

**A REGULAR MEETING OF THE BOARD OF DIRECTORS
UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
11310 VALLEY BOULEVARD, EL MONTE, CALIFORNIA 91731
8:00 A.M. – MAY 17, 2011**

AGENDA

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL OF BOARD OF DIRECTORS
3. ADOPTION OF AGENDA [1]
4. PUBLIC COMMENT
Anyone wishing to discuss items should do so now. The Board of Directors may allow additional input during the meeting. A three-minute time limit on remarks is requested.
5. ACTION/DISCUSSION ITEMS [1]

- (a) Discussion Regarding Proposals Received for the Development of an Integrated Resources Plan (IRP). *(Staff recommendation enclosed.)*

Recommendation

The Water Policy Committee recommends that the Board of Directors authorize the General Manager to execute a professional services agreement with Camp Dresser and McKee (CDM) for a not-to-exceed amount of \$222,950 to provide services for the preparation of an Integrated Resources Plan.

- (b) Discussion Regarding Solicitation for General Counsel Services. *(A closed session may be held.)*

Recommendation

The General Manager recommends that the Board of Directors discuss this matter in closed session.

6. DIRECTOR'S COMMENTS [2]
7. FUTURE AGENDA ITEMS [1]
8. ADJOURN TO CLOSED SESSION
 - (a) Consultation with Special Legal Counsel regarding existing litigation in the matter of Tronox Inc., et al Case No. 09-10156 and Case No. CV-02-4565 *(Closed session consideration authorized under Government Code Section 54956.9.)*
 - (b) Consultation regarding solicitation for general counsel services. *(Closed session consideration authorized under Government Code Section 54957.)*


9. RESUME REGULAR MEETING AND REPORT ON CLOSED SESSION
10. ADJOURNMENT - To a Public Hearing and a Regular Meeting of the Board of Directors to be held on June 7, 2011 at 6:30 p.m.

LEGEND: [1] INDICATES ACTION ANTICIPATED BY BOARD OF DIRECTORS ON THIS ITEM
[2] INDICATES INFORMATION ITEM - NO BOARD ACTION NECESSARY

PRESIDENT CHARLES M. TREVIÑO, PRESIDING



MEMORANDUM

UPPER SAN GABRIEL VALLEY
MUNICIPAL WATER DISTRICT 

5. (a) ACTION

DATE: April 21, 2011
TO: Water Policy Committee
FROM: General Manager
SUBJECT: Authorize the General Manager to execute a professional services agreement with Camp Dresser and McKee (CDM), for a not-to-exceed amount of \$222,950, to provide services for the preparation of an Integrated Resources Plan.

Recommendation

It is recommended that the Board of Directors authorize the General Manager to execute a professional services agreement with Camp Dresser and McKee (CDM), for a not-to-exceed amount of \$222,950, to provide services for the preparation of an Integrated Resources Plan.

Background

An Integrated Resources Plan (IRP) provides a long-term strategy to guide a water district's investments in a balanced portfolio of water supplies that ensures a reliable and affordable long-term water supply.

Recent drought conditions and court-imposed restrictions on pumping water from the Sacramento River Delta have created uncertainty regarding the reliability and cost of water supply from the Metropolitan Water District of Southern California (Metropolitan). Surplus imported water was available 7 out of 10 years at a significant discount from full service rates. Surplus imported water is now estimated to be available only 3 out of 10 years or less. Therefore, Upper District must aggressively ensure the San Gabriel Valley's water supply reliability through investments in water use efficiency, recycling, stormwater capture and a reasonable reliance on imported water. Over the next 12 to 18 months, Upper District will develop an IRP to efficiently meet long-term water demands through a comprehensive, methodical process that includes coordination and input from Upper District's Board of Directors, staff and customers.

Selection process

Requests for proposals for development of an IRP were sent to seven firms. Upper District received three proposals including Camp Dresser & McKee (CDM), RMC Water and Environment and a team consisting of HDR/CH2MHILL/Pacifica. A Proposal Evaluation Team consisting of representatives from the Main San Gabriel Basin Watermaster, La Puente Valley County Water District and Upper District evaluated the proposals. The proposals were evaluated on the proposing firm's experience with similar projects, qualifications of the proposed project manager and project team, project understanding and approach to the project and the level of effort and staffing plan required for the

project. The Evaluation Team unanimously recommended selection of CDM to provide services for the preparation of the IRP. The resulting evaluation scores are as follows:

CDM	86
RMC Water and Environment	73
HDR/CH2MHILL/Pacifica Team	59

Subsequently, costs were compared for the base task. The base proposal costs were:

CDM	\$173,090
RMC Water and Environment	\$300,770
HDR/CH2MHILL/Pacifica Team	\$259,910

The CDM proposal presented the best qualifications with a team that completed more than 15 IRPs in California over the last 10 years, including a recent IRP for MWD, Eastern MWD, City of Pasadena and Rancho California Water District. The fee presented by CDM was the most competitive of all proposals, demonstrating an appropriate level of effort for the project.

Based on the result of qualifications-based evaluation and the comparable costs presented, the Proposal Evaluation Team recommends awarding the contract to CDM as the best value of the qualified firms. Additionally, the Evaluation Team recommends awarding an optional task item to prepare the water demand analysis for the Upper District in the amount of \$49,860, bringing the total not-to-exceed fee to \$222,950.

Additionally, Upper District is preparing a WaterSMART Grant Application due on April 27, 2011 to the Bureau of Reclamation, applying for 50 percent grant funding assistance toward this project, with up to \$150,000 in grant funding assistance. The results of this grant application will become available in late summer of 2011.

Scope of Services

CDM's scope of services includes analysis of water demands, defining the quantity, quality and reliability of water supply needed, developing alternatives for meeting the "gap" in water supply reliability that is identified, evaluation of the water supply alternatives and description of the optimum water supply portfolio for Upper District with an implementation plan to obtain the portfolio. A preferred resources portfolio with cost-benefit analysis of the options will be developed over a series of stakeholder workshops, where the Upper District customers and Board Members will participate to develop the final report and recommendations.