

**A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
248 E. FOOTHILL BLVD. ROOM 103, MONROVIA, CALIFORNIA 91016
4:00 P.M. – March 8, 2023**

A regular meeting of the Board of Directors was held in the office of the District, 248 E. Foothill Blvd, Rm. 103, City of Monrovia, County of Los Angeles, State of California, within said Water District, on March 8, 2023 at the hour of 4:00 p.m.

ROLL CALL

DIRECTORS PRESENT: Treviño, Garcia, Santana, and Fellow

DIRECTORS ABSENT: Chavez

STAFF PRESENT: Tom Love, General Manager; Martin Koczanowicz, District Counsel; Steve Johnson, Consulting Engineer; Evelyn Rodriguez, Executive Manager - Finance and Administration; Patty Cortez, Executive Manager - Government and Community Affairs; Venessa Navarrette, Executive Assistant; Jennifer Aguilar, Water Use Efficiency Analyst, and Katherine Vazquez, Government and Community Affairs Assistant.

OTHERS PRESENT

Lenet Pacheco, Jose Martinez, Lynda Noriega, Tony Zampiello, Kelly Gardner, and Judith Romine.

ADOPTION OF AGENDA

On motion by Director Trevino, seconded by Vice President Fellow, the agenda was adopted as presented by the following roll call vote:

FELLOW: AYE
GARCIA: AYE
SANTANA: AYE
CHAVEZ: ABSENT
TREVIÑO: AYE

PUBLIC COMMENT

Judith Romine, a recipient of the District's water conservation program in 2021, expressed her concern about the program she had participated in.

COMMITTEE REPORTS

Next scheduled committee meeting dates are as follows:

- (a) Government Affairs and Community Outreach – March 13, 2023, at 4:00 p.m.
- (b) Administration and Finance – April 4, 2023, at 4:00 p.m.
- (c) Water Resources and Facility Management – April 5, 2023, at 4:00 p.m.

CONSENT CALENDAR

On motion by Treasurer Garcia, seconded by Vice President Fellow, the consent calendar was approved by the following roll call vote:

FELLOW: AYE
GARCIA: AYE
SANTANA: AYE
CHAVEZ: ABSENT
TREVIÑO: AYE

- (a) Minutes of a regular meeting of the Board of Directors held on February 8, 2023 at 4:00 p.m.
- (b) List of Demands.
- (c) Financial Reports – January 2023
 - 1. Financial Statements
 - 2. Director's Public Outreach

**PROFESSIONAL SERVICE AGREEMENT
WITH G3 LA, LLC**

Executive Manager of Government and Community Affairs, Patty Cortez, provided a brief overview of the current contract the District has with G3 LA and staff's recommendation to increase the contract amount, as it surpasses the General Manager's authority.

On motion by Director Treviño, seconded by Treasurer Garcia, the Board of Directors authorized the General Manager to amend the agreement with G3LA, LLC, for the administration of Upper District's landscape workshop programs by extending the term of the agreement to June 30, 2024, and increasing the contract amount by \$50,000, for a not-to-exceed total of \$100,000.

FELLOW: AYE
GARCIA: AYE
SANTANA: AYE
CHAVEZ: ABSENT
TREVIÑO: AYE

**RESOLUTION NO. 03-23-655 VALLEY
COUNTY WATER DISTRICT ACWA JPIA
NOMINATION**

The General Manager stated Lenet Pacheco would like to serve on the ACWA JPIA and is requesting the Board's consideration.

Vice President Fellow highlighted Ms. Pacheco's loyalty and consistent attendance at ACWA conferences and recommended the nomination.

Director Garcia seconded the motion, which was unanimously approved by the following vote:

FELLOW: AYE
GARCIA: AYE
SANTANA: AYE
CHAVEZ: ABSENT
TREVIÑO: AYE

**SAN GABRIEL RIVER WATERMASTER
REPORT**

The General Manager gave a brief background on the item. He mentioned how critical this report is regarding the main basin and suggested the report be made available online.

Stephen Johnson, District Engineer, gave a brief presentation on the San Gabriel River Watermaster and Long Beach Judgment. He explained the purpose of the Long Beach Judgment and the Watermaster, the way the Watermaster is run, ensuring the accounting of water is correct. The District Engineer explained the entitlement for the lower area, how the upper area is accumulating credits, and the definition of usable water.

Director Chavez arrived at 4:15 p.m.

Tony Zampello provided insight on the basin and the San Gabriel Valley Protective Association.

The General Manager provided some background on the members of the San Gabriel River Watermaster and how they are responsible for the accounting of water.

President Santana asked for clarification on the San Gabriel River flows into the Whittier Narrows.

2019 STRATEGIC PLAN REVIEW

The General Manager gave a brief background on the item. He explained that Ed Means was also the facilitator for the strategic plan adopted on March 6, 2019. He mentioned the District wanted to update the strategic plan two years ago, but with COVID-19 and remote meetings, it did not make sense to do it at that time. However, with the significant changes in business processes brought about by COVID-19 and the dramatic shift in how agencies look at water supply during the last year or so, a strategic plan update this year seems timely.

The General Manager provided a presentation on the Upper District Strategic Plan's goals, objectives, and actions.

The General Manager stated that the Board of Directors will be interviewed individually by Ed Means during the first week of April and a strategic planning retreat will be held on April 12th.

INFORMATION ITEMS

The following items listed on the agenda for the information of the Board were read and ordered received and filed:

- (a) Press Releases and Newspaper Articles.

ATTORNEY'S REPORT

District Counsel reported on transactional matters including working with staff on updates related to the Judgment.

ENGINEER'S REPORT

The District Engineer introduced the new engineer's report format which has more illustrations. He reported that as of March 3rd, the Key Well is at 189.7 feet; the Puddingstone Dam is at 19 inches or 150% of long-term average; the San Gabriel Dam is at 40.03 inches or 186% of long-term average. He stated that local spreading is approximately 80,000 acre-feet and reservoir storage is about 60,000 acre-feet. For water quality, there were 75 wells sampled in February and 22 well wells were sampled in January. He also reported that no notices of wells shutdown due to contamination were received.

The General Manager requested the Board to provide feedback on the new format of the report.

A written report was provided in the Board's agenda packet.

GENERAL MANAGER'S REPORT

The General Manager discussed the State Water Project (SWP) allocation of 35%. He mentioned he, Tony Zampello, and staff, are planning to meet with Metropolitan on March 15th to discuss a request to open USG-3 until December 31st.

The General Manager mentioned how the District is working with Bill Kelly on staff team building as part of the strategic plan process and that a staff team building exercise is scheduled for March 20th.

The General Manager announced an open house scheduled for March 28th, from 4:00 p.m. to 6:00 p.m., at the District's office building.

Executive Manager of Finance and Administration, Evelyn Rodriguez, mentioned the upper feeder shut down scheduled for April 17th, and how Upper District is coordinating with producers who might be affected.

A written report was also provided in the Board's agenda packet.

METROPOLITAN REPORT

Vice President Fellow stated Metropolitan will meet next week to discuss approval of funding for the preliminary design conveyance phases of the Pure Water Project. He also announced there will be information on possible developments regarding Metropolitan's conservation measures due to the recent rainstorms.

Vice President Fellow then talked about his recent trip to Washington D.C for the ACWA conference where he was asked by Chairman Adan Ortega to participate in the meeting with Congresswoman Grace Napolitano regarding the Colorado River challenges.

Lastly, Vice President Fellow mentioned former Chairwoman Gloria Gray was elected to the Inglewood City Council.

A written report was also provided in the Board's agenda packet.

WATER QUALITY AUTHORITY REPORT

A summary report was provided in the Board's agenda packet.

WATERMASTER REPORT

Tony Zampiello gave a brief update on Watermaster activities.

A summary report was also provided in the Board's agenda packet.

Director Garcia left the meeting.

AB 1234 COMPLIANCE REPORT

A summary report was provided in the Board's agenda packet.

DIRECTOR'S COMMENTS

Director Treviño thanked Tony Zampiello on his presentation. He expressed his concern about the push on a new agreement on the Colorado River and how there is not a number on the evaporation on the Colorado River water.

Director Chavez expressed how there needs to be creativity with or without water. He then announced his upcoming last day of work with the County and the beginning of his official retirement.

Vice President Fellow thanked the General Manager, Executive Manager of Government and Community Affairs, and President Santana for the great meeting in Washington D.C. with Congresswoman Grace Napolitano. He recognized International Women's Day and congratulated Patty Cortez on her San Gabriel Valley Woman of the Year award by Assemblywoman Blanca Rubio. Patty Cortez will be honored on March 24th at Casa Moreno Restaurant in Covina.

President Santana echoed Vice President Fellow's comments and talked about her trip to Washington D.C. for the ACWA Conference. She discussed her one-on-one meeting with Dave Michalko, and discussions of the Basin and import of water.

FUTURE AGENDA ITEMS

None.

ADJOURN TO CLOSED SESSION

A closed session was held pursuant to Government Code section 54956.9: Potential litigation: one case.

REPORT ON CLOSED SESSION

The Board reconvened after closed session. District Counsel reported that a discussion was held by the board pertaining to a dispute over delay damages on the construction of the office building. He reported that the Board voted 4-0 and authorized the resolution of this dispute at \$82,000.

ADJOURNMENT

President Santana asked if there were other business to come before the Board. There being none, the meeting was adjourned to a regular meeting of the Board of Directors to be held on March 22, 2023, at 4:00 p.m. at 248 E. Foothill Blvd. Room 103, Monrovia, CA 91016.

ATTEST

PRESIDENT

SECRETARY

SEAL