi-arid areas in California where there's already a limited water supply to begin with, and you start decreasing that because of aridification, you're going to change the ability of certain ecology to live there eventually," Hoell said. "They just can't survive."

The Audubon Society, for example, has said that aridification of the Colorado River basin means there will be fewer available wetlands for birds. The group's recent climate report found that 64% of North American bird species are at risk of extinction from climate change, including critical drying in the West.

Fish are also at risk as the state's rivers get warmer and more dry. Salmon, in particular, have already been pushed to the brink of extinction in California, with officials now scrambling to release cold water supplies and even truck the fish to areas where they have a better chance at survival.

Adding to the challenge is that there's no way to know when the current drought will end, Hoell said, meaning that "society then has to adapt to [aridification] in the midst of drought."

"That is kind of the existential problem we're at right now, where we're trying to separate what is drought from aridification in the West," he said.

Despite the massive changes in store, California will still maintain its technical classification as a "Mediterranean climate," which is based on its latitude and continental proximity to the ocean, Hoell and the other scientists said.

But that doesn't mean humans will be spared the effects of the drying — especially when it comes to agriculture, which uses a vast majority of water in the state but also represents a huge portion of California's economy and the nation's food supply.

"The choice is going to increasingly be, do you want the water for the metropolitan areas and the cities, or do you want the water for the agriculture?" said Overpeck, who is also dean of the University of Michigan's School for Environment and Sustainability.

Kirby, of Fullerton, noted that those kinds of decisions typically hit the poorest and most vulnerable people hardest.

Aridification is "certainly going to impact quality of life — it's going to impact where, as the future goes on, you can really make a decision about living," he said.

That doesn't mean all hope is lost, however. Overpeck said the surest fix is cutting back on greenhouse gas emissions.

"If we want to stop aridification from getting worse, if we want to stop our droughts from getting worse, if we want to stop our water supply from declining, if we want to stop our wildfire crisis from getting worse, if we want to stop the big threat to agriculture in our region — all of those things come from acting on climate change," he said.

Conservation and adaptation strategies can also help the state better prepare. Many projects, including those to improve infrastructure, stormwater capture and groundwater recycling capabilities, are already underway.

But while the current drought may come and go, the "upward escalator" of aridification means it is imperative that Californians learn from the past and don't stay stuck in their old ways.

"If the state says the drought is over, act like it's not," Kirby said. "We're doing a good job, but we need to live under a permanent state of water conservation because water is the final frontier — especially with the aridification in the western United States."

What's next for Gov. Newsom's plan to replumb the Delta? What would a Delta tunnel mean for California?

PUBLISHED: June 22, 2022 at 2:24 p.m. | UPDATED: June 23, 2022 at 8:48 a.m.

By Rachel Becker | CalMatters

California water officials are poised to release the first environmental review of a controversial project to replumb the Delta — a plan in the works for decades that has alternately been called a water grab or a critical update to shore up state supplies.

Known as the Delta Conveyance Project, a tunnel supported by Gov. Gavin Newsom would take water from the Sacramento River and bypass the vast Sacramento-San Joaquin Delta, funneling the flows directly to pumps in the south Delta or straight to Bethany Reservoir at the northern end of the California Aqueduct.

The tunnel proposal, still in the early stages of environmental review, is the latest, scaled-down iteration of the contentious twin tunnels project, which Newsom scrapped in 2019 in favor of a single tunnel.

The goal, according to state officials, is to make the State Water Project, which provides water to 27 million Californians and 750,000 acres of farmland, less vulnerable to rising seas, earthquakes and the extreme droughts and precipitation shifts of climate change. The massive system transports water through the Sacramento-San Joaquin River Delta to agencies and irrigation districts in the San Joaquin Valley, Southern California, the Central Coast and the Bay Area.

What would a Delta tunnel mean for California? "Ask me that after the EIR (environmental impact review) comes out," said Greg Gartrell, former water manager with Contra Costa Water District and a consulting engineer. "It all depends on what the rules are for how it gets operated."

The tunnel, stretching for about 44 miles, would allow the state Department of Water Resources to pipe additional water south to reservoirs, farms and cities. State officials say it would be especially beneficial during storms, when endangered species protections and other restrictions might limit pumping from the existing facility farther south.

Had the tunnel existed during the storms of late 2021, the state agency calculates that the tunnel would have sent 236,000 more acre-feet of water to storage — enough to supply 2.5 million people for a year.

Efforts to funnel water around the Delta have been in the works for decades under various names, dating back to the peripheral canal first proposed in the 1960s and rejected by California voters in the 1980s.

The costly proposals have been controversial ever since, with critics concerned that bypassing the Delta could worsen salinity and stagnation, and that years of construction could drive residents and tourists from the region.

The prolonged efforts to build tunnels could be called "the epicenter of the California water wars for almost 60 years," Gartrell said.

The tunnel would be no quick fix: It would have to clear a gauntlet of permits, hearings and environmental review, including from federal agencies.

The first step is a draft environmental impact review expected later this summer, which would consider all of the alternatives, addressing the amounts of water the three routes would divert from the Delta and how they would affect water quality, the ecosystem and fish.

Next steps include public comment, finalizing the preferred route and deciding whether to move forward. In all, obtaining various permits and designing the project could take six to eight years, and construction could add another another twelve years, state officials said.

The state would issue bonds, but public water providers that ultimately sign on to receive the tunnel's water will be on the hook for paying back the costs, estimated at just under \$16 billion in 2020 dollars. That number is likely to climb, given inflation and rising construction costs.

"It's not like we're going to turn dirt tomorrow, and we're gonna set this thing up, and we're gonna start moving water next year. It's a long way off," said Tony Meyers, executive director of the state's Delta Conveyance Office. "So there's a lot of time to amend and adjust."

State officials hope that by piping water from the north and pumping from the existing facilities in the south, the state can capture more water during wet spells to tide water agencies over during droughts.

It's "not a heart transplant, but a heart bypass," Meyers said. "We've got a system that's completely clogged up and very difficult to pump water through the Delta with all the restrictions that are on it. And the tunnel gives you a direct line straight to the pump station with the capacity that you're looking for."

Crossing Alameda, Contra Costa, Sacramento, San Joaquin, Solano and Yolo counties, the Delta is formed where the Sacramento and San Joaquin rivers come together and flow into the San Francisco Bay.

With 57,000 navigable waterways that draw 12 million visitors a year to its marinas, wineries and small towns, the Delta is California's first National Heritage Area. It's home to more than 627,000 people, threatened and endangered fish species, a vibrant boating and fishing culture and 1,800 agricultural water users, including vineyards and pear orchards.

Environmentalists and some community activists worry that the tunnel will damage a region that already has been permanently altered by water diversions.

Daniel Armstrong, a 25-year-old construction worker and part-time student, grew up near the location in Hood where the proposed tunnel's intakes would be constructed. He remembers fishing the waterways with his dad as a child, and the town turning out to watch salmon migrate.

"I have memories as a kid with friends, with my parents literally sitting there and just counting them. You'd get like 200 in the evening," said Armstrong, now an intern at the advocacy group Restore the Delta. Today, he said, you're lucky to see a dozen salmon on a good day.

California's water regulators say the Delta is experiencing an "ecological crisis" with a "prolonged and precipitous decline in numerous native species," including endangered winter-run Chinook salmon and the tiny Delta smelt. The reasons include "reduced and modified flows, loss of habitat, invasive species, and water pollution."

No one knows how exactly the proposed tunnel project will affect the waterways and fish yet — the environmental review will address that. But residents worry that funneling freshwater from the north of the Delta could compound its existing problems, leading to saltier, more stagnant water in the region's heart.

Rudy Mussi, who farms on Roberts Island and Union Island, worries a tunnel could upset the Delta's delicate balance that keeps ocean tides from overwhelming irrigation water. In years like this one, when winter rains fail to wash the salt away, seeds fail to germinate, and transplants don't thrive. "It's not good for any of our crops," he said.

Carrie Buckman, environmental program manager for the Delta Conveyance Office, said if the tunnel were built, state officials would continue to comply with all water quality rules.

But environmental groups and Delta advocates are skeptical, pointing to the state's previous violations of salinity and other requirements and its repeated requests to relax salinity and flow rules during droughts in four of the last ten years.

"I don't trust how we manage water right now," said Mike Costello, a fly fishing guide in the Delta. "Are you just going to take, take, take? If that's the case, then no, the tunnel is a bad idea."

When faced with the state's last proposal, the twin tunnels, a federal assessment concluded it was "not likely to jeopardize" survival of endangered salmon and other fish. But recent research found that low flows and warmer temperatures correlate with reduced salmon survival and increased harmful algal blooms.

Already, less water is making it into the Delta during dry and critically dry years, the Public Policy Institute of California reports — the apparent result of increasing upstream water use.

Scientists agree that a tunnel's impact on the Delta will depend on how it's used.

"Just the water diversion itself is not going to make a huge difference, because there's so many things going on in the Delta right now — especially invasive species," said Peter Moyle, a fish biologist and professor emeritus with the University of California Davis Center for Watershed Sciences. Still, he added, "The 'devil is in the details' of operation."

Fisheries biologist Bruce Herbold said physical constraints on the amount of water that a tunnel could take, and when, should be built in to ensure that water quality and fish aren't harmed.

Community residents say they have not had enough input in the design and construction plans overseen by the Delta Conveyance Design and Construction Authority, whose board is made up of water agency representatives. But state officials say that they have sought community input and included plans to reduce noise and traffic.

Nothing will make up for the "peace and serenity that you will rob this agricultural community with this project," said Anna Swenson, a member of a stakeholder committee from Clarksburg, said at a meeting. "Although all those things sound like they're fixes, all they're doing is putting lipstick on a pig. And it's not right."

Kathy Bunton, who owns Delta Kayak Adventures, wonders whether Delta communities would survive the tunnel project.

"I fear that the Delta would eventually just become basically ghost towns," she said. "It's just heartbreaking."

Moyle said the project should increase water reliability in the face of what he called a nightmare scenario: levees and islands crumbling under flood waters or an earthquake, and seawater or freshwater rushing into the void. He said the tunnel would be a secure way to continue transporting water from north to south in emergencies.

Moyle's concern is "what happens if the tunnel does not get constructed," he said. "Maybe we Californians will be lucky and California's biggest source of water will continue to flow south and to the Bay Area unabated indefinitely. But don't count on it."

Sea level rise, aridification of the West and the resulting salinity in the Delta, "all of these things are going to happen, no matter what. It's not related to the tunnel," said Jennifer Pierre, general manager of the State Water Contractors, an association of public water agencies.

The question is, she said, which solution ensures that "all of the users of the Delta are in the best position to deal with these impacts?"

Weighing the cost

The question water agencies will have to weigh is whether a tunnel is worth the price. The local and regional water providers that sign on to receive its supplies would be responsible for paying back the state for the costs.

Eighteen water agencies have signed on to participate in the more than \$340 million planning and permitting effort. Included is the giant Metropolitan Water District of Southern California, which supplies imported water used by 19 million people and has agreed to pay nearly half of the planning costs over four years.

Steve Arakawa, Metropolitan's manager of Bay-Delta initiatives, said previous analyses of the twin tunnels project indicated that it would likely be cheaper than alternatives, such as recycled water, stormwater capture or desalination. Metropolitan estimated it would have cost about \$4.80 per household every month.

"We would rather invest in this cost to protect that supply, rather than have to replace it at a much higher cost," Arakawa said.

For other water providers, especially those serving agriculture, the cost is expected to be steep.

"It's expensive water," said Tom McCarthy, general manager of Kern County Water Agency, which serves 13 local agricultural and municipal water districts. The agency is participating in the planning process on behalf of the cities and towns it supplies, as well as some of its irrigation districts.

"There's not a whole lot of other options," McCarthy said. "It's commonly known that we're overextended with groundwater."

Tom Birmingham, general manager of the powerful Westlands Water District, which serves San Joaquin Valley growers, extolled the “eminently good sense” of a tunnel or canal that bypasses the Delta.

But he said the district did not join the previous twin tunnels project because it was concerned that suppliers who get water from the federal Central Valley Project were not guaranteed to actually get the tunnel water. Plus, he said, the federal strategy for divvying up the cost meant it “exceeded what Westlands thought it could afford to pay.”

The costs and benefits of that earlier proposal were disputed, so that’s likely to be a source of contention this time, too.

Water conservation increasing statewide, Southern California saving less than Bay Area

Officials reveal new details about the 3 sets of human remains found at drought-stricken Lake Mead

Some Southern California cities to ban outdoor watering for two weeks

Bill to help West battle wildfires, drought wins House approval

Drought: How one Orange County water district drilled down to become self-sustaining

The state reported \$3.1 billion in anticipated net benefits from the twin tunnels for urban water agencies and \$400 million for agricultural water providers. But another analysis, which received some funding by the project’s opponents, found that costs far exceeded benefits — particularly for agricultural users. The cost is too high “even if they’re growing almonds,” a lucrative crop, said Jeffrey Michael of the University of the Pacific’s McGeorge School of Law, who led the assessment.

Michael is waiting to see the draft environmental review before weighing the costs and benefits of the single tunnel. But, he said, the savings from downsizing the tunnel won’t balance out the decrease in water it supplies: “The economics are clearly worse.”

Build more houses! Use less water! California, can you have it both ways?

Column: Officials say yes, but skeptics aren't so sure the two goals are compatible during a drought



(File photo by Joshua Sudock)

By [TERI SFORZA](#) | Southern California News Group

Thousands of new apartments will be built in Irvine, and this create cognitive dissonance for Stan Jones.

The planned 24-acre lagoon at “Cotino, Storyliving by Disney” in Rancho Mirage, and the 17-acre Wavegarden Cove Pool and Resort in Palm Desert, do much the same for Paul Burt of San Pedro.

Larry Anderson shakes his head, too. He tracks construction within a 40-mile radius of Hemet and counts more than 7,000 new units planned or already rising, even as the governor implores Californians to dramatically cut water use to deal with historic drought and officials scold us for falling short.

“If the water shortage is that bad, why is there such a boom in new housing development going up all over the place?” Anderson asked. “How can anybody believe there is a water shortage when this new building is going on?”



Homebuilding in Menifee, Calif., on May 18, 2021. (Jonathan Lansner/SCNG)

“If the governor wants us to cut the use of water by 15%, why do he and the state legislature (who have plenty of their local water to drink and irrigate their gardens) force water-shortage areas to build housing units that require more water?” Jones wondered. “Why aren’t there columns written critical of those that have plenty of water forcing us

to have an even greater per household shortage of water?”

It might seem crazy on its face. But the water czars say those goals are not as incompatible as they appear.

More and less

First, officials point that California’s population is not growing, but actually declining. These new units won’t, at least theoretically, add people to the Golden State, but rather spread them around to (what they hope will be) more affordable and efficient digs.

Second, new construction and landscaping are far more water- and energy-efficient than even just a few years ago. These 21st-century developments use native plants and recycled water for landscaping, water-wise toilets and appliances and showerheads.



Filling up a glass with water from a kitchen tap. (Photo by Getty Images/iStockphoto)

And third, there's still a whole lot of room for conservation. In 2000, Californians used about 231 gallons per person per day. Today, they use about 85 gallons per person per day. Dramatic as that is, there's still plenty of room for more, officials said.

"Interestingly, our drinking water use is down 10% despite a population increase of 13% since 2013," said Nicole Stanfield,

spokesperson for the Santa Margarita Water District. "New homes and communities are more efficient than ever – with high-efficiency appliances, faucets have efficient flow devices, and landscapes use California-friendly plants rather than thirsty grass. Our new communities have many shared spaces and use recycled water to keep them green.

"We've always relied on imported drinking water in our region and have invested a lot of resources to reuse and store it locally. SMWD recently achieved its longtime strategic goal to recycle 100% of its wastewater. With the completion of OC's largest recycled water reservoir, Trampas Canyon, in 2020, we can now store all of our recycled water rather than send some to the ocean."

The long-term goal is to have 30% of the water supply be local by 2030. With limited access to groundwater – like much of Southern California – the South Orange County provider said recycling and desalination will be key to reaching the goal.

Edward Ortiz of the California Water Boards said there are still many things that Californians can do to save water both in the short and long term, including the embrace of drought-resistant plants, fixing leaks and only watering when and where it's really needed.

Damon Micalizzi, spokesperson for the Municipal Water District of Orange County (which imports the stuff), said that conservation alone will never be enough.

"Does anyone really expect the governor to put up a 'no vacancy' sign for California?" he said. "If we're ever going to get out of these perpetual cycles of conservation mandates and drought restrictions, it's going to be the result of building infrastructure to shore up our current supply.

"California has a storage and delivery problem. The water is there. Climate change is just making it more difficult to capture. We've been talking about building things for years, and we haven't broken ground."

Reservoirs are needed to store what gushes into the sea when we get big, heavy rains, he said. The Delta Conveyance Project would modernize the delivery from north to south. Desalination would provide an entirely new source. More recycling would boost supply. "But you just can't conserve your way out of the drought," he said.

More homes

California ranks 49th out of the 50 states on housing units per capita, and the state is pushing, shoving, cajoling and threatening cities and counties to finally fix that.



Last year, Southern California leaders voted to adopt a new housing plan that will triple future homebuilding goals.

The region's 191 cities, in six counties, plan to build more than 1.3 million new homes by the end of 2029 in response to state requirements that they quit dragging their NIMBY feet and build more, more, more.

Critics object that the 1.3 million-unit number is too big — like adding an entire Orange County and entire Ventura County to the region.

Our colleague Jonathan Lansner, who keeps his famous "trustly spreadsheet" and knows literally everything about real estate (and lots of other things, which he'll happily tell you about), scoffed.

California builders filed permits for 119,000 new units in the 12 months that ended in May, *about the same building pace as the previous four years*, he said. "So, for all the state bureaucracy's homebuilding bluster ... zippo has changed!" said he.

With about 14.5 million existing housing units, the current building pace is not even close to 1% of current housing supply. With residential water use comprising about 20% of total water demand — agriculture and industry account for most of the rest — "new housing equals maybe a 1/10 of a percentage point of water demand ... an incredibly small puddle in the seas of purported water shortage."

Not convinced

Skeptic Burt, retired from Northrop Grumman's B-2 Bomber Program, thinks the powers-that-be are shortsightedly seeing only what they want to see.

Desalination plants should have been built 60 years ago, he said. Low water levels shrink hydroelectric generation from the Glen Canyon to the Hoover Dam. Cities that sit atop groundwater aquifers that are plentiful now may be in for painful surprises, he said.

"First, dendrochronology (tree rings) tells us there have been two droughts in California; one lasting about 150 years, another 200 years," he said by email. "Think about that."

"If the current drought cycle turns out to be one of these 'big ones' — in the big picture — none of these feculent ideas to curtail usage that might 'sound good' will be enough, period! End of story."



AUGUST 10, 2022

REPORT OF THE DISTRICT ENGINEER ON HYDROLOGIC CONDITIONS

Baldwin Park Key Well (see attached graph)

- Located in the central portion of the San Gabriel Valley within the City of Baldwin Park and used as a general indication of water elevations throughout the San Gabriel Valley
- One vertical foot is equivalent to about 8,000 acre-feet of groundwater in the Main Basin
- On June 24, 2022, the Baldwin Park Key Well groundwater elevation was 185.2 feet.
- On July 22, 2022, the Baldwin Park Key Well groundwater elevation was 182.6 feet, a decrease of 1.2 feet from the prior week. **The historical low was 169.4 feet on November 21, 2018.**
 - ❖ A decrease of about 2.6 feet from the prior month.
 - ❖ About 7 feet lower than one year ago (represents 56,000 acre-feet). Includes an estimated 128,000 acre-feet of untreated imported water in cyclic storage accounts, which represents about 16 feet of groundwater elevation at the Key Well.
 - Producer Cyclic Storage – 64,000 AF
 - MWD Cyclic Storage (for UD RDA delivery) – 49,000 AF
 - Other Cyclic Storage – 15,000 AF

Reservoir Storage and Releases

- There are three dams and reservoirs located along the San Gabriel River above San Gabriel Canyon. Their primary function is for flood control and also used to store watershed runoff for subsequent groundwater replenishment.
 - ❖ Cogswell Reservoir is located highest in the watershed and has a maximum storage capacity of 10,475 acre-feet
 - ❖ San Gabriel Reservoir is located downstream of and receives releases from Cogswell Reservoir, and has a maximum storage capacity of 44,044 acre-feet

- ❖ Morris Reservoir is located downstream of and receives releases from San Gabriel Reservoir and has a maximum storage capacity of 28,736 acre-feet. Releases from Morris Reservoir and San Gabriel Reservoir are used at local surface water treatment plants and used for groundwater replenishment
- ❖ Total storage capacity is 83,255 acre-feet
- ❖ The combined minimum pool behind Cogswell, San Gabriel and Morris Reservoirs is about 10,500 acre-feet.
- ❖ Combined storage as of July 26, 2022 was 16,754 acre-feet (about 20 percent of capacity).
- ❖ San Gabriel Reservoir inflow was 10 cfs and release was 10 cfs as of July 26, 2022. All of the release was going to Morris Reservoir.
- ❖ Morris Reservoir inflow was 3 cfs and release was 25 cfs as of July 26, 2022. All of the release was diverted from the San Gabriel River at the Azusa Duarte intake for use by Committee of Nine.

✚ USG-3

- Located in San Gabriel Canyon just below Morris Dam, it represents Upper District's primary point of delivery of untreated imported water for groundwater replenishment to the San Gabriel Valley. The typical delivery rate is about 190 cfs (or about 375 acre-feet per day)
 - ❖ Total USG-3 deliveries.
 - During June 2022, Upper District did not make deliveries through USG-3.
 - During July 2022, Upper District does not plan to make deliveries through USG-3.
 - ❖ Three Valleys District/MWD
 - During June 2022, Three Valleys District did not make deliveries through USG-3.
 - During July 2022, Three Valleys District does not plan to make deliveries through USG-3.

✚ San Gabriel Canyon Spreading Grounds

- Three Valleys District/MWD did not make deliveries to the San Gabriel Canyon during June 2022.
- Three Valleys District/MWD does not plan to make deliveries to the San Gabriel Canyon during July 2022.
- San Gabriel District did not make deliveries to the San Gabriel Canyon during June 2022.
- San Gabriel District plans to deliver about 50 acre-feet to the San Gabriel Canyon during July 2022.

✚ **Rainfall (see attached graphs)**

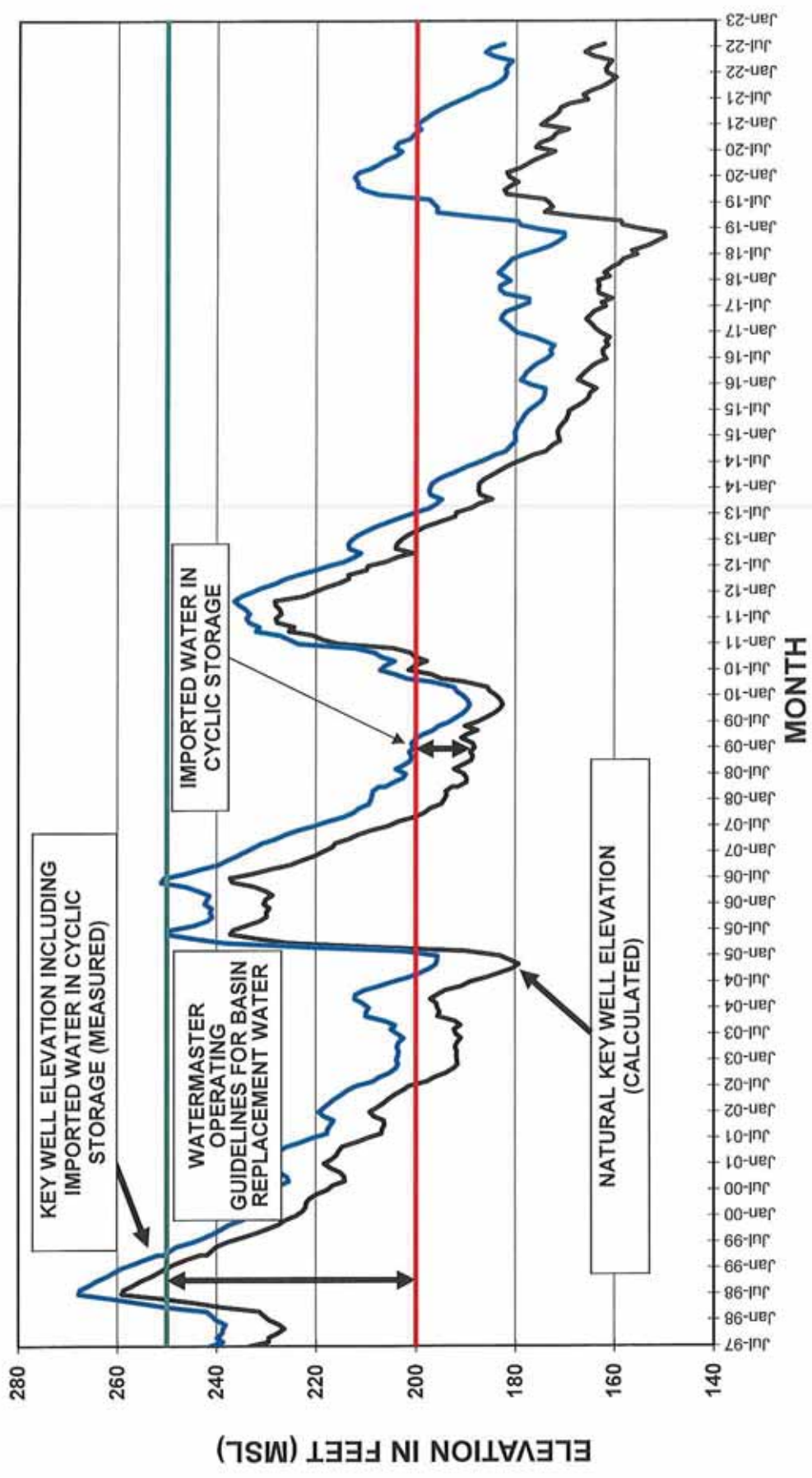
- Data are readily available on a daily basis and are indicative of comparative amount of rainfall in the San Gabriel Valley (percent of average)

- Puddingstone Dam as of July 26, 2022
 - ❖ Average rainfall from July 1st through July 31st of each year is 0.05 inches
 - ❖ Rainfall during July 1, 2022 through July 26, 2022 is 0.00 inches.
 - ❖ Rainfall during July 1, 2021 through June 30, 2022 was 11.42 inches, which was 63 percent of average.

- Los Angeles Civic Center as of July 26, 2022
 - ❖ Average rainfall from July 1st through July 31st of each year is 0.01 inches
 - ❖ Rainfall during July 1, 2022 through July 26, 2022 is 0.00 inches.
 - ❖ Rainfall during July 1, 2021 through June 30, 2022 was 12.40 inches, which was 82 percent of average.

✚ **Water Quality**

- Water systems are required by the Division of Drinking Water (DDW) to collect water quality data from source wells and provide the results to DDW pursuant to Title 22 (Water quality data collected through Main San Gabriel Basin Watermaster's Basinwide Groundwater Quality Monitoring Program)
 - ❖ During July 2022, 57 wells were sampled under Title 22
 - ❖ During June 2022, 17 wells were sampled under Title 22
 - ❖ During June 2022, Stetson Engineers Inc. received no public notice of wells shut down due to contamination.



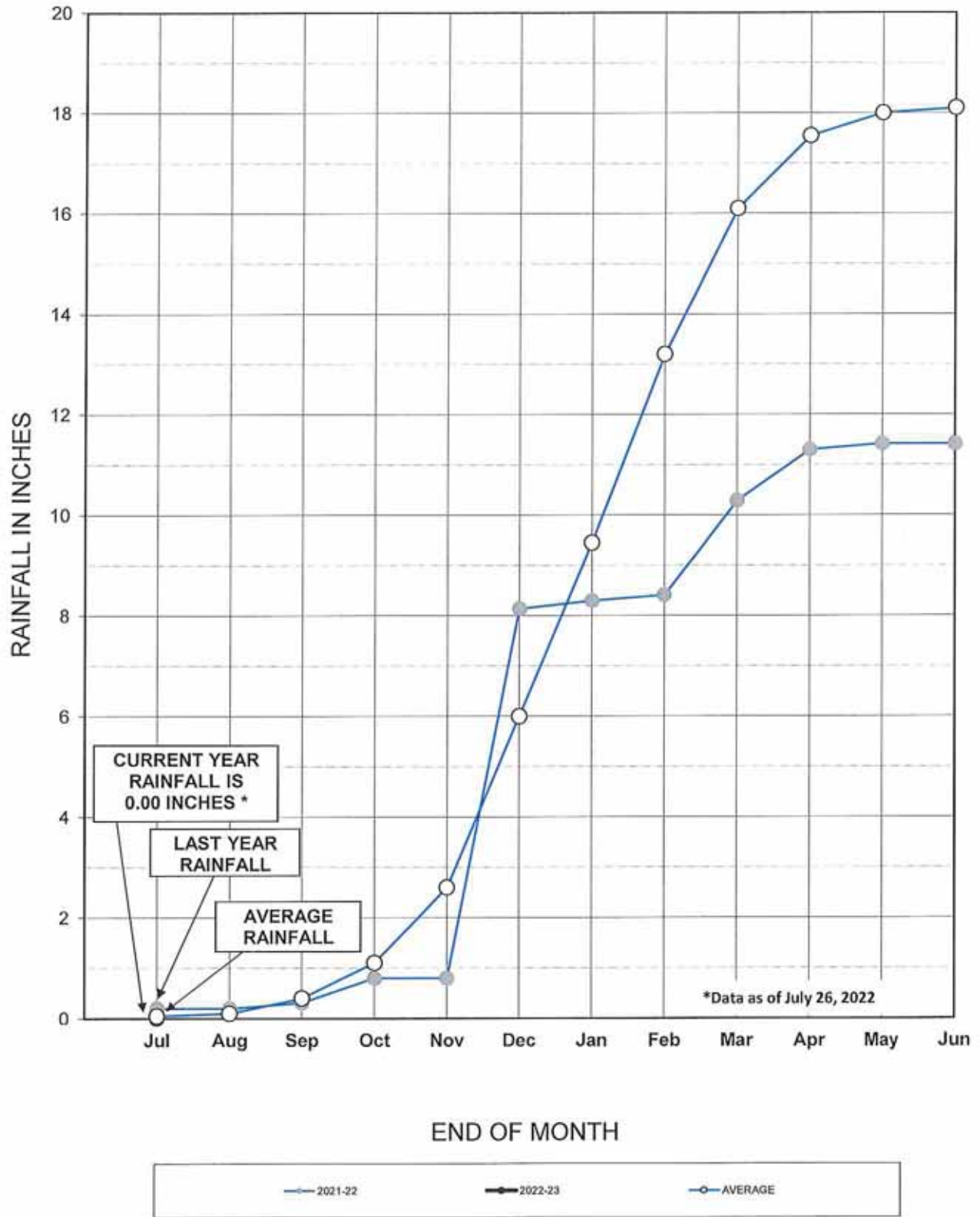
UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT

BALDWIN PARK KEY WELL

GROUNDWATER ELEVATION



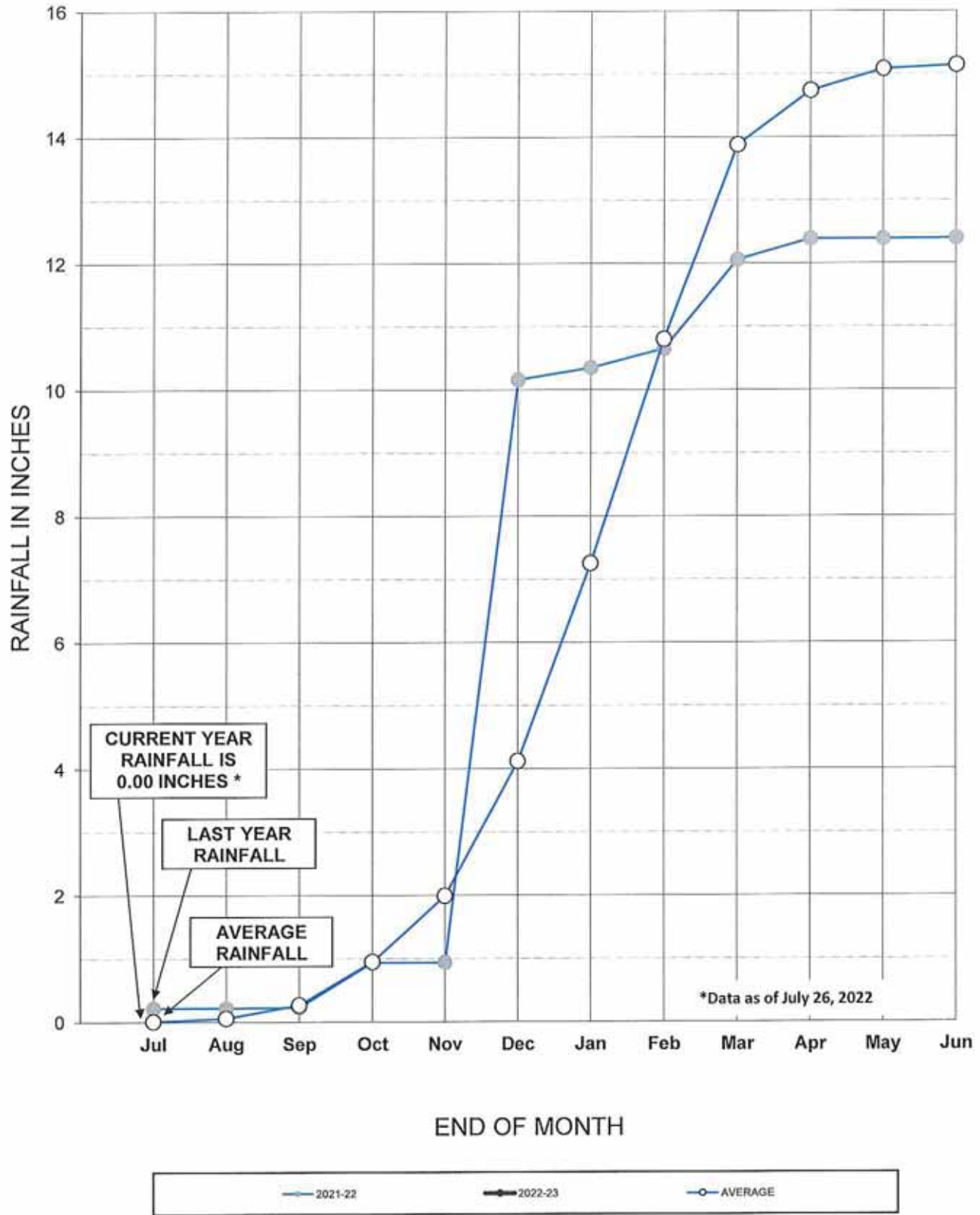
STETSON ENGINEERS INC.
 Covina San Rafael Mesa, Arizona
 WATER RESOURCE ENGINEERS



STETSON ENGINEERS INC.
 Covina San Rafael Mesa, Arizona
 WATER RESOURCE ENGINEERS

UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT

**ACCUMULATED RAINFALL
 AT PUDDINGSTONE DAM (STATION NO. 96-C)**



STETSON ENGINEERS INC.
 Covina San Rafael Mesa, Arizona
 WATER RESOURCE ENGINEERS

UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT

**ACCUMULATED RAINFALL
 AT LOS ANGELES CIVIC CENTER**

USG-3 DELIVERIES
(acre-feet)

<u>End of Month</u>	<u>USG-3</u>		<u>Cost</u>
Apr-05	0.00		\$246.65
May-05	0.00		\$246.65
Jun-05	0.00		\$246.65
Jul-05	0.00		\$246.65
Aug-05	1,042.20		\$246.65
Sep-05	4,836.30		\$246.65
Oct-05	4,848.50		\$246.65
Nov-05	7,597.00		\$246.65
Dec-05	9,986.80		\$246.65
Jan-06	8,243.30		\$246.65
Feb-06	7,434.30		\$251.90
Mar-06	9,488.20		\$251.90
Apr-06	916.40		\$251.90
May-06	599.10		\$251.90
Jun-06	0.00		\$251.90
Jul-06	0.00		\$251.90
Aug-06	0.00		\$251.90
Sep-06	0.00		\$251.90
Oct-06	0.00		\$251.90
Nov-06	0.00		\$251.90
Dec-06	0.00		\$251.90
Jan-07	0.00		\$251.90
Feb-07	0.00		\$251.90
Mar-07	0.00		\$251.90
Apr-07	0.00		\$251.90
May-07	0.00		\$251.90
Jun-07	0.00		\$251.90
Jul-07	1,733.80	1/	\$251.90
Aug-07	1,813.10	1/	\$251.90
Sep-07	1,842.40	1/	\$251.90
Oct-07	1,961.60	1/	\$251.90
Nov-07	2,013.20	2/	\$251.90
Dec-07	1,965.30	2/	\$251.90
Jan-08	1,745.90	2/	\$251.90
Feb-08	0.00		\$251.90
Mar-08	0.00		\$251.90
Apr-08	0.00		\$251.90
May-08	0.00		\$251.90
Jun-08	0.00		\$251.90
Jul-08	0.00		\$251.90
Aug-08	0.00		\$251.90
Sep-08	0.00		\$251.90
Oct-08	0.00		\$251.90
Nov-08	0.00		\$251.90
Dec-08	0.00		\$251.90
Jan-09	0.00		\$251.90
Feb-09	0.00		\$251.90
Mar-09	0.00		\$337.00
Apr-09	0.00		\$337.00

USG-3 DELIVERIES
(acre-feet)

End of Month	USG-3		Cost
May-09	0.00		\$337.00
Jun-09	0.00		\$337.00
Jul-09	0.00		\$337.00
Aug-09	0.00		\$337.00
Sep-09	0.00		\$337.00
Oct-09	0.00		\$386.00
Nov-09	0.00		\$386.00
Dec-09	0.00		\$386.00
Jan-10	579.50		\$526.00
Feb-10	0.00		\$526.00
Mar-10	4,620.90		\$526.00
Apr-10	10,876.00		\$526/\$655
May-10	0.00		\$655.00
Jun-10	0.00		\$655.00
Jul-10	0.00		\$655.00
Aug-10	0.00		\$655.00
Sep-10	2,052.70		\$655.00
Oct-10	10,423.30		\$655.00
Nov-10	11,439.50		\$655.00
Dec-10	1,495.50		\$655.00
Jan-11	0.00		\$569.00
Feb-11	0.00		\$569.00
Mar-11	1,302.20	3/	\$569.00
Apr-11	1,441.70	3/	\$569.00
May-11	1,974.60		\$429.00
Jun-11	5,254.90	4/	\$429.00
Jul-11	9,186.20	5/	\$479.00
Aug-11	4,845.80		\$479.00
Sep-11	7,394.30		\$479.00
Oct-11	0.00		\$597.00
Nov-11	0.00		\$597.00
Dec-11	0.00		\$597.00
Jan-12	0.00		\$640.00
Feb-12	0.00		\$640.00
Mar-12	0.00		\$640.00
Apr-12	0.00		\$640.00
May-12	0.00		\$640.00
Jun-12	0.00		\$640.00
Jul-12	0.00		\$640.00
Aug-12	0.00		\$640.00
Sep-12	0.00		\$640.00
Oct-12	8,753.30		\$640.00
Nov-12	3,281.40		\$640.00
Dec-12	0.00		\$640.00
Jan-13	0.00		\$673.00
Feb-13	0.00		\$673.00
Mar-13	0.00		\$673.00
Apr-13	0.00		\$673.00
May-13	0.00		\$673.00

USG-3 DELIVERIES
(acre-feet)

<u>End of Month</u>	<u>USG-3</u>		<u>Cost</u>
Jun-13	0.00		\$673.00
Jul-13	0.00		\$673.00
Aug-13	0.00		\$673.00
Sep-13	0.00		\$673.00
Oct-13	16,093.80		\$673.00
Nov-13	5,120.80		\$673.00
Dec-13	4,788.80		\$673.00
Jan-14	0.00		\$673.00
Feb-14	2,315.90		\$673.00
Mar-14	2,720.20		\$673.00
Apr-14	249.40		\$673.00
May-14	0.00		\$673.00
Jun-14	0.00		\$673.00
Jul-14	358.40	6/	\$673.00
Aug-14	1,204.00	6/	\$673.00
Sep-14	1,204.00	6/	\$673.00
Oct-14	2,695.30	7/	\$673.00
Nov-14	3,628.90		\$673.00
Dec-14	3,211.60		\$673.00
Jan-15	3,482.10	8/	\$673.00
Feb-15	4,729.30	9/	\$673.00
Mar-15	6,464.30	10/	\$673.00
Apr-15	4,877.50	11/	\$673.00
May-15	3,630.40		\$673.00
Jun-15	3,355.10		\$673.00
Jul-15	0.00		\$673.00
Aug-15	0.00		\$673.00
Sep-15	0.00		\$673.00
Oct-15	0.00		\$673.00
Nov-15	7,854.80		\$673.00
Dec-15	8,383.30		\$673.00
Jan-16	0.00		\$697.00
Feb-16	0.00		\$697.00
Mar-16	3,000.90		\$697.00
Apr-16	0.00		\$697.00
May-16	0.00		\$697.00
Jun-16	0.00		\$697.00
Jul-16	0.00		\$697.00
Aug-16	0.00		\$697.00
Sep-16	0.00		\$697.00
Oct-16	19,421.50		\$697.00
Nov-16	17,377.00		\$697.00
Dec-16	3,701.10		\$697.00
Jan-17	0.00		\$769.00
Feb-17	0.00		\$769.00
Mar-17	0.00		\$769.00
Apr-17	0.00		\$769.00
May-17	0.00		\$769.00
Jun-17	0.00		\$769.00

USG-3 DELIVERIES
(acre-feet)

<u>End of Month</u>	<u>USG-3</u>	<u>Cost</u>
Jul-17	0.00	\$769.00
Aug-17	0.00	\$769.00
Sep-17	0.00	\$769.00
Oct-17	0.00	\$769.00
Nov-17	0.00	\$769.00
Dec-17	16,000.00	\$769.00
Jan-18	0.00	\$798.00
Feb-18	0.00	\$798.00
Mar-18	0.00	\$798.00
Apr-18	3,265.60	\$798.00
May-18	0.00	\$798.00
Jun-18	0.00	\$798.00
Jul-18	0.00	\$798.00
Aug-18	0.00	\$798.00
Sep-18	0.00	\$798.00
Oct-18	933.40	\$798.00
Nov-18	17,032.90	\$798.00
Dec-18	13,923.30	\$798.00
Jan-19	0.00	\$834.00
Feb-19	0.00	\$834.00
Mar-19	0.00	\$834.00
Apr-19	5,008.00	\$834.00
May-19	0.00	\$834.00
Jun-19	0.00	\$834.00
Jul-19	0.00	\$834.00
Aug-19	0.00	\$834.00
Sep-19	0.00	\$834.00
Oct-19	0.00	\$834.00
Nov-19	0.00	\$834.00
Dec-19	20,056.00	\$834.00
Jan-20	0.00	\$858.00
Feb-20	0.00	\$858.00
Mar-20	0.00	\$858.00
Apr-20	0.00	\$858.00
May-20	0.00	\$858.00
Jun-20	0.00	\$858.00
Jul-20	0.00	\$858.00
Aug-20	0.00	\$858.00
Sep-20	0.00	\$858.00
Oct-20	0.00	\$858.00
Nov-20	10,179.50	\$858.00
Dec-20	0.00	\$858.00
Jan-21	0.00	\$880.00
Feb-21	0.00	\$880.00
Mar-21	0.00	\$880.00
Apr-21	0.00	\$880.00
May-21	0.00	\$880.00
Jun-21	0.00	\$880.00
Jul-21	0.00	\$880.00

USG-3 DELIVERIES
(acre-feet)

<u>End of Month</u>	<u>USG-3</u>	<u>Cost</u>
Aug-21	0.00	\$880.00
Sep-21	0.00	\$880.00
Oct-21	0.00	\$880.00
Nov-21	0.00	\$880.00
Dec-21	0.00	\$880.00
Jan-22	0.00	\$902.00
Feb-22	0.00	\$902.00
Mar-22	0.00	\$902.00
Apr-22	0.00	\$902.00
May-22	0.00	\$902.00
Jun-22	0.00	\$902.00

Note:

1/ All water deliveries were for CIC/Azusa deliveries

2/ All water deliveries were for Azusa/Glendora deliveries

3/ Deliveries made through CenB-48.

4/ Of the 5,254.90 AF, 258.5 AF was delivered through CenB-48.

5/ Of the 9,186.20 AF, 564.6 AF was delivered through CenB-48.

6/ Deliveries made through UD-SGP. Deliveries were for Azusa.

7/ Of the 2,628.9 AF, 1,234.6 AF was delivered through UD-SGP.

8/ Of the 3,482.1 AF, 745.3 AF was delivered through CenB-48.

9/ Of the 4,729.3 AF, 1,626.3 AF was delivered through CenB-48.

10/ Of the 6,464.3 AF, 2,826.9 AF was delivered through CenB-48.

11/ Of the 4,877.5 AF, 1,301.5 AF was delivered through CenB-48.

*July 2014 through October 2014 reflects 1,000 AF deduction made to Canyon Basin through UD-SGP.

January 2015 through April 2015 reflects CenB-48 adjustment from 10,000 AF to 6,500 AF.

2533

During June 2022, 17 wells were sampled under Title 22. Raw water results from active wells that do not pump to a treatment plant follow:

<u>Contaminant</u>	<u>Range (ppb)</u>	<u>MCL (ppb)</u>
PCE	ND	5*
TCE	ND	5*

In addition, 57 wells were sampled under Title 22 in July 2022.

*Note: Based on rounding, results greater than or equal to 5.5 ppb are above an MCL.



MEMORANDUM



12.
GENERAL MANAGER'S
REPORT

General Manager's Monthly Report August 10, 2022

Water Supply Update



Baldwin Park Key Well: 182.6 feet on 07/22/22
San Gabriel Canyon: 16,754 AF combined storage
as of 07/26/22
San Gabriel Reservoir: inflow 10 cfs; release 10 cfs
Morris Reservoir: inflow 3 cfs; release 25 cfs



USG-3 deliveries: none
Rainfall: 12.40"; 82% of average

MWD Water Supply Conditions as of July 25, 2022, are summarized as follows:

Reservoir	Capacity	Current Storage	Compared to last year
San Luis	2.04 MAF	33%, 670 TAF	72 TAF more
Oroville	3.54 MAF	42%, 1.49 MAF	571 TAF more
D. Valley Lake	810 TAF	66%, 531 TAF	115 TAF less
Lake Powell	24.3 MAF	26%, 6.24 MAF	1.68 MAF less
Lake Mead	26.1 MAF	27%, 7.03 MAF	2.00 MAF less

*Storage volumes are in units of Million Acre-Feet (MAF), or Thousand Acre-Feet (TAF)



Drought Actions

WSCP status: Level 2, 20% conservation target, 2 day/week outdoor watering

Tenant Improvement Project

Construction has been steady with multiple delays due to material acquisition issues throughout the project. The new completion estimate is October 2022. The landscaping design and plan is coming together with input from both the consultant and the city on plant selection as well as final design.

Water Use Efficiency



Residential Water\$mart Rebates
Since July 2021 - \$244,259.26



Commercial Water\$mart Rebates
Since July 2021 - \$61,600.08



Water Smart Home Kits
Distribution begins August 2022



MAAP Funds 2023-2025 - \$572,000
Reserved: \$390,000 (pending MWD approval)
Available: \$182,000

Education and Outreach



Student Workshops
New booklet design unveiling Fall 2022
2021-22 students: 2746



2022 Art Contest
174 submissions
Voting completed in July 2022



Upcoming Landscaping Workshops (All Virtual)
August 30th @ 6pm – Protecting the Trees
September 9th @ 6pm – Coming Up Roses
September 29th @ 6pm – Maintaining a Great Garden on Minimal Water
October 13th @ 6pm – Weeds & Pest Control
October 20th @ 6pm – Vegetable Gardening
November 8th @ 6pm - Composting



WaterFest 2022
Saturday, October 15, 2022 from 10am-2pm
Arcadia County Park

Legislative Update



Legislative Schedule
Congress: In Summer Recess; Reconvenes September 6, 2022
State: Legislature Reconvenes: August 1, 2022
Final Session Adjournment: August 31, 2022
Governor sign/veto legislation: September 30, 2022

Finance and Administration

YTD Uses of Funds as of June 2022 - \$53.09M



Financial Highlights

- Sold 5,070 AF treated water
- Sold 44,580 AF untreated water
- Received \$1M in grant fund repayments
- Made an additional UAL discretionary payment to CalPERS of \$1M
- YTD net operating revenues - \$1.41M

**Summary Report for
The Metropolitan Water District of Southern California
Board Meeting
June 14, 2022**

CONSENT CALENDAR ITEMS - ACTION

Authorized the General Manager to enter into a five-year agreement with Electric & Gas Industries Association to administer Metropolitan's consumer incentive programs, to be paid from funds the Board authorized for Metropolitan's consumer incentive programs, in accordance with a cost schedule that will not exceed the proposal in Attachment 1 of the board letter.

(Agenda Item 7-1)

Approved the job description for the General Auditor, and approved the hiring process described in the Board letter. **(Agenda Item 7-2)**

Approved up to \$1.954 million to purchase insurance coverage for Metropolitan's Property and Casualty Insurance Program to renew or replace all the expiring excess liability and specialty insurance policies, and reserve funds to allow for the purchase of a \$5 million limit cyber liability policy with a cost up to \$200,000 if it becomes available. **(Agenda Item 7-3)**

Approved the Statement of Investment Policy for FY 2022/23, and delegate authority to the Treasurer to invest Metropolitan's funds for FY 2022/23. **(Agenda Item 7-4)**

Authorized agreements with Power-Tech Engineers, Inc., HDR, Inc., Mangan, Inc., and Burns & McDonnell Engineering Company, Inc., in an amount not-to-exceed total of \$750,000 each per year for a period of three years, to assess and mitigate arc flash risks for Metropolitan's facilities. **(Agenda Item 7-5)**

Adopted the CEQA determination that the proposed project was previously addressed in the certified 2022 Final PEIR, Findings, SOC, and MMRP, and that no further environmental analysis or documentation is required; and (a) Awarded a \$6,176,521 contract to Siemens Industry, Inc. to construct Battery Energy Storage System facilities at the Weymouth plant. (b) Authorized an increase of \$300,000 to agreement with Stantec Inc. for a new not-to-exceed total of \$1,750,000, to provide technical support. **(Agenda Item 7-6)**

Awarded a \$2,257,897 contract to Leed Electric, Inc. for replacement of ozone power supply units at the Jensen plant. **(Agenda Item 7-7)**

Legislative Placeholder on SB 480 (Stern): Metropolitan Water 21-1198 District of Southern California: rules: inappropriate conduct. **(Agenda Item 7-8 WITHDRAWN)**

Authorized the General Manager to increase contract 184454-02 with Johnson Service Group by \$22,000 to an amount not to exceed \$271,000. **(Agenda Item 7-9)**

Amended Section 1106 and Section 6226 of the Metropolitan Water District Administrative Code regarding Holidays and Annual Leave to ensure benefits parity by adding Juneteenth and an across-the-board standard for payments of excess accumulated annual leave.

(Agenda Item 7-10)

Reviewed and considered the Bureau of Land Management's Final Environmental Impact Statement certified to satisfy CEQA and take related CEQA actions; and authorized the General Manager to grant a permanent transmission line easement to Delaney Colorado River Transmission, LLC.

(Agenda Item 7-11)

Reviewed and considered the Lead Agency's adopted 2019 Mitigated Negative Declaration and take related CEQA actions, and adopted a resolution for the Calleguas Annexation No. 104 concurrently to Calleguas Municipal Water District and Metropolitan. **(Agenda Item 7-12)**

Adopted resolution for Calleguas Annexation No. 106 concurrently to Calleguas and Metropolitan. **(Agenda Item 7-13)**

By a two-thirds vote, authorized the General Manager to make payment of up to \$871,680 for support of the Colorado River Board and Six Agency Committee for FY 2022/23.

(Agenda Item 7-14)

CONSENT CALENDAR OTHER ITEMS – ACTION

Adopted resolution to continue remote teleconference meetings pursuant to the Brown Act Section 54953(e) for meetings of Metropolitan's legislative bodies for a period of 30 days.

(Agenda Item 6B)

Authorized preparation of Commendatory Resolution for Gerald C. Riss for his service and leadership during his term as General Auditor of The Metropolitan Water District of Southern California. **(Agenda Item 6C)**

Appointed Director Miller to the One Water (Conservation and Local Resources) Committee. **(Agenda Item 6D)**

OTHER MATTERS

Board directed the Executive Committee to place an item on the agenda of the regular board meeting in July to waive confidentiality of the final four Shaw Group reports.

(Agenda Item 12 - Future Agenda Items)

THIS INFORMATION SHOULD NOT BE CONSIDERED THE OFFICIAL MINUTES OF THE MEETING.

All current month materials, and materials after July 1, 2021 are available on the public website here: <https://mwdh2o.legistar.com/Calendar.aspx>

This database contains archives from the year 1928 to June 30, 2021:
<https://bda.mwdh2o.com/Pages/Default.aspx>

**Summary Report for
The Metropolitan Water District of Southern California
Board Meeting
July 12, 2022**

CONSENT CALENDAR OTHER ITEMS – ACTION

Adopted resolution to continue remote teleconference meetings pursuant to the Brown Act Section 54953(e) for meetings of Metropolitan's legislative bodies for a period of 30 days. **(Agenda Item 6B)**

Authorized preparation of Commendatory Resolution for Ned Hyduke for his service and leadership during his term as General Manager at Palo Verde Irrigation District. **(Agenda Item 6C)**

Waived applicable provisions of the Administrative Code and authorized the Chair, without approval of the Board, to appoint Members, Chairs, and Vice-Chairs of Committees to fill current vacancies and to stand up the Under Served Communities, Diversity, Equity, and Inclusion and Imported Water Committees established by Board approval on November 23, 2021. **(Agenda Item 6D)**

CONSENT CALENDAR ITEMS – ACTION

a) Amended the current CIP to include planning and implementation of infrastructure projects to replace an expansion joint on the Upper Feeder; and b) Determine that there is a need to continue the emergency action of executing a no-bid contract for installation of a new expansion joint on the Upper Feeder. (Requires four-fifths vote of the Board.) **(Agenda Item 7-1)**

Adopted the CEQA determination that the proposed action has been previously addressed in the certified 2015 Final EIR, related CEQA actions and Addendum No. 3, and a) Awarded \$25,972,700 contract to Mladen Buntich Construction Company, Inc. to replace a portion of the interior lining of the Etiwanda Pipeline. **(Agenda Item 7-2)**

Authorized an agreement with Jacobs Engineering Group, Inc. for a not-to-exceed amount of \$700,000 to perform final design for security upgrades at the Jensen plant. **(Agenda Item 7-3)**

Reviewed and considered JCSD's Initial Study/Final MND, MMRP, and four addenda and take related CEQA actions, and authorized the General Manager to enter into a Local Resources Program Agreement with Western Municipal Water District and Jurupa Community Services District for the JCSD Recycled Water Program for up to 500 AFY of recycled water for irrigation use and groundwater recharge in the JCSD service area. **(Agenda Item 7-4)**

Expressed support, if amended, for AB 2108 (Rivas, D-Hollister and Garcia, D-Bell Gardens). **(Agenda Item 7-5)**

Authorized increase in maximum amount payable under contract for legal services with Manatt, Phelps & Phillips, LLP, in the amount of \$1,500,000 for a total amount not to exceed \$4,400,000. (Heard in closed session at L&C Committee) (Agenda Item 7-6)

OTHER BOARD ITEMS - ACTION

Voted to not release the Shaw Law Group investigation reports; and to send a letter to staff, post the letter on the website, and send the letter to the press, about why the reports are not being released and anything else to address concerns. (Agenda Item 8-1)

THIS INFORMATION SHOULD NOT BE CONSIDERED THE OFFICIAL MINUTES OF THE MEETING.

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Summary Report for the San Gabriel Basin Water Quality Authority June 22, 2022

Adopt Resolution No. 22-009 Proclaiming Statewide State of Emergency and Authorizing Teleconferencing Meetings

Under consent, the Board of Directors adopted Resolution No. 22-006 as presented.

Adopt Resolution No. 22-010 WQA Employee Pension Plan Amendment and Restatement

The Board of Directors adopted Resolution No. 22-010 as presented.

Approve WQA Copier Lease Renewal

The Board of Directors approved the Copier lease renewal as presented.

Approve WQA Office Schedule

The Board of Directors approved to create an ADHOC committee to review final lease agreement when received and to authorize final approval with Executive Director.

Approve Continued Participation in the Coalition for Environmental Protection Restoration and Development (CEPRD)

The Board of Directors approved the continued participation with CEPRD.

Approve Federal Funding Program Administration Guidelines

The Board of Directors approved the Federal Funding Program Administration Guidelines as presented.

Approve Cost of Living Adjustment (COLA)

The Board of Directors approved the COLA increase of 7.9% as presented.

Approve Job Description for Project Resources Specialist

The Board of Directors approved the job description for Project Resources Specialist as presented.

Approve Proposal from EcoVoices

The Board of Directors approved the proposal from EcoVoices as presented.

Adopt Resolution No. 22-011 Authorizing Entering into a Funding Agreement with the State Water Resources Control Board and Designating Representatives for the Whitmore Street Groundwater Remediation Facility Expansion Implementation Project

The Board of Directors adopted Resolution No. 22-011 as presented.

Summary Report for the
Main San Gabriel Basin Watermaster
Regular Board Meeting
June 1, 2022

Approval of City of Monrovia's Request to Purchase 412.09 acre-feet of water from Upper San Gabriel Valley Municipal Water District for Producer Cyclic Storage

The Board of Directors unanimously approved City of Monrovia's request to purchase 412.09 acre-feet of water from Upper District.

Authorization to renew contract with Weck Labs for a two-year term

The Board of Directors unanimously authorized renewal of the contract with Weck Laboratories as presented.

Attorney's Report

The Attorney provided a brief update on the petition pending by California Trout to the California Fish and Game Commission (Commission). He also provided an update on a litigation matter related to the California River Watch vs. City of Vacaville under the Resource Conservation and Recovery Act. He then reported that a status conference regarding the Main San Gabriel Basin conditions is scheduled for September 15, 2022.

Engineer's Report

The Consulting Engineer reported on current basin and water supply conditions as well as canyon storage. He also provided an overview on imported water deliveries. He then stated that the Azusa Land Reclamation and Peck Road landfills were inspected and found to be operating normally with no violations.

Executive Officer's Report

The Executive Officer reported that Chair Noriega hosted an Instagram Live on May 19th as part of the Main Basin Outreach Campaign. He also reported that Watermaster, MWD, Upper District and other local agencies have worked together on a draft Quagga Mussel Mitigation Plan.

Summary Report for the
Main San Gabriel Basin Watermaster
Regular Board Meeting
July 6, 2022

Approve Request from Valley View Mutual Water Company to Purchase 200 Acre-Feet of Water from Upper San Gabriel Valley Municipal Water District for Producer Cyclic Storage, and to Increase Storage Account (to 200 Acre-Feet)

The Board of Directors unanimously approved Valley View Mutual Water Company's request to purchase 200 acre-feet of water from Upper District and increase in storage capacity to 200 acre-feet.

Approve Request from the City of Industry Waterworks System to Purchase 320 Acre-Feet of Water from Upper San Gabriel Valley Municipal Water District for Producer Cyclic Storage

The Board of Directors unanimously approved City of Industry Waterworks System's request to purchase 320 acre-feet of water from Upper District.

Approve Request from La Puente Valley County Water District to Purchase 370 Acre-Feet of Water from Upper San Gabriel Valley Municipal Water District for Producer Cyclic Storage

The Board of Directors unanimously approved La Puente Valley County Water District's request to purchase 370 acre-feet of water from Upper District.

Adopt Resolution No. 07-22-313, Approving Contribution to the Governmental Executive Retirement Plan

The Board of Directors unanimously adopted the resolution as presented.

Attorney's Report

The Attorney provided an update on a litigation matter related to the California River Watch vs. City of Vacaville under the Resource Conservation and Recovery Act. He reported that a status conference regarding the Main San Gabriel Basin conditions is scheduled for September 15, 2022. He also reported that a hearing is scheduled for December 16, 2022 to confirm the nominees for the calendar year 2023 Watermaster Board of Directors.

Engineer's Report

The Consulting Engineer reported on current basin and water supply conditions as well as canyon storage. He also provided an overview on imported water deliveries. He then stated that the Azusa Land Reclamation and Peck Road landfills were inspected and found to be operating normally with no violations.

Executive Officer's Report

The Executive Officer, Mr. Zampello reported that the process for the Watermaster Annual Report for fiscal year 2021-22 is currently in progress. He also reported that the July 13, 2022 Basin Water Management Committee meeting will include a presentation by the Environmental Protection Agency on the San Gabriel Valley Superfund Sites Basin-wide Production Well Conduit Assessment. He then provided an update on the proposed Quagga Mussel Mitigation Plan.



MEMORANDUM



**16. (a)
DIRECTORS'
REPORT (AB 1234)**

Directors' Activity Report – (AB 1234)
In accordance with CA Government Code Section 53232.3 (d)
June 2022

ANTHONY R. FELLOW, Division 1

Date	Event	Description
	No reportable activity.	

CHARLES M. TREVIÑO, Division 2

Date	Event	Description
	No reportable activity.	

ED CHAVEZ, Division 3

Date	Event	Description
	No reportable activity.	

KATARINA GARCIA, Division 4

Date	Event	Description
June 10, 2022	WELL Conference	Keynote Speaker: Albert Robles, Water Replenishment District of Southern California

JENNIFER SANTANA, Division 5

Date	Event	Description
June 10-11, 2022	WELL Conference	Keynote Speaker: Albert Robles, Water Replenishment District of Southern California



MEMORANDUM



**16. (b)
DIRECTORS'
REPORT (AB 1234)**

Directors' Activity Report – (AB 1234)
In accordance with CA Government Code Section 53232.3 (d)
July 2022

ANTHONY R. FELLOW, Division 1

Date	Event	Description
July 12-14, 2022	ACWA DC 2022 Conference	Keynote Speakers: Alex Padilla, U.S. Senator, Bruno Pigott, Environmental Protection Agency Deputy Assistant Administrator, David Palumbo, Bureau of Reclamation Deputy Commissioner, John Crockett, U.S. Forest Service Associate Deputy Chief John Crockett

CHARLES M. TREVIÑO, Division 2

Date	Event	Description
	No reportable activity.	

ED CHAVEZ, Division 3

Date	Event	Description
	No reportable activity.	

KATARINA GARCIA, Division 4

Date	Event	Description
	No reportable activity.	

JENNIFER SANTANA, Division 5

Date	Event	Description
	No reportable activity.	