

**A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
248 E. FOOTHILL BLVD, ROOM #103, MONROVIA, CALIFORNIA 91016
4:00 P.M. – October 11, 2023**

A regular meeting of the Board of Directors was held in the office of the District, 248 E. Foothill Blvd, Rm. 103, City of Monrovia, County of Los Angeles, State of California, within said Water District, on October 11, 2023 at the hour of 4:00 p.m.

ROLL CALL

DIRECTORS PRESENT: Garcia, Fellow, and Santana.

DIRECTORS ABSENT: Treviño, Chavez

STAFF PRESENT: Steve O'Neill, District Counsel; Tuan Nguyen, District Engineer; Patty Cortez, Assistant General Manager, External Affairs; Evelyn Rodriguez, Chief Financial Officer/Chief Administrative Officer; Venessa Navarrette, Executive Assistant; Jennifer Aguilar, Water Use Efficiency Analyst; and Katherine Vazquez, Government and Community Affairs Assistant.

OTHERS PRESENT

Jenny Savron, David Muse, Jose Martinez, Kelly Gardner, and Jessica Hernandez.

ADOPTION OF AGENDA

On motion by Vice President Fellow, seconded by Treasurer Garcia, the agenda was adopted as presented by the following vote:

AYES: GARCIA, FELLOW, SANTANA
NOES: NONE
ABSTAIN: NONE
ABSENT: TREVIÑO, CHAVEZ

PUBLIC COMMENT

None.

COMMITTEE REPORTS

Next scheduled committee meeting dates are as follows:

- (a) Water Resources and Facility Management – November 1, 2023, at 4:30 p.m.
- (b) Government Affairs and Community Outreach – November 6, 2023 at 4:00 p.m.
- (c) Administration and Finance – November 7, 2023, at 4:00 p.m.

CONSENT CALENDAR

On motion by Treasurer Garcia, seconded by Vice President Fellow, the consent calendar was approved by the following vote:

AYE: GARCIA, FELLOW, SANTANA
NOES: NONE
ABSTAIN: NONE
ABSENT: TREVIÑO, CHAVEZ,

- (a) Minutes of a regular meeting of the Board of Directors held on September 27, 2023, at 4:00 p.m.
- (b) List of Demands.
- (c) Financial Reports – August 2023.
 - 1. Financial Statements.
 - 2. Director's Public Outreach.
- (d) Professional Services Agreement with VC3/Accent Computer Solutions, Inc. for Information Technology (IT) Management and Support Services for a term commencing January 1, 2024, through December 31, 2025, for a total not-to-exceed amount of \$100,000.

- (e) Amendment to the Temporary Staffing Services Agreement with Kelly Services, Inc., extending the term through December 31, 2025, and increasing the contract amount by \$100,000 for a not-to-exceed total of \$200,000.

Secretary Chavez arrived.

NOMINATION OF TWO UPPER DISTRICT REPRESENTATIVE TO THE MAIN SAN GABRIEL BASIN WATERMASTER FOR CALENDAR YEAR 2024

Patty Cortez, Assistant General Manager – External Affairs, gave a brief background on the item.

Treasurer Garcia nominated President Santana and Vice President Fellow as Upper District representatives to the Main San Gabriel Basin Watermaster (Watermaster) for calendar year 2024.

On motion by Treasurer Garcia, seconded by Vice President Fellow, the Board of Directors appointed President Santana and Vice President Fellow as Upper District’s representatives to the Main San Gabriel Basin Watermaster for calendar year 2024 by the following vote:

AYE:	CHAVEZ, GARCIA, FELLOW, SANTANA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	TREVIÑO

INFORMATION ITEMS

The following items listed on the agenda for the information of the Board were read and ordered received and filed:

- (a) Press Releases and News Articles

ATTORNEY’S REPORT

District Counsel reported working with staff on an information technology management contract, a temporary staffing services contract, as well as a potential contractor’s warranty issue.

He also provided an update on PFAS chemicals, their effects on human health, the litigations in progress nationwide, and the settlement proposals from DuPont and 3M. He also discussed the current issues with the settlement proposal.

Director Treviño arrived.

Vice President Fellow and Ms. Gardner discussed the reason for the last PFAS test in the City of Arcadia. Ms. Gardner stated it was related to state permitting requirements for a new treatment plant.

President Santana and District Counsel discussed the PFAS litigation process, implications of the release provisions on the settlement proposal and the opt-out clause.

ENGINEER’S REPORT

The District Engineer reported on hydrologic conditions, basin deliveries, reservoir storage, canyon inflows and releases, rainfall averages as well as USG-3 deliveries during the month of September. He stated that the Baldwin Park Key Well groundwater elevation was 226.9 feet as of October 6, 2023 or 50 feet higher than a year ago.

He then reported that 74 wells were sampled under Titel 22 and that no notices of wells shutdown due to contamination were received during the month of August 2023.

GENERAL MANAGER'S REPORT

The Assistant General Manager reported that the County and the Army Corps are conducting planned maintenance at Santa Fe Dam. She stated that flows to USG-3 will be reduced beginning October 20, 2023 to allow for a six-week maintenance period and that the Army Corps will be draining the Santa Fe Dam after November 1, 2023, for further maintenance. She also stated that Public Works is also coordinating to try and have their maintenance work coincide within the same time frame.

The Assistant General Manager reported that Upper District is working with MWD on casting a new orifice plate for USG-3 which will be installed in time for USG-3 deliveries beginning December 1 through December 31, 2023.

She then highlighted Upper District's upcoming workshops and events and the Water Professional's Week.

Director Treviño and the Assistant General Manager discussed the reimbursement arrangement between Upper District and Metropolitan to cover the cost of the new orifice plate for USG-3.

METROPOLITAN REPORT

Vice President Fellow reported on his recent meetings at Metropolitan including discussions of the Naming Committee related to the late Senator Dianne Feinstein. He also talked about Senator Feinstein and her many achievements.

He reported that a number of entities have not been taking advantage of their full allocation of the Colorado River water. Lastly, he shared his recent meeting with Adel Hagekhalil and Adan Ortega regarding Pure Water.

WATER QUALITY AUTHORITY REPORT

Secretary Chavez discussed the upcoming election for the WQA board member seat representing cities without water pumping rights and how having two candidates is actually good for the WQA. He explained that the non-winning candidate will serve as the alternate, thereby eliminating the need for a separate election for an alternate representative.

WATERMASTER REPORT

A summary report was included in the packet.

AB 1234 COMPLIANCE REPORT

A summary report was included in the packet.

DIRECTORS COMMENTS

Secretary Chavez expressed his sadness over the passing of Senator Feinstein.

Vice President Fellow requested adjourning the meeting in honor of Senator Feinstein and Sandy Morris, wife of MWD board member John Morris. He then congratulated staff for receiving the 2023 WaterSense Sustained Excellence Award for the second year.

President Santana commented on Israel and the Gaza strikes.

FUTURE AGENDA ITEMS

Vice President Fellow requested having a session on the Quantification Settlement Agreement.

ADJOURN TO CLOSED SESSION

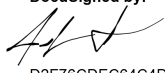
None.

REPORT ON CLOSED SESSION

None.

ADJOURNMENT


President Santana asked if there were any other business to come before the Board. There being none, the meeting was duly adjourned in memory of Senator Dianne Feinstein and Sandy Morris to a regular meeting of the Board of Directors to be held on October 25, 2023, at 4:00 p.m. at 248 E. Foothill Blvd., Room #103, Monrovia, CA 91016.

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PRESIDENT

ATTEST

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SECRETARY

SEAL

Attachment 1
Consent Item 6 (b)
October 11, 2023

Demands numbered 22163 through 22189 on the General Fund Account of the Upper District at Citizens Business Bank, in the amount of \$310,958.46 and demands numbered 1134 through 1140 on the Water Fund Account at the same bank in the amount of \$372,796.63.

22163	Aaron Read & Associates, LLC	Inv. 212998 , State and Legislative Advocacy Services, September 2023 <i>(Board approved 10/12/22)</i>		\$ 10,000.00
22164	Accent Computer Solutions, Inc	Inv. 159444, VC3 Cloud Protection and Data Recovery Solution Inv. 159663, IT Management Support, September 2023 <i>(Board approved 02/09/22)</i>	300.00 <u>2,881.36</u>	3,181.36
22165	ACWA/JPIA	Inv.0700487, Health Insurance Premium - October 2023		23,912.32
22166	Aleshire & Wynder, LLP	Professional Services, August 2023 Inv. 79850, Transactional Fees Inv. 79851, Retainer Inv. 79852, Transactional Fees <i>(Board approved 04/13/22)</i>	4,032.20 4,404.00 <u>121.80</u>	8,558.00
22167	Azusa Light & Water	Inv. 4571, MAA Funding - Irrigation Efficiency Program		6,765.00
22168	Best Best & Krieger, LLP	Inv. 973394, Federal Legislative Advocacy Services through 07/31/23 Inv. 974436, Federal Legislative Advocacy Services through 08/31/23 <i>(Board approved 10/12/22)</i>	7,500.00 <u>7,500.00</u>	15,000.00
22169	City of Monrovia	Inv. 2400229, MAA Funding - Outdoor Irrigation Surveys		2,450.00
22170	EcoTech Services, Inc.	Inv. 2782, Landscaping Maintenance, October 2023		900.00
22171	G3LA, LLC	Inv. 1198, Planting for Shade - Live, September 2023		1,500.00
22172	Hernan Quezada	Inv. JUL-AUG 23, Landscaping Services, July - August 2023		1,000.00
22173	Image Property Services, LLC	Inv. MCS-9747, Consumables, August 2023 Inv. MCS-10094, Janitorial Services, September 2023	442.22 <u>1,907.59</u>	2,349.81
22174	It's The Pressure Boys	Inv. 47, Parking Lot Grime Treatment		2,307.00
22175	Joey C. Soto	Inv. 2023-UD-GA-AUG-107, Grant Writing Services, August 2023 Inv. 2023-UD-GA-SEP-108, Grant Writing Services, September 2023 <i>(Board approved 06/08/22)</i>	1,520.00 <u>847.50</u>	2,367.50
22176	John Robinson Consulting, Inc.	Inv. UD202301-04, As-needed Engineering Support Services, August 2023		660.00
22177	Kelly Services, Inc.	Inv. 3402300823, Temporary Services Week Ending 08/27/23 Inv. 3502291923, Temporary Services Week Ending 09/03/23 Inv. 3602202423, Temporary Services Week Ending 09/10/23 Inv. 3702519423, Temporary Services Week Ending 09/17/23 Inv. 3802616223, Temporary Services Week Ending 09/24/23 <i>(Board approved 02/17/19)</i>	1,323.00 1,695.75 1,351.35 1,373.61 <u>1,218.00</u>	6,961.71
22178	Land's End Business Outfitters	Inv. SIN11459453, UD Logo Items		170.81
22179	R M Systems	Inv. 905327, Installation of Equipment for Audio Recordings		1,805.01
22180	SG Creative, LLC	Inv. 002, Graphic Design for Women in Water Logo		220.00
22181	Spectrum Reach	Inv. 480043371, Public Information, August 2023 Inv. 480043372, Public Information, August 2023	1,500.00 <u>1,790.00</u>	3,290.00

22182	Upper District Payroll Fund	Inv. Aug 23, Reimbursement of Payroll and Payroll Taxes for Employees Inv. Aug 23D, Reimbursement of Payroll Taxes for Directors	133,478.79 <u>14,910.04</u>	148,388.83
22183	U.S. Bank Corporate Payment System	CalCard Changes through 09/22/23 Meetings, Travel, Conferences Computer Systems/Office Equipment/Supplies/Maintenance & Service/Utilities Conservation Program Expenses, Education and Outreach	4,084.99 2,708.83 <u>4,094.97</u>	10,888.79
22184	Via Promotionals, Inc.	Inv. 21319, UD Logo Items		2,491.35
22185	VOID CHECK	Printer Error		0.00
22186	Upper District Revolving Fund	Inv. Sept 23, Revolving Fund Account Replenishment - September 2023 Office Supplies Computer Systems/Equipment/Maintenance/Insurance/ Outside Service Directors's Outreach Telephone/Utilities/Building Maintenance Water Conservation Program Expenses WRP Operation & Maintenance/Permits/Water Purchases/PM/Public Info Medical/ODA Reimbursement/Processing Fee/Retirement Plan/Overdeposit	409.39 663.24 2,600.00 4,878.76 1,385.29 37,904.50 <u>3,377.72</u>	51,218.90
22187	Ed Chavez	Director's Compensation, September 2023 10 Days District Business Meeting/Travel Expenses/Allowance Less Deferred Comp. Less Taxes Withheld	2,550.00 704.51 (500.00) <u>(1,850.78)</u>	903.73
22188	Charles Treviño	Director's Compensation, September 2023 9 Days District Business Meeting/Travel Expenses/Allowance Less Deferred Comp. Less Taxes Withheld	2,295.00 481.24 (500.00) <u>(469.93)</u>	1,806.31
22189	Jennifer Santana	Director's Compensation, September 2023 8 Days District Business 1 Days Watermaster Meeting Meeting/Travel Expenses/Allowance Less Deferred Comp. Less Taxes Withheld	2,040.00 155.00 516.87 (500.00) <u>(349.84)</u>	1,862.03
			TOTAL	<u>\$310,958.46</u>
1134	Central Basin MWD	Invoice No. USGV-Aug23, Purchase of 4.7 AF of Recycled Water in July 2023 <i>(Previously paid 10/01/23)</i>	\$	3,377.01
1135	City of Industry City Hall	Invoice No. Aug-23, Purchase of 84.8 AF of Recycled Water in August 2023		29,560.00
1136	City of Industry City Hall	Invoice No. Aug-23CIP, CIP Charge for August 2023 @ \$98 per AF		8,310.40
1137	Metropolitan Water District	Invoice No. 11249, Purchase of 246.8 AF of Treated Water in August 2023		291,658.21
1138	San Gabriel Valley MWD	Invoice No. 556, 78.69 AF of Water Delivered through the Alhambra/MWD Exchange Agreement in Aug 2023 @ \$220 per AF		17,311.80
1139	Suburban Water System	Invoice No. 6732 REV, Phase IIB Normal Operating Charge, September 2023		1,776.16
1140	San Gabriel Valley Water Co.	Invoice No. 23187, Phase I and Phase IIA Operations and Maintenance, FY 2022-23		20,803.05
			TOTAL	<u>\$ 372,796.63</u>