

**A REGULAR MEETING OF THE BOARD OF DIRECTORS
UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
602 E. HUNTINGTON DRIVE, SUITE B, MONROVIA, CA 91016
8:00 A.M. – NOVEMBER 9, 2022**

**SPECIAL NOTICE
Teleconference Accessibility**

Pursuant to the newly adopted provisions of the Brown Act and consistent with the Board's Resolution ratifying the declaration of a state of emergency by the State of California in response to the COVID-19 pandemic, the Upper District will hold its board meeting via teleconference or the most rapid means of communication available at the time. Instructions to participate in the teleconference are below:

Attendee Zoom Webinar Link
<https://us02web.zoom.us/j/88922717443>

Meeting ID: 889 2271 7443

Telephone Dial:
1 (669) 900-6833 US

Meeting ID: 889 2271 7443

Public comments may be made through teleconference when prompted by the President during the public comment period. Public comments may also be provided by emailing venessa@usqvmwd.org in advance of the meeting. Please indicate "PUBLIC COMMENT" in the subject line.

If you have difficulty connecting to the teleconference line, please call (626) 443-2297 or email ruben@usqvmwd.org. It may take a few minutes to join Zoom or connect via telephone so please join early.

AGENDA

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL OF BOARD OF DIRECTORS
3. ADOPTION OF AGENDA [1]
4. PUBLIC COMMENT
Anyone wishing to discuss items should do so now. A three-minute time limit on remarks is requested.
5. COMMITTEE REPORTS [2]
 - (a) Administration and Finance (*Santana, Chair – Fellow, Vice-Chair*)
Minutes of meeting held on November 1, 2022 to be distributed.
6. CONSENT CALENDAR [1]
 - (a) Minutes of a regular meeting of the Board of Directors held on October 12, 2022 at 8:00 a.m.
 - (b) List of Demands

(c) Financial Reports – September 2022

1. Financial Statements
2. Quarterly Report on District Investments
3. Director’s Public Outreach 22-23

(d) Resolution No. 11-22-650, Re-ratifying the Proclamation of a State of Emergency by Governor Newsom and Reauthorizing Remote Teleconference Meetings.

7. ACTION/DISCUSSION ITEMS [1]

(a) Consider Approval of General Manager’s Performance Evaluation and Amended Contract. (*Draft contract amendment attached.*)

Recommendation

Staff recommends that the Board of Directors consider the matter and instruct staff accordingly on the following amendments to the General Manager’s contract:

1. Compensation adjustment
2. Term of the contract
3. Modification to certain retiree benefits

(b) Executive Management Employees Personnel Manual and Employee Handbook Amendments. (*Staff memorandum attached.*)

Recommendation

Staff recommends that the Board of Directors:

1. Approve amendments to the Executive Management Employees Personnel Manual related to certain retiree benefits; and
2. Instruct staff to incorporate the same changes to the Employee Handbook to be presented for board approval at a future meeting.

8. INFORMATION ITEMS (These items are for the information of the Board of Directors and require no action) [2]

(a) Press Releases and News Articles.

9. ATTORNEY’S REPORT [2]

10. ENGINEER’S REPORT [2]

11. GENERAL MANAGER’S REPORT [2]

12. METROPOLITAN REPORT – [2]

13. WATER QUALITY AUTHORITY REPORT – [2]

14. WATERMASTER REPORT – [2]

15. AB 1234 COMPLIANCE REPORT – [2]
16. DIRECTOR’S COMMENTS [2]
17. FUTURE AGENDA ITEMS [1]
18. ADJOURN TO CLOSED SESSION
 - (a) Conference with Legal Counsel (Government Code section 54957); Performance Review: General Manager
19. ADJOURNMENT - To a regular meeting of the Board of Directors to be held on December 7, 2022 at 8:00 a.m. via teleconference or the most rapid means of communication available at the time.

LEGEND: [1] INDICATES ACTION ANTICIPATED BY BOARD OF DIRECTORS ON THIS ITEM
[2] INDICATES INFORMATION ITEM - NO BOARD ACTION NECESSARY

PRESIDENT ED CHAVEZ, PRESIDING



American Disabilities Act Compliance (*Government Code Section 54954.2(a)*)

To request special assistance to participate in this meeting, please contact the Upper District office at (626) 443-2297 or venessa@usgvmwd.org at least 24 hours prior to meeting.

